

## MILAGRES COLLEGE KALLIANPUR -576114

#### Phone: 0820-2580235, Fax: 2583268

Email ID:milagrescollege@gmail.com Website: http://milagrescollegekallianpur.edu.in

2016-17 3 Date: 13-04-0017 Teme : - 1.00 pm A meeting was held in dean office on 13-04- 2017 at 1.00 pm; The Convende welcomed all the members to the meeting. All the committee membere source present-for the meeting All the points of Raggin Actas fir UBC was read to all the mole and report if any Agenda -\* Agendo of the meeting was to aliseus the measures being taken to preventsagging in the college, to enforce protocole, stipe to safeguard newly admitted students. \* The altaile of antis sagging Mission to be published in the prospectus and should contain instructions and warning of prohibiting ragging. Conclusion '-All the members were satisfied will the discussion that there was no complaints sugarding sagging were reposted in this Signatures of the committee members:-1. Mr. Subsahmarya Joshi 2. Mrs. Sophia Dias 3. Mr - Cyril Mathias

5 2017-18 Time :- 7.00 p.m. Date: - 10-06-2017 A meeting was held in dean office on 10-06-2017 at 2.00pm. The Converse welcomed all The members to the meeting. All the committee member were present for the meeting. All the pointe of Ragging Act as per UGC was sead to all the munkerse present-and asked them to note and report if my Agenda: \* Tesuing of statutogy affictivil- to be signed by all students in accordance with the UGC Regulations on Carbing the Menader of Ragging In Higher Educational Institutions. Conclusion: -All the committee membere were agreed for the same and meiling ended with-vote of thanks. Signatures of Committee members SIL. 1. Mr. Subsamarya Josh? 2. Mrs. Sophia Diae 3. Mr. Cyrie Mathias. mine man

2018-19 Date: - 01/04/2019 Time: - 1.00 p.m. A meeting was held in stean office on 01-0A-2019 al 1.00p.m. The Converse welcomed all the members to the meeting. All the commettee members were present- for the meeting All the points of Ragging Ad-as for UG.C. was read to all the members present- and asked them to note- and Repost of any. Agenda: -\* Fixing the responsibilities to the staff members to keep a check on students pertaining to eagging. Conclusion: -All the committee members aver agreed for the same and were happy with- the division. Signatures of the committee members Sai alle 1. Mr. Melusin & Regio 2. Mrs. Sophia Dias 3. Mrs. Rishma 4. Mr. Nagaraj

2019-20 Date: - 6-7-19. Teme: 1.00p.m A meeting was held in dean office on at 1.00 p.m. The Convent welcomed all the members to the meeting. All The committee members were present - for the meeting. All the points of Ragging Act as per UBC was sead to all the members present and asked them to note and report fany Agenda:-Fiering the Serponichelikie to the staff members to keep a check on students firtaining to sagging Conclusion -Conclusion -All the committee memberse agreed for the same and were happy with the decerion Signalure of the committee members Brof Melwin C. Rego Prof. Sofhia Dias More: Restama Riad Lb. Mr. Nagaraj

11 2020-21 Minutes of the meeting. The Anti Ragging committee constituted by the principal met on 5.1.2021 in the Audio Tisual hall of the college to review and strengtion the manures to curit the menance of Ragging in the institution, for the Academic year 2020-21 Members Prusent. Dr. Uncent Alva - Principal for 3. Dr. Layaram Shettiger - TQAC Cordinator from 4. Rev. Fr. Dr Anil Prokash a Mi 5. Prof. Shalet Matrices - Member A 6. Or Surekha Bhat - Himbu. A. T. Prof Chandrita - Member - Member -8. Prof. Karthite Nayat - Member Trank 9. Prof. Pradeep Moras. - member. Agenda of the meeting 1. Introduction of committee members. 2. Confirmation of the minutes of the last meeting. meeting. 3. complaints on Ragging issues if any. 4. Measures to monitor and prevent nagging 5. Any other matter. The principal Introduced and wilcomed Die new committee members. The convent read out the minutes of the last meeting and it was confirmed by the committee members. committee membros. At was supervision true were no ragging inver in the campus. The principal tranked

12 all the numbers for initiating strict measure All the prints of Ragging Act. as pur NGC was read to all the members prime and asked them to note & report if any It was decided that principal will address the senior and Tunior students to make aware of the dehumanise effect of ragging and its reporcussions. The committee members were nequested to maintain strict vigilance and arrange awarness campaign during the admirsion solver against the menance of riagging. The meeting was unded with a Vole of thanks by the convent? Principal Convenil

# ANTI-RAGGING CELL

Milagres College, Kallianpur has been following a 'Zero tolerance' policy against ragging since its commencement. The College believes in fostering a harmonious relationship amongst its students and strictly condemns ragging. Each student of the College and his/her parents or Guardian are hereby required to submit separate undertakings in the form of an affidavit at the time admission/ registration, in the format prescribed by UGC which is mandatory for admission/ registration.

