Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions

(For Affiliated/Constituent Colleges)

(Revised as per Revised Accreditation Framework in November, 2017)

2018-19

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

NAAC

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- *To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*

- *To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*

- *To encourage self-evaluation, accountability, autonomy and innovations in higher education;*

- *To undertake quality-related research studies, consultancy and training programmes, and*

- *To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

Value Framework

To promote the following core values among the HEIs of the country:

- *Contributing to National Development*
- *Fostering Global Competencies among Students*
- *Inculcating a Value Sysstem among Students*
- *Promoting the Use of Technology*
- *Quest for Excellence*

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Contents

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Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, institutions need to channelize its efforts and measures towards promoting the holistic academic excellence including the peer committee recommendations.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies by IQAC to remove deficiencies and enhance quality like the "Quality Circles" in industries.

IQAC – *Vision*

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objective
The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;

b) Relevant and quality academic/ research programmes;

c) Equitable access to and affordability of academic programmes for various sections of society;

d) Optimization and integration of modern methods of teaching and learning;

e) The credibility of assessment and evaluation process;

f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;

g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

a) Development and application of quality benchmarks

b) Parameters for various academic and administrative activities of the institution;

c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;

d) Dissemination of information on various quality parameters to all stakeholders;

e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

f) Documentation of the various programmes/activities leading to quality improvement;

g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;

h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;

i) Periodical conduct of Academic and Administrative Audit and its follow-up

j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Benefits

IQAC will facilitate / contribute to

a) Ensure clarity and focus in institutional functioning towards quality enhancement;

b) Ensure internalization of the quality culture;

b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;

c) Provide a sound basis for decision-making to improve institutional functioning;

d) Act as a dynamic system for quality changes in HEIs;

e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution

2. Teachers to represent all level (Three to eight)

3. One member from the Management

4. Few Senior administrative officers

5. One nominee each from local society, Students and Alumni

6. One nominee each from Employers /Industrialists/Stakeholders

7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

* It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.

* It is advisable to change the co-ordinator after two to three years to bring new thoughts and activities in the institution.

- It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.

- The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of theCoordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC by end of September every year positively. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well as quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Report (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Governing Council/

Executive Council/Board of Management) for the follow up action for necessary quality enhancement measures.

The IQACs may create its exclusive window tab on its institutional website for keeping the records/files of NAAC, Peer Team Reports, AQAR, and Certificate of Accreditation Outcomes and regularly upload/ report on its activities, as well as for hosting the AQAR.

Revised Accreditation Framework

NAAC has launched Revised Accreditation Framework since July, 2017 and hence AQAR format also modified, in cognizance with the new methodology. The tools and parameters are designed in the new AQAR format are in such a way that the preparation of AQAR would facilitate the HEI's for upcoming cycles of Accreditation. Data collected/prepared infuses quality enhancement measures undertaken during the years. Further, it also adds quality enhancement and quality sustenance measures undertaken in teaching, learning, research, extension and support activities of the Institution. It is hoped that new AQAR would facilitate Educational Institutions for creating a good database at Institutional level for enhancing the quality culture.

As per the Revised Accreditation Framework (RAF), the NAAC Accredited institutions need to submit the AQAR online. NAAC is in the process of ICT integration in Assessment and Accreditation. The login id for the online submission for AQAR submission will be the e-mail id used for the IIQA. The AQAR submission is part of the post accreditation module, in due course of time. NAAC portal will have the facility to submit the AQAR online and Institutions will receive automated response. AQAR of the preceding year be submitted to the NAAC within six months i.e. the institutions should submit the AQAR before 31st December of every year.

The Higher Education Institutions need not submit the printed/hard copy of AQAR to NAAC.
Mandatory Submission of AQAR by IQAC

The Executive Committee of NAAC has decided that **regularsubmission of AQARs is mandatory for 2nd and subsequent cycles of accreditation with effect from 16th September 2016**:

The following are the pre-requisites for submission of IIQA for all Higher Education Institutions (HEIs) opting for 2nd and subsequent cycles of A& A:

- Having a functional IQAC.
- The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.
- Mandatory submission of AQARs on a regular basis for institutions undergoing the second and subsequent cycles of Assessment and Accreditation by NAAC.
- Upload the AQAR's on institutional website for access to all stakeholders.

Note: The terms and abbreviation used in AQAR are in accordance with respective manuals for assessment of NAAC. Please refer institutional manual for glossary and abbreviations terms used in AQAR.

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year.(For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(Data may be captured from IIQA)
1. Name of the Institution   MILAGRES COLLEGE KALLIANPUR
Name of the Head of the institution: Dr. VINCENT ALVA

- Designation: PRINCIPAL

- Does the institution function from own campus: YES

- Phone no./Alternate phone no.:   0820-2580235

- Mobile no.: 9845526695
- Registered e-mail: milagrescollege@gmail.com

- Alternate e-mail : iqacmilagres@gmail.com

- Address   : KALLIANPUR

- City/Town   : UDUPI

- State/UT   : KARNATAKA

- Pin Code   : 576114

2. Institutional status:
- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women:**Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
  (please specify) : Grants-in aid

- Name of the Affiliating University: Mangalagangothri, Mangalore University
- Name of the IQAC Co-ordinator :   Dr Jayaram Shettigar
- Phone no. :0820-2580235
  Alternate phone no   - 8762690235

