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Office of the Principal

## ID Appraisal

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## Management Appraisal

### MILAGRES COLLEGE, KALLIANPUR-576114 Staff Council Meeting-07.01.2021

#### Minutes

The Staff council meeting was held on 07/01/2021 Thursday at 3.30 P.M. in A.V. hall. Meeting began with the prayer by Dr Anil Prakash Castellino. The Correspondent of Milagres Institutions V. Rev. Fr. Valerian Mendonca was present in the meeting. Principal Dr Vincent Alva welcomed the correspondent and the staff.

#### Agenda -1 : Briefing of the activities of the college by the Principal

- Principal informed that Fr Ivan Gomes will take the session on 11.01.2021 Monday at 3.30 p.m. regarding online attendance and mark entering issues.
- Principal expressed his happiness over the soft skill programs conducted.
- He requested Heads of the departments, conveners of various associations to send the reports of all the programs to PRO so as to put it in Instagram and Facebook page of the college.
- He thanked Ms Arenza of Physics Department for providing sweets on account of her engagement.
- Principal welcomed new staff members Ms Loylecta of Chemistry department and Ms Vaishnavi of M.Com. dept.
- He informed that Dr Ganesh Bhat, the retired Professor of St Mary's College, Shirva will take the responsibility of guiding M.Com. dept.
- He expressed his gratitude to Mrs Hilda madam, the retired professor of Milagres College who has agreed to take few classes for M.Com. students.
- He thanked every one for the well organised farewell program of Prof. Joseph Peter Fernandes.
- He gave instructions about college timings and also about class hour timings.
- He reminded to submit the work dairies before 3<sup>rd</sup> of every month.
- He suggested not to visit other departments during working hours.
- He instructed to give the number of students who are absent to the class before 11.00 a.m. everyday.
- He thanked Mr Pradeep, Mr Karthik, Mr Bernard, Mr Melson, Mrs Chaitra, Ms Vaishnavi, Mrs Kusuma for taking extra workload to teach M.Com. students.
- He informed to organize SWC programs and credit course programs.

#### Agenda -2 : Evaluation of online classes and discussion about offline classes

- Principal gave informations about conducting online and offline classes. He expressed his happiness about attendance of students for offline classes.

#### Agenda -3 : IQAC report

- Shetigar informed to update AQAR considering the period of June year. He informed about online seminar on NAAC arranged by St Joseph College, Bangalore and requested all criteria members to attend it.

*[Signature]*  
Principal

Milagres College, Kallianpur-57  
Dr. P. D. K. K. K.

**Agenda -4 : Any other matter**

- Principal thanked Prof. Joseph Peter Fernandes retired Professor for his valuable service to the college
- He announced that Dr Surekha HOD of Mathematics will be the Dean of Science faculty here onward

**Agenda -5 : Blessings by the Correspondent**

- Correspondent V.R. Fr Valerian Mendonca congratulated M.Com. and MSW departments for their efforts in getting admission to the courses.
- He gave instructions and guidance to improve NAAC grade.
- He advised to work hard towards IQ AC work. He said that it is a matter of great content to a teacher the students succeed in their life. He blessed all the staff.

Staff Secretary Dr Surekha thanked everyone and the meeting was concluded.

Date: 21.01.2021



**Principal**  
**Principal**

Milagres College Kallianpur-576 114  
Udupi Dt., Karnataka