## Definition of Ragging as per UGC Regulations, 2009:

"Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- 2. Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- 4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or fresher;
- 5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- 6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- 8. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfort to fresher or any other student;

9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student. "

## **OBJECTIVES OF ANTI RAGGING COMMITTEE**

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus. The main objectives of this cell are as follows:

- 1. To create awareness among the students of dehumanizing effect of ragging.
- 2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
- 3. To promptly and stringently deal with the incidents of ragging brought to our notice.
- 4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished.

## PUNISHMENT TO THOSE FOUND GUILTY

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments

- 1. Debarring from appearing in any sessional test / University Examination
- 2. Suspension from attending classes and academic privileges
- 3. Withdrawing scholarships and other benefits
- 4. Suspension from the college
- 5. Cancellation of the admission
- 6. Withholding the results.

## **ANTI RAGGING COMMITTEE**

NAME	POSITION	MOBILE NUMBER
Dr. Vincent Alva	Principal	9845526695
Prof. Sophia Dias ,	Convenor	9448621275
Head of Languages		
Dr. Jayaram Shettigar,	IQAC Coordinator	9448857435
Head of Humanities		
Rev. Fr. Dr. Anil Prakash Castelino	Member	9480064767
Head of Chemistry		
Prof. Shalet Mathias	Member	9880358450
Head of Commerce		
Dr. Surekha Bhat,	Member	9743492881
Head of Science		
Prof. Chandrika,	Member	9964280132
SWC Director		
Prof. Karthik Nayak	Member	8970098989
SWC Director		
Prof. Pradeep Moras	Member	8105878632
Department of Commerce		



#### **MILAGRES COLLEGE KALLIANPUR -576114**

#### Phone: 0820-2580235, Fax: 2583268 Email ID:milagrescollege@gmail.com Website: <u>http://milagrescollegekallianpur.edu.in</u>

Date / /20 2016-17 ensame "Graievance Redressal Cell First Meeting 21 it solve of Rensural and as possible The meeting of Grevance Red resal Cell was held on ost 08 2016 at 3 30 pm in the Audio- visual hall. Members Present: pencipal up 1. De Geeald Pinto Convent EN 2. Mr Subra manya Joshi Member m 3. De Jayalam Shittigan Member Other 4. Da Herald Ivan Monis Member fry 5. Mrs Annamma 6. Ms Rosala Cardoza Student Sepagentative student supresentat 7 Ms Michelle Agenda 1. Formation of Greievance Redressar Cell 2. Responsibility of the comittee members. 3. Redressal of the Greevances. 4. Any other matter. The Convend of the Coll welcomed the members of the committee. The Responsibility of the members were discussed in the meeting and paincipal explained how to go about and Continue the Committee He also discussed about the formation of the Committee. It was also discussed that the complainty Should be discussed and documented in the book and should be solved with in the stipulated days.

P	F1-2108		
ũ	Principal asked the Committee members		
	and Convend to solve the issues an early		
	as possible.		
2000	2000 The moveting concluded by proposing the		
	Note of thanks to drag 80 100 no blin		
- Aller and -	Audio+21:5 ual Kali.		
111	Members Present:		
	1. Da Gesard Pinto puncipal		
ALL CONTRACTOR OF A DESCRIPTION OF A DES	3. Mr Subsamanya Joshi Converts		
-201			
2010 \$	4. Da Herald I van Monis Membe		
- quit o			
Reparentation .			
Mundracreed 27	C MARINE ABRUTEINI EIN .		
-	Agendo		
	Agendo		
	1. Formation of Galeyone Forswar Coll		
	2. Responsibility of the comittee members		
	3. Addressar of the Grievances.		
	4. Any other matter.		
	The Converse of the Call welcomed the m		
2 AD GITTLE	of the Committee.		
1	The Responsibility of the members were chise		
ad au	in the muting and paincipat explained h		
03	go about and Continue the Committee		
. 14	fe also discurred about the formation e		
LAT A	Committee.		
the	It was also discussed that the comple		
	Should be discussed and documented		
	book and should be solved within f		
	stipulated days.		
	D		

e / /20
sal Cell
orm in the
· 11
as paper
1.25
sine pal lung
Convend S.IL.
nember fr
rember on.
rember the

Student Supresentation

11 8.4

6. Mis Rosalia Cardoza

7. Ms Michelle

Agenda: 1. Maint-inance of lights & fans 2. Anyother maken Minutes: The defective Eubelights in Soom no 2024203 were Sugisted

Action Takin Riport: The defictive tubelights & fans were deplaced with newones.