- Mobile: 9448857435

- IQAC e-mail address: iqacmilagres@gmail.com

- Alternate Email address: milagrescollege@gmail.com

3. Website address: www.milagrescollegekallianpur.com
   Web-link of the AQAR: (Previous Academic Year):

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: uploaded to website and also Notified to the staff and students

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B+	75.95	2004	from:16.02.2004 to: 16.02.2009
2nd	B	2.83	2010	from:28.03.2010 to: 27.03.2015
3rd	B	2.72	2015	from:15.11.2015 to:14.11.2020

6. Date of Establishment of IQAC: 10-06-2010

7**.** Internal Quality Assurance System

7.1Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Staff Training Programme on "Effective Documentation".	One Day on 23rd June, 2018	32
Orientation programme was organised for freshers	One Day on 4-7-2018	224
life Skill Training Programme: life Skill Training Programme	One Day was organised on	128

	18-7-2018	
SwachhBharath Summer Internship Programme- SBSI	One hundred hours June 2018 to August 2018	5000 people
SadbhavanaDiwas :	One Day on 20th August	135
Two Day workshop on seven criteria of NAAC Self Study Report	two Day on 10th and 12th Feb 2019	31
one day training programme on Software Programme	One Day 12- 3-2019	30
Library open access	june	1500
Skill Development programme for the Final Degree Students May-	June 2018 (15 Days)	128
National Seminar on indian banking in the era of globalisationandinformation technology	One Day 15-3- 2019	210
Feedback from all stakeholders like students, Alumini, Parents, Employer, Employee are collected, analysed and used for improvements	January 2019	245
Academic Administrative Audit (AAA) conducted by the Management, principal, Government Departments etc.	2018	
Participated in NIRF	2018	

Initiated Milagres Center of Career Excellence (MCCE) Civil Service-IAS and Coaching for competitive Examinations. Hade MOU National IAS Academy, had series of interaction the students of Milagres college and Milagres PU College	March Apri 2019	780	

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Dr Herald I Monis	**MRP**	**UGC**	**2016-19**	**15000=00**
College	**General Development**	**UGC**	**2012-2017 Extended to 2019**	**93810=00**

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: yes

  *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year:04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes
  (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

       If yes, mention the amount   NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* Implemented UGC/ MHRD Govt. of India- SBSI 100 hours Swachh Bharat Summer

Internship Programme.

* Organised Staff enrichment Programme

* Organised 15 days Soft Skill Training Programme for Final Degree Students.

*OrganisedNational Seminar on INDIAN BANKING IN THE

ERA GLOBALISATIONANDINFORMATION TECHNOLOGY

*Participation in NIRF

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Staff Training Programme on "Effective Documentation".	Conducted on 23rd June, 2018
Orientation programme was organised for freshers	Conducted on 4-7-2018
life Skill Training Programme: life Skill Training Programme	Conducted on 18-7-2018
SwachhBharath Summer Internship Programme- SBSI	Conducted -June 2018 to August 2018
SadbhavanaDiwas :	Conducted on 20th August
Two Day workshop on seven criteria of NAAC Self Study Report	Conducted on 10th and 12th Feb 2019
one day training programme on Software Programme	Conducted on 12- 3-

	2019
National Seminar on INDIAN BANKING IN THE ERA OF GLOBALISATIONANDINFORMATION TECHNOLOGY	Conducted on 15-3-2019
Skill Development programme for the Final Degree Students May-June 2018 (15 Days)	May- June 2018 (15 Days)

14. Whether the AQAR was placed before statutory body?   Yes

Name of the statutory body: Date of meeting(s):
Managing committee	14/12/2019
IQAC	16/12/2019
Staff Council	19/12/2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2019   Date of Submission: 27.02.2019

17. Does the Institution have Management Information System?

Yes No

If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

Yes, the Institute is well equipped with an management information system which takes care of various activities like admission, attendance, office management, accounts. Online admission process for 1st SEM UG & PG Students along with online payment facility, also for 2nd Year & 3rd Year students. Display of all the important notifications and other information through Digital Display system- Smart TV.

Internet connection in the library to access the e-resources.

To monitor the attendance of the students specific software was prepared by Argis' was introduced.

Most of the communication among staff and students takes place through e – Mails and Whatsapp

The college has a LAN through which students, teachers and supporting staff can access the current data base of students, their academic performance as also other academic query.

Part-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Milagres College is affiliated to University of Mangalore, and it follows the curriculum prescribed by the University. It has a well planned curriculum delivery and its documentation.The effective implementation of the curriculum takes place keeping the vision,mission and goals of college in mind.We have various well-structured processes that enable effective implementation like,

- The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC .
- Departmental meetings are conducted and course distribution for coming academic year is discussed.
- Teaching plan and month-wise distribution of the syllabus is prepared by each dept. in the beginning of the academic year.
- Students are provided with the Syllabus of each semester.
- The College offers four streams of under graduate study, Arts, Commerce, Science, Computer Applications and two streams of post graduate studies in Commerce and Social Work.
- The effective delivery of curriculum facilitated from the teachers end is through the appropriate action plan for each department for every semester, lesson planning, use of library resources and audio-visuals, Charts, maps, diagrams, science models, science and computer laboratories, online resources, paper clippings and reports.
- ICT is used to make the teaching learning process more effective and interesting.
- The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students.
- The renovated well-stocked college library is fully computerized that offers various web based facilities and access to National and International online databases. Students are given with open access facility.
- The learner centric activities like guest lectures, classroom debates, quizzes, question-answer sessions, brain storming, remedial coaching, coaching for the repeaters, activities prescribed for advanced learners such as paper presentation and teaching peers are conducted .
- Special lectures, group discussions, Tutorials, , Departmental Quiz, paper presentation by the students, seminars, workshops, projects, assignments, are conducted to supplement the class room teaching and for the for effective delivery of curriculum
- Records are maintained by each department and information is provided to IQAC for documentation.
- The co-curricular activities like industrial and field visits, education tours, participation in inter-collegiate seminars, debates, paper presentations, competitions, academic competitions in the institution, user friendly library, teacher-learner interface, Vidyarthi Durbar, under the mango tree activities, practical sessions by the experts are organized enrich the students community.

- Faculty members are encouraged to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.
- The achievements of the students in co-curricular activities is given due recognition.
- The best practices followed in the institution with regard to the curriculum delivery has been realized through the high level of pass percentage, distinctions and University level ranks secured, achievement of students in competitive examinations, cracking all India tests, satisfactory level of percentage of students being placed during the placement drives as well as entry into the higher level of learning and post graduate courses.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Tally ERP 9.0		2018-19	Book Keeper, Clerk, Payroll Clerks, Accounts Clerk ,Finance Managers Director(Finance) Chief Finance Officers Financial Advisers Certified Public Accountants Small and medium enterprises	Ready to work Account Management Computer Accounting, Taxation, Inventory and Payroll
Journalism.		2015-16	Broadcasting: Radio and TV. Media Industry,Film Industry, Social Media, News Consultant,	Writing, Communication, Editing, Critique, probing, Analytica Creative
Hindi Translation		2018-19	Hindi officer, Hindi Translators, Hindi Assistant Translators in Hindi, Editors, correspondents, reporters etc	Listening, Reading, Writing, Observing, Editing, etc
Basic Computer Application		2015-16	Work From Home Part Time In data entry. Mutual Fund Advisor Customer Service Executive.	Microsoft Office Web and Social Skills Trouble Shooting Blogging

			Phone Banking Executive- Pvt Banking Officer.	
Graphics Design		2015-16	Art Director. Creative Director. Drafter (Architecture and Engineering) Film and Video Editor. Graphic Designer. Industrial/Product D esigner. Marketing Manager. Multimedia	Design websites, email and newsletter templates, and social media posts. Plan layouts for magazines, brochures and other print publications. Etc
Advanced Java		2015-16	Java EE, Java Architect Java Developer JAVA Trainees	JSP / Servlets. Web Frameworks like Struts / Spring. Service Oriented Architecture / Web Services – SOAP / REST. Web Technologies like HTML, CSS, Javascript and JQuery. Markup Languages like XML and JSON.

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
BASAEL101	---	**Additional English** **BASAEL101**	**2018-19**

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	U G	PG
Contemporary Social Issues and Concerns		MSW- III Sem	From Academic Year 2011 – 12 to 2015 - 16		
Development of		MSW – II	From Academic Year		

Communication Skills and Professionals		Sem	2016-17		
Disaster Management		MSW – III SEM	From Academic Year 2016-17		
Personal Savings and Investment Management	--	M.com I Sem	11-08-2018		
Personality Development	--	M.com III Sem	19-01-2019		
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	225	-

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Tally with GST ,IBPS	2018-19	35

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Industry visit (Campco Ltd., PUTTUR)	18
Swachh Bharat Summer Internship Programme	35
MSW Desertations: (Field Projects)	24
Internships	24
M.Com Internships	36

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

A feedback committee has been formed by the IQAC in which feedback forms are generated and the suggestions are obtained from Faculty, Students, Alumni, Parents and Employers. The feedback committee analyzes the feedback obtained from all and makes recommendations. Feedback is sought form Alumni informally at the meetings of Alumni Association, while parents give their feedback on the curriculum at the PTA General Body Meeting . Formal feedback from alumni is taken in the online mode by Alumni Association

and outgoing students are requested to review their stay at the College. Feedback is also obtained from the employers about the efficiency of Principal, teaching and administrative staff and the adequate use of facilities provided by the all in the institution.

The following suggestions were made by the stake holder and implemented by the institution.

STUDENTS:
Requested for
- additional transport facility,
- A food counter in the campus,
- Open access in the library.

TEACHERS:
- More skill development programme ,
- Coffee dispenser at the co-operative society

PARENTS:
- The parents suggested to give more number of placement options by inviting good and reputed companies for interviews.
- To expand transportation facilities to far off places.
- Help to avail scholarships for economically poor students.
- To start skill based certificate courses in photography, short films and Web Designing.

ALUMNI:
- Alumni requested to invite alumni experts for conducting seminar and guest lectures.
- To conduct on campus and off campus interviews to provide more number of employment opportunities by insisting companies and firms where the alumni of the institution are appointed, and in their own companies.