2017-18 Date / /20 Grimeance Redrossal Coll First Mutrig The meeting of the grievance redressal was held on 7-08-2017 al- 2.00 p.m wilk the members of committee al-Members Bresent -:. the main the later And Mary Mary the second of the second second W. Nett Northering Manhoe 1 Content Suprimit any the periodicity of a work of the Procentar . I. FRANK DR STREET FRANKS Agenda: -1. Formation of griveance redressal Cell. 2. Responsibilities of the committee members 3. Restrussal of the griveance. 4. Any other matters The first put shock Cont Carity County for

2017-18 Daye 1 120 Greievance Redressed Cell. First Meeting The muting of grievance Redressal Cell Cleas held on 11/08/2017 at 3.30 p.m in the Audio visual hall. Members present: Principal Um 1. Ds Vincent Alva Converd E.IL 2. Mr Sublamanya Josh: 3. D9 Herald Tvon monis Member my 4. Mrs Annama Member fy Student-supresent 5. Princelie Lewis 6. Vinitha Crasta Agend a !-1. Formation of Greevance Redressal Cell 2. Responsibility of the Committee members 3. Any other matter Minutes : 1. The lesponsibility of the members were discussed in the muting and the Convent esceland how to go about and Continue the Committee. 2. It was also discussed that the Complainty Showed be discussed and documented in the book and Should be solved with in the Stipulated days. 3. percipal assud the committee member. and Convend to Solve the issues on early on possible.

Date / /20 Greievance Redrissal Cell. Second muting of the year The ralehing of the givenance Redensal Cell was held on 11/01/2018 at 3.30 p.m In the audio - Visual hall. Members persent-! 1. De Vincent Alva peneipat Ba EIL. 2. Mr Subramonya Joshi Convend 3. De Herald Tron Monis Memberda 4.mrs Annama Member ful Student Supersonler 5. peincsile Lewis 6. Vinita Clasta Student representation Agenda' 1. Availability of First aid kit for sports Students. 2. Any othe matter. Minutu:-1. The Students Represented about the non availability of fix and kik for the Spork pessons. The Committee member assured to look into the matter Action taken Separt :-1. Firstaid Kit was made available with Physical Education Director in the physical Education Department.

2018-19 Date / /20 Grievance Rectaged Coll The meeting of Grimance Redressal Cile was held on 10-08-2018 al 3.30 pm in the Audio - Tuesual hall? Membere Besent-Principal Spint 1. Dr. Uncent Alua Mm Member 2. Mr. Joseph Potes Fernandes 3. Dr. Tayaram Shitligar member to 4. Dr. Herald Tuan Monie Member Any 5. Mrs. Annamina 6. Mr. Prajual U Student Representation Student - Representation 7. Mr. Lockeman Hakim 1. Formation of Griwance Redresal Cell O. Reponsebilities of the Committee membere 3. Redressal of the Greeconnes 4. Any other matter Agenda The Convenor of the cell welcomed the members of the committee The responsibilities of the members were discussed in the meeting and Principal explained have to go about & continue The committee He also discussed about the formation of the committee It was also discussed that - the complainte should be ducused and documented in the book and should be solved within the

Brinepal asked the committee member and Convenes to solve the discase as early as foundly The meeting concluded by proposing The vote of Hards. in the Audre Minibia Buente 1. Dr. History Alta 4. The Tough This commence Carry of 10 1 Dr. Farmer chuldren a Mr. Dail or 1. Die Georgest Frank Story Thomas Ave 6 Alter Amanusia 5 Also Frequest 19 - Backer Manus 4. Mrs. Latering Hectory - Burgare Type Agentes of Gurran Termer a symphication if the committee and an 3. Reduced of the Comment the day shits matter "The Concerned of the este manpath of the company The sugaration of the second invieted in the matting and a D. apprint from to go him a com the a provide the the also designed accelerate of the same to therebot the following as it algos to read starter to alter with