Employers

Planning to provide

- more financial assistance towards research activities.
- Funds for installation of solar panel system
- Funds for open well.

The feedbacks obtained from the above stake holders were submitted in the meeting conducted by the Governing council and Board of management. Some of the suggestions were initiated and some of them were implemented.

CRITERION II - TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A.	100	17	17

B.Com.	180	147	147
B.Sc.	70	46	46
BBA	70	-	-
BCA	70	43	43
MSW	80	11	11
M.Com.	80	18	18

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	704	72	35	7	42

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers usingICT foreffective teaching with Learning Management Systems (LMS), E-learningresourcesetc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
42	42	11 LCDs	9 plus 1 in hall	1	PPTs, Internet, inflibnet, shodhganga, etc.

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

YES; Mentoring system is available in the college. The total number of students enrolled in the college is divided among all the teachers in the college which ensures a healthy mentor-mentee ratio. A record book is maintained for each student. Each student is supposed to record his marks and the particulars of his participation/achievement in extra-curricular activities like Sports, and Games, NCC, NSS, Rangers and Rovers, Literary Association, Cultural Association, Women's Cell, Subject Association, etc., along with the kind of participation right from first to 6th semester. He/she will also be guided for the different roles to be played by him/her in these activities like Master of Ceremony, Singing prayer song, Welcoming, Proposing vote of thanks, etc by experts in the field in addition to the concerned mentor. Sports, and Games, NCC, NSS, Rangers and Rovers, etc are taken care of by the trained teachers in the concerned field addition to the concerned mentor. He/she will meet his/her mentor at least for an hour every week to discuss his participation,

achievement and prospects for future growth. Necessary counselling is done at this stage, including career guidance and scope for higher education, jobs and self-employment. The mentee is encouraged to discuss even the personal problems with the mentor so that suitable counselling may be done and the students may not feel they are let down by all in the society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
776	42	1:18

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant position	Positions filled during the current year	No. of faculty with Ph.D
42	42	NIL	6	7

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	*Name of full time teachers receiving awards from state level, national level, international level*	*Designation*	*Name of the award, fellowship, received from Government or recognized bodies*
Nil	Nil	Nil	Nil

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.		VI Semester	20th May 2019	18th June 2019
B.Com.		VI Semester	8th May 2019	18th June 2019
B.Sc.		VI Semeste	15th May 2019	18th June 2019

		r		
BBA		VI Semester	13th May 2019	18th June 2019
BCA		VI Semester	12thApril 2019	18th June 2019
MSW		IV Semester	4th May 2019	19th June 2019
M.Com.		IV Semester	4th May 2019	19th June 2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Mangalore University and, as such, is bound by the rules and regulations of the university. As per the regulations of the university governing UG degree courses, we are supposed to follow Credit-Based Semester Scheme and for PG courses, the Choice-Based Credit System has just been introduced from this academic year of 2018-19. The college holds two Internal Assessment (IA) tests for the students every semester, with adequate provisions for re-examinations for absentees on valid and unavoidable reasons, to award the internal assessment marks. The first test is supposed to be held after a gap of 6 weeks from the beginning of a semester and the second is supposed to be held after a gap of 6 weeks from the first test. The dates of internal assessment tests are mentioned in the college calendar. The time table for the internal assessment tests is forwarded to the students using whatsapp in addition to displaying it on the notice board. The question papers are typed by the concerned teachers and are sent to the principal online. The syllabus for the tests is made-known to them well in advance. In case the college has to postpone the tests on any valid reasons like unexpected holidays declared by the government on account of heavy rains, demise of national leaders, bundh calls, etc or any other reasons as deemed fit by the college, the students are informed about the changes well in advance through announcements, notices and through whatsapp messages. The marks for the 'Credit' course chosen by the students are awarded by the teachers in-charge of the concerned credit course. The students are well-informed of the credit courses available in the college through an orientation programme at the beginning of each degree course, along with the criteria to be followed for awarding the marks

given by the university. The marks cards are issued to the students well on time, and especially with regard to the first internal assessment test, the marks cards are returned by the parents at the time of PTA meeting after duly signing them. A software is being used to feed the marks and attendance and also to generate marks cards along with attendance.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by a separate committee of teachers and this committee keeps in mind the University calendar of events and the notification of government holidays by the government. The college is supposed to hold two Internal Assessment (IA) tests for the students every semester, with adequate provisions for re-examinations for absentees on valid and unavoidable reasons, to award the internal assessment marks. The first test is supposed to be held after a gap of 6 weeks from the beginning of a semester and the second is supposed to be held after a gap of 6 weeks from the first test. These dates of internal assessment tests are mentioned in the college calendar and are usually adhered to in normal circumstances, the exception being the unexpected holidays declared by the government on account of heavy rains, demise of national leaders, bundh calls, etc or any other reasons as deemed fit by the college. In case the college has to postpone the examinations on any valid reasons, the students are informed about the changes well in advance through announcements, notices and through whatsapp messages too.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

Undergraduate Courses:

B.A.:   http://milagrescollegekallianpur.com/b-a/

B.Com.:   http://milagrescollegekallianpur.com/b-com/

B.Sc.:   http://milagrescollegekallianpur.com/b-sc/

BCA: http://milagrescollegekallianpur.com/b-c-a/

BBA: http://milagrescollegekallianpur.com/b-b-a/

Postgraduate Courses:

MSW: http://milagrescollegekallianpur.com/m-s-w/

M.Com.:   http://milagrescollegekallianpur.com/m-com/

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year	Number of students passed in final semester/year	Pass Percentage

		examination		examination	
	B.A.	21	20	95%
	B.Com.	131	115	88%
	B.Sc.	18	17	94%
	BBA	18	10	56%
	BCA	25	25	100%
	MSW	24	24	100%
	M.Com.	18	18	100%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
http://milagrescollegekallianpur.com/wp-content/uploads/2020/02/SSS-survey.pdf
http://milagrescollegekallianpur.com/wp-content/uploads/2020/02/SSS-Questinnaire_Students.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)* 1.	25 Hours	Mrs Clara Menezes	Rs 5000	Rs 5000
2.	One	**Prof Melwin C**	10000=00	10000=00

	week	**Rego**		
3.	One week	**Prof Melwin C Rego**	10000=00	10000=00
4.	One week	**Prof Melwin C Rego**	10000=00	10000=00
5.	One week	**Prof Melwin C Rego**	10000=00	10000=00
6.	One week	**Prof Melwin C Rego**	10000=00	10000=00
7.	100 hours	Alumni	Rs 5000	Rs 5000
8.	100 hours	Milagres Cooperative Stores	Rs 5000	Rs 5000
9.	100 hours	PTA	Rs 5000	Rs 5000
10.	100 hours	Alumni Milagres P U College	Rs 5000	Rs 5000
International Projects				
Any other(Specify)				
Total	550 hours + 05 Weeks		75000=00	75000=00

3.2 Innovation Ecosystem			

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Fundamentals of Intellectual Property Rights	IQAC	11-4-2019

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
	4	4

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	**Commerce**	04	6.761
	English	01	5.234
	Mathematics	01	0.48
International	Chemistry	01	6.2

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Commerce	02
Hindi	03
Kannada	04
History	01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the	Number of citations excluding self citations

				publicatio n	
1. "Mapping of Leadership Competency of HR Professional s Employed in ITES/BPO Companies in Bangalore City"	1.Dr Herald Monis	**Internati onal Multiling ual Research Journal, Vol. 05, Issue 35, Nov. 2017.**	2017	**f4.002 (IIJIF).**	
2. "Analyses of the Business Competency Gap between Required Competency (RCL) and Existing Competency (ECL) of HR Professionals of ITES-BPO in Bangalore City"		Indian Journal of Research, Vol 7, Issue 11, Nov. 2018	2018	**6.761**	
3."Mapping of Required Leadership Competency of HR Professionals employed in ITES-BPO Companies in Bangalore City		, Indian Journal of Research, Vol 7, Issue 11, Nov. 2018.	2018	6.761	

	2.Dr. SurekhaBhat	International Journal of Pure and Applied Mathamatics	2018	0.23		
Nation and Nationalism – Multidimensional Debate	3.Dr.Vincent Alva	Printing Area, International Research Journal Issue 35, Vol 5	2019			
Synthesis, Charaterization and Biological Activity studies of Novel Aryfuryl Propenes	4. Rev Fr Anil Castelino	International Research Journal	2019			

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	05	58	8	10
Presented papers	07	19	05	01

Resource Persons	0	19	0	0

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
NSS			
1. Paddy Cultivation Programme	GramaPanchayat hAroor	**05**	**60**
2. Vanamahotsava Program	Government High School Hanumanthnagar	**02**	**50**
3. Shramadana	Govt Higher Primary School HanumanthnagarPutturu	**02**	**90**
4. Social service	St.Joseph School Kallianpur	**02**	**25**
5. One Day Camp	Nejar Village	**03**	**50**
6. One Day Camp	Govt High School Malpe	**02**	**75**
7. Walkathon	AjjarkadUdupi	**02**	**100**
8. Street Play	Govt High School Tenkanidiyoor	**02**	**50**
9. NSS Annual Camp	AthmanandaSaraswathi ITI College Billadi	**05**	**125**
10. One Day Camp	Govt High School Tenkanidiyoor	**02**	**40**
11. Marathon –	Brahmavar	**01**	**25**
12. SwachathaPrograme	Tenkanidiyoor	**02**	**50**
13. Tereda Mane Programme	Malpe Police Station	**02**	**100**

14. Blood Donation Camp	In association with HDFC , Bank , UDUPI, , Chuhana Institute of Paramedical Udupi.	**04**	**174**
15. Blood Donation Camp	In association with Lions Club Udupi, KMC Manipal, JogiSamajaSevaSamithi, Udupi	**04**	**174**
NCC			
16. SwachathaPrograme	Tenkanidiyoor	**02**	**100**
17. Blood Donation Camp	In association with HDFC , Bank , UDUPI, , Chuhana Institute of Paramedical Udupi.	**04**	**174**
18. Blood Donation Camp	In association with Lions Club Udupi, KMC Manipal, JogiSamajaSeva Samithi, Udupi	**04**	**174**
Rovers &Rangers			
19. Road Safety Bicycle Rally	Humanities Association	03	24
20. Swachh Bharat village/school level rallies:	Rovers and Rangers, NSS and NCC	06	300
21..ALUPOSTAVA:	Rovers and Rangers, NSS and Humanities Association	10	40
22..Visit to Regional Resource Center for Folk	Humanities Association	01	05