Date / /20 Sucond meeting The meeting of the grievance redrival cill was held on 29-03-2019 al- 3.30pm well- the mendure of committee at-Brinepal's office the following grimance haved by the students were discussed and the committee ensured that the grimances will be redressed and sorted out- within a week Members Besent-Principal 1. Dr. Uneent Alun Conventor 2. Mr. Joseph Peter Fernandee Im Member 3. Dr. Tayaram Shitligar Memberto 4. Dr. Herald Trean Monie fy Member 5. Mors- Annanna Student - Representatio 6. Mr. Bajual U Student Representation 7. Mr. Sutinan Hakim Agenda: Hygiane in Rest- Room D. Syrlacoment of furniture Minute: 1. It was discussed to instal Incinerata Machine in the rest 200m. D. Request was made to provide new benches I dest in the Boom no class loome Action Taken Report-:-Two Samitary Naptin Treinwald Machenes were installed in the ladice room

In complainte well - the students sequest tenches & disk mare replaced making and a grand and and and the second and areas in 11 alle proved of allowing and anners after the strange of and affect the state of the it the manager and the manual distance day have been a same a charter in states of Marker Burnet. i De l'america 9. 13 TELLE P.S. Do largere Town Miles 10 a service de la service Alle 1 Pangunger 21 the without them Alternation of factories la second alle date garante all Type and some the first when Total Rodelle True Christian and and a series as inderlise with

2019-20 Date / /20 Griguoner Ridrigene Cell The meeting of Greesance Redreval all wear held on 02-08-2019 al - 3 30 p.m in the Audio - reisual hall Members Besent-:-Benegral Dome 1. Dr. Mincent Alua Im Mensbury 2. No. Joseph Pater Fernandes 3. Dr. Tayasam Shettigar Menuber me 4. Dr. Herald Juan Monie S. Mrs. Chandrika 6. Mr. Sherwin Student Repsemtation 7. Mr. Surakshitha Audent Representative Agenda 1. Formation of Grinvance Redressal cell a. Responsibilities of the Committee members, 3. Redressal of the Grievances 4. Any other matter, The Convence of the call welcomed the members of the committee The response belities of the members were discussed in the meeting & principal explained hous to go alcour & continere The committee He also discussed about the formation of the committee. It was also discussed that the complainty should be discussed & documention in the book I should be solved neither the slipulated days.

1017-120 Brincipal asked the committee mend and convend to solve the issue of early as possible The meeting concluded by proposing the wate of thanks. Munchan Barrows THE iciant 1. Dr. Murrows. Burr 2 Mr. Jacob Path Emmander all have and have are mander 3 Dr. Tayaram Rulling 4. To Horald Them. Many Man 1 Man 1 Mar 5. Mar Chandrigo Parken Or 5. Abs. Channes - Charles grant to Mr. Burgh Alla Angela 1 Towardon of Guindows To House I all In Regionalistich for see consisting monday 3. Distance of the privaces 4 Aug atter mother The Brook of Stor all welconged assembling of the consister The Suffaces beatric of the manufact as demand in the norther of fishing . copland shows to you added a protono the demonstrant of a farmer of the alies desensed allers the Bugahan int the committer. Tto was also advanced that I a constants i and the alle word if all areas in the week is should say solved and as the

Date / /20 Grinsance Ridresal Coll Second meeting The meeting of the student gruissome Sedressal committee ware held on 62-03-2000 at 3.30 pm with the members of committee at Principal's office. The following grievance saised by the students were discussed & the committee ensured that the griceance will be redressed and solid out within a neek

25

Members Bresent-· Breneyal 1. Dr. Uincent Aluca Convente D. Ma. Joseph Pelin Fernandis mon Member 3. Dr. Jayasam Shittigan Member Member H. Dr. Herald Tream Monis 5. More Chandrika Student-Representation Student Representation 6. Mr. Sherwin 7. Ma Surakshitha

Agenda -1. Standardization of food in ladice hostel 2. Requirement- of meater cooler 3. Open book acces in library Minutes .--1. It was dissided to provide mutrilious food to the postel students Q. It was desided to install water Coolin 3. All the committee members assured to make necessary arrangements for the open books access in the literary