Performing Arts			
IQAC SBSI			
	Govt. of India	03	35
Blood Donation Camp	In association with HDFC , Bank , UDUPI, , Chuhana Institute of Paramedical Udupi.	**04**	**174**
Blood Donation Camp	In association with Lions Club Udupi, KMC Manipal, JogiSamajaSeva Samithi, Udupi	**04**	**174**
Red Cross			
Geneva convention day (Rally)	Red cross in association with Indian red cross society udupi	01	15
Red crossSwasthya Sankalpa	Red cross in association with Indian Red cross society	01	40
SwachBharath Abhiyana	Red cross in association with Dharmasthalagra mabhivriddiyoja neMalpe region	01	20
Geneva convention day	Red cross in association with JCI kallianpur	01	15

(Rally)			
First Aid Training programme	Red cross in association with Indian Red cross society	01	20
Blood Donation Camp	In association with HDFC , Bank , UDUPI, , Chuhana Institute of Paramedical Udupi.	**04**	**174**
Blood Donation Camp	In association with Lions Club Udupi, KMC Manipal, JogiSamajaSevaSamithi, Udupi	**04**	**174**
1. Passport Mela ,Pan card and Income and Caste certificate Mela	Commerce Association	08	32
Elderly Day Celebration	Ozonam Old Age Home, Kallianpura	Sr. Savitha, Superior, Ozonam old age Home, Kallianpur	
Awareness Programme on Health and Hygiene	Nitturu High School, Nitturu	Dr.Rajalaxmi, Goratti Hospital Santekatte	
Awareness Programme on Health and Hygiene	Trisha College, Kallianpur	Dr.Rajalaxmi, Goratti Hospital Santekatte	
Awareness Programme on Child Rights and Health	Shree Vinayaka Govt. Higher Primary School, Kumbhashi	Smt. Kapila, Child Protection officer, DCPO, Udupi	
Awareness Programme	Tenkabettu Higher Primary	Dr.Bindu, Medical Officer, Primary HelathCenter,	

on Health and Hygiene	School, Tenkabettu	Kolalgiri	
Awareness Programme on Women Empowerment	AnganawadiCenter, Varamballi, Uppinakote	Mr.SadanadaNayak, Rtd. CDPO officer, Udupi	
Career Guidance Programme	Govt. High School, Uppoor	Mrs. Hilda Rtd. Professor, MCK	
Awareness Programme on Girls Health	Trisha College, Kallianpur		Dr.Rajalaxmi, Doctor, Goratti Hospital, Santekatte
Awareness Programme on Girls Health	Salihath Educational Institutions, KemmannuHoode		Dr.Rajalaxmi, Doctor, Goratti Hospital, Santekatte
Awareness on Adolescents Problem	Govt. High School, Uppoor		Mr.Girish M.N Counsellor Dr. A.V. Baliga Hospital, Udupi
Awareness Programme on Health and Hygiene	St. Joseph Higher Primary School, Kallianpur		Mrs.AkshathaShetty, Asst Professor, Milagres College Kallianpur
GPS MAPPING Survey	Initiative by ZillaPanchayath, Udupi		1
Survey on Migrant Labourers in Udupi	Initiative by Labour Welfare Department, Udupi District		1
GPS MAPPING Survey	Initiative by ZillaPanchayath, Udupi		1
ChikkiRangu – Summer Camp	Govt. Higher Primary School, Hangaralatte, Irodi		-

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
1. Paddy cultivation program	**LETTER OF APPRICIATION**	1. GramaPan chayathAr	

		oor	
2. Vanamahothsava Program	**LETTER OF APPRICIATION** **LETTER OF APPRICIATION**	2. Govt. High school Hanumanth Nagar	
3. Shramadana		3. Govt. Higher Primary School Hanumanth Nagar Puttur	
4. Social Service		4. St. Joseph's School, Kallianpur	
5. One day camp		5. Govt. High School Malpe	
6. Street Play		6. Govt. High School Tenkanidiyoor	
7. NSS Annual camp			
8. Thereda Mane program			
9. Blood donation camp		7. AathmanandaSaraswathi, ITI College Billadi	
10. Blood Donation Camp		8. Malpe police station	
11. SwachBharathAbhiyan		9. HDFC Bank Udupi, Chouhana	
12. National Voters Day			
13. Voters Right Ralley			
14. Eye chekup Camp			

		Institute of Paramedical Udupi	
15. SwachBharathAbhiyan		10. Lions club Udupi, KMC Manipal, JogiSamajaSevaSamithi	
16. Elderly Day Celebration		11. JCI Kallianpur	
17. Awareness program on health and hygiene		12. Sweep Samiti	
18. Awareness program on health and hygiene		13. JCI Kallianpur	
19. Awareness Program on Child Rights and health		**14.** Brahma Baidarkala GaradiKakkunje	
20. Awareness program on health and hygiene		15. DharmasthalaGrama bivriddiYojaneMalpe region	
21. Awareness program on women empowerment			
22. Career Guidance Program Udupi		16. Goretti Hospital Santhekatte	
23.Awareness Program on Girls Health		17. Nittur High School Nittur	
24. Awareness Program on Adolesence Problem		18. Trisha College Kallianpur	
25. ChikkiRangu Summer Camp		19. DeepaJyothi Network of Positive People,	

		Ajjarkad
		20. GramaPanchayath Uppur
		21. NIST AmbalpadiUdupi
		22. Goretti Hospital Santhekatte
		23. Goretti Hospital
		24. DeepaJyothi Network of Positive People, Ajjarkad
		25. Govt. Higher Primary School Hangarakatte, Irody

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
NSS				
NSS	JCI Kallianpur	SwachBharathAbhiyan	15	200
NSS	Various Institutions	Environmental Protection Day	100	150
NSS	SVEEP Samithi	National Voters Day	02	112
NSS	JCI Kallianpur	Voters Right Rally	02	126
NSS	Brahma BiadarkalaGaradi Kakkunje	Eye Check Up Camp	01	50

Rovers &Rangers				
Rovers&Rangers	Konkan Railway Udupi	Cleaning Pragram	03	21
Dept of English				
Department of English.	Interactive session	An interactive session on HIV Aids	4	150
Red Cross				
Red Cross	Red cross in association with Indian red cross society udupi	Geneva convention day (Rally)	01	15
Red cross	Red cross in association with Indian Red cross society	Red cross SwasthyaSankalpa		40
Red cross	Red cross in association with DharmasthalagramabhivriddiyojaneMalpe region	SwachBharathAbhiyana	01	20
Red cross	Red cross in association with JCI kallianpur	Geneva convention day (Rally)	01	15
Red cross	Red cross in association with Indian Red cross	First Aid Training programme	01	20

		society		
Red cross		Blood Donation Camp	**04**	**174**
Passport and Pan card mela	Commerce Association	Passport an Pan cardand Income and caste certificate	**8**	**32**
Orphange Visit	Students Welfare Council	Visit to orphanage	**8**	**48**
Orphange Visit	Humanities Association	Visit to orphanage	**4**	**62**
IQAC-SBSI	Local people	Cleaning Swarna River bank	2	35
IQAC-SBSI	Local people	Cleaning Agasana lake bank	2	
IQAC-SBSI	Local people	Cleaning Kote Road	2	
IQAC-SBSI	Barkuru Railway Station	Cleaning Barkuru Railway Station	2	75
IQAC-SBSI	Udupi Railway Station	Udupi Barkuru Railway 2Station	2	35
IQAC-SBSI		Cleaning college Ground	2	35
IQAC-SBSI		Cleaning Barkuru Church area	2	35
IQAC-SBSI	Local people	Cleaning kallianpur road	2	35
IQAC-SBSI	Local people	Waste composting pits kallianpur	2	35
IQAC-SBSI	Local people	Waste composting	2	35

		pits kemmannu		
IQAC-SBSI	Local people	Waste composting pits hampanakatte	2	35
IQAC-SBSI	Local people	Waste composting pits college back	2	35
IQAC-SBSI	Local people	Toilet at Govt school nejar	2	35
IQAC-SBSI	Local school	Cleaning TMA Pai School	2	35
IQAC-SBSI	Local school	Cleaning Nitturu School		35
IQAC-SBSI	Local school	Cleaning Nitturu High School	2	35
IQAC-SBSI	Local school	Swachh Bharat Quit Compitition Milagres PU College	2	35
IQAC-SBSI	Local school	Swachh Bharat Quit Compitition Milagres College	2	35
IQAC-SBSI	Local school	Swachh Bharat Quit Compitition Govt PU PU College	2	35
IQAC-SBSI	Local school	Swachh Bharat Quit Compitition Milagres high 2school College35	2	35
IQAC-SBSI	Local school	Swachh Bharat Quit Compitition Nittuhschool ruhig	2	35
IQAC-SBSI	Local school	Swachh Bharat Quit	2	35

		Compitition SMS College		
IQAC-SBSI	Local school	Cleaning National heritage Barkuru	2	35

IQAC-SBSI

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
M.Com and MSW	Students	Self Financed	Every Saturday for the 2nd and 3rd Semester students

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	particip ant
Internship	.1. C.A K. PadmanabhaKanchan	2018-19	17th– 31st January	01
	2. C.A Mr.NarasimhaNayak	2018-19	17th– 31st January	02
	3. C.A Mr.Preethesh	2018-19	17th– 31st January	05
	4. C.A Mr.Kailash	2018-19	17th– 31st January	02
	5.C.A Kedlaya and Associates	2018-19	17th– 31st January	03
	6.C.A Mr. Krishna Murthy Rao	2018-19	17th– 31st January	03

	7. C.A Mr. Prasad Upadyaya	2018-19	17th– 31st January	02
	8. C.A Mr. Ganesh Kamath	2018-19	17th– 31stJanuary	02
	9. C.A RUJK	2018-19	17th– 31st January	04
	10. Karnataka Bank Regional Office, Udupi	2018-19	17th– 31st January	02
	11.Prime 4 Packing	2018-19	17th– 31st January	05
	12. Disha Marketing Kinnimulky, Udupi	2018-19	17th– 31st January	01
	13.Ruchi Food Products, Udupi	2018-19	17th– 31st January	04
On Job training	Daily Needs,	2018-19	Part time after college hours and during vacation	1
	Royal Caterers	2018-19	Part time after college hours and during vacation	8
	Delight Catering	2018-19	Part time after college hours and during vacation	6
	Construction Industries	2018-19	Part time after college hours and during vacation	22