2020-21 Date / /20 Action Taken Repart-Menu was set in acchalance The meeting of the Students to the nucle of the students Grievance Redress all for the year 2020-21 Water cooles was made available Was held on 19-1-2021 at 3.30 p.m. in the Audio Usual hall of the College in the hostel under the chairmanship of the principal Requised change were made pertaining Members Present minuman same by the still 1440 discussed the the secondition of Free Principal Dr. Uncent Alva ettal- the guarding will be to deliver Dia Convende Prof. Sophia Dios alles and queter a deale fre Dr. Jayaram Shelligan IRAC Condinata. Rev. Fr. Dr Anil Prokash Castelins Hember Unsthing Mamphone Beatratmember . Fr Prof. Shylet matricas 1. Dr. Usinder Alun rember & Dr. Surikha Bhat Prof chandrika rembre (Think a Ma Joseph Refer For March Carl 3 Dr. Tayasam Backton Prof. Kartick Nayak Member - Kroug Prof. Pradup Moras Member -4 The Horseld From Mane 5. Atres Chardentes Student Representation mis Kajal Suvarna all chat a Mr. Stanning of the Student Representation Ale Mr Aditya Pai 4. Mrs Sandeshalla aganto -Agunda :allowed at the sease was for 2. Den hade of ander ander 3. Den hade and in allering 1. Confirmation of the meeting. 2. Responsibilities of the committee members 3. grievanes if any. 4. Any other matter. load to the helpe studiet 5. 77 reas potented left first alle good and Principal wolcomed all the members racias and appreciated the work done by the previous committee. The convense is make many assaged the the read out the minutes of the previous and backer nears har give unery meeting and it was confirmed.

57 V8 The convent nead out the algection of the Students grieseance Redussel all to the news membrand and and It was decided to ensure the daily checking of complaint los installed in the college premisio It was decided to display the Student grievance Redressel Cobe Committee for the year 2020-21 in prominent places The meeting was concluded by proposed the Vole of stranks And States and states the second of the Convent and require Principal Brides . a president of greenman in an . mething indo prof a Paristipal verteand all

# STUDENTS GRIEVANCE REDRESSAL CELL

As suggested by University Grants Commission, Milagres College has established a Students Grievance Redressal Cell, to provide a mechanism for redressal of students' grievances. Milagres Grievance Redressal Cell looks into the complaints lodged by the students and judges the complaint on its merit. The cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the cell members in person or may drop the grievances in writing at the suggestion box of the Grievance Cell. Grievance may also be sent through Email to the Convenor. The grievance procedure is a machinery to sort out the issues between student and college. It is a means by which a student who believe that, he / she has been treated unfairly with respect to his / her academic / administrative affairs or is convinced to be discriminated is redressed. It is a device to settle a problem. It enables to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the college. 'Student's Grievance Redressal Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

**OBJECTIVES**: The objectives of the Grievance Cell is to develop a responsive and accountable attitude among all the stake holders in order to maintain a harmonious educational atmosphere in the institution.

- To uphold the dignity of the College by ensuring strife free atmosphere in the college through promoting cordial student-student and student-teacher relationship etc.
- To provide a mechanism to students of the college to air out their grievances and to provide redressal for the same so that they have smooth tenure at the college from the day of admission to their graduation.
- To encourage students to express their grievances/problems freely and frankly without any fear of being victimized.
- To advise the students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- To advise the students to refrain from inciting students against other students, teachers and college administration.
- To advise all staff to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

• Suggestion/complaint Box is installed in front of the Student's Grievance Redressal Cell' in which the students who want to remain anonymous put in writing their grievances and their suggestions for improving the academics/administration in the college.

## SCOPE :

The cell will deal with Grievances received in writing from the students about any of the following matters:-

- Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
- Financial Matters: Related to dues and payments for various items from library, hostels etc.
- Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

## PROCEDURE FOR LODGING COMPLAINTS :

- The students may feel free to put up a grievance in writing/or in the format available in the office and drop it in boxes.
- Grievance may also be sent through Email to the Convenor. mcksgrc@gmail.com
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

# STUDENTS GRIEVANCE REDRESSAL CELL COMMITTEE

NAME	POSITION
Dr. Vincent Alva	Principal
Prof. Sophia Dias ,	Convenor
Head of Languages	
Dr. Jayaram Shettigar,	IQAC Coordinator
Head of Humanities	
Rev. Fr. Dr. Anil Prakash Castelino	Member
Head of Chemistry	
Prof. Shalet Mathias	Member
Head of Commerce	
Dr. Surekha Bhat,	Member
Head of Science	

Prof. Chandrika,	Member
SWC Director	
Prof. Karthik Nayak	Member
SWC Director	
Prof. Pradeep Moras	Member
Department of Commerce	

## **Contact Person:**

Smt. Sophia Dias Assoc. Prof. and Head of Languages Milagres College, Kallianpur Phone: M: 9448621275 Email: <u>mcksgrc@gmail.com</u>