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers

			participated under MoUs
Dr. A V Baliga Memorial Hospital	21.02.2019	1.Conducting programs 2.Guest lectures for women students 3.Visit to the college 4.Expertise guidance from qualified resource persons	All women students and all members of women cell
Kasturba Medical Hospital Manipal	18-02-2019	1.Conducting programs 2.Guest lectures for women students 3.Visit to the college 4.Expertise guidance from qualified resource persons	All women students and all members of women cell
Sliver Pumpkin Private Ltd	08-02-2019	Conducting Campus Placement in our Institution	For all Final Year Students

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7,95,000.00	7,94,406.00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	4.5 acres	-
Class rooms	27	-

Laboratories	06	-
Seminar Halls	03	-
Classrooms with LCD facilities	08	-
Classrooms with Wi-Fi/ LAN	-	-
Seminar halls with ICT facilities	03	-
Video Centre	-	-
No. of important equipment's purchased (≥ 1-0 lakh) during the current year.	-	10
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2,16,150
Others	-	-

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EASYLIB SOFTWARE	Partially	4.3.3	2007

4.2.2 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40600	28,25,621.00	189	69,242.00	40789	28,94,863,00
Reference Books	1325	2,13,019.00	145	6321.00	1470	2,19,340.00
e-Books	DELNET , INFLBNET N-LIST	17,400.00	INFLBNET N-LIST	5900.00	INFLBNET N-LIST	23,300.00
Journals	92	61,235.00	92	51,599.50	92	51599.50
e-Journals	DELNET , INFLBNET N-LIST	17,400.00	INFLBNET N-LIST	5900.00	INFLBNET N-LIST	23,300.00
Digital Database	DELNET , INFLBNET N-LIST	17,400.00	INFLBNET N-LIST	5900.00	INFLBNET N-LIST	23,300.00
CD & Video	96	-	-	-	96	-
Library automation	EASYLIB SOFTWARE					
Weeding (Hard & Soft)	184	37,315.00	6444	3.01,541.00	6628	3,38,856.00
Others (specify)	25	Free	-	-	25	free

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	95	Computer Labs-2 with 56 computers	Cable Internet with wi-fi	Browsing Centers-02 with 10 Computers	-	Offices - 02 With 8 Computers	21 Computers	10 MBPS	--
Added	10	10	-	-	-	-	-	-	--
Total	105	66	-	10	--	08	21		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)			
10MBPS			

4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
NIL			

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30,43,500.00	**32,00,379.00**	**8,30,200.00**	6,80,780.00

4.4.2 Procedures and policiesfor maintainingandutilizingphysical,academicand support facilities - laboratory, library, sportscomplex,computers,classrooms etc. *(maximum 500 words)*   (information to be available in institutional Website, provide link)
Response

Maintenance: - The college has a simple mechanism for maintenance of the facilities. The maintenance and cleaning of the class rooms, departments, ladies' rooms laboratories, library and the campus which includes the outdoor stadium, sports ground etc are done by four non-teaching staff who are specially appointed for the specific purpose. They are Mr.Prabhakar (Aided), Mrs.VijayaShetty, Mrs Savitha and Mrs.Anupama appointed by the management. The personnel's appointed for the purpose are also responsible for maintaining cleanliness in the surroundings of the college. In certain cases, the college gives the maintenance contract to local experts. The College garden is maintained by the gardener Mr. Raymond Dsouza (Aided). He is responsible for maintaining the greenery of the College Campus. The washrooms are cleaned daily. Classrooms and corridors are properly cleaned and maintained. Sanitary Napkins Incinerators have been installed in the college Ladies Room and Women's Hostel. The college Library is maintained by the Library Staff and periodic pest control is carried out.

Mr.AnkitShetty is appointed as a system supervisor by the management for the maintenance and upkeep of computers and computer related facilities. The AMC for E-Admin Office administration software along with Attendance Software is made with AARGEES Software, Hubballi. The AMC of UPS and Generator is made with Power Control Systems, Brahmavar. Dsouza Electricals takes care of Electrical and Plumbing related maintenance. The College Website milagrescollegekallianpur.com is maintained by the Department of Computer Applications.

Utilization: - The students as well as the teaching fraternity are free to use all facilities available within the campus. The class rooms and furniture are utilized regularly by the students. It is also made available for governmental and non-governmental organisations for conducting competitive exams like KPSC.

The college has adequate number of computers with internet connections and the utility software is distributed in different locales like office, Departments, Laboratories library etc. The Central Computer Laboratory is connected through LAN and is open for the students of BCA. To make work easier and systematic the office computers have been installed with Office software and are restricted for use only to the office staff. Each department have their own computers with internet facility for the use of the staff members.

The college library has their own computers loaded with Library Software. The Library is open to the students, staff and all the stake holders. The stake holders are permitted to borrow books after depositing caution money. The college sports ground is having 200 metre running track and an outdoor stadium with basketball, volleyball, throwball courts. The college has separate Gym for men and women. The sports ground is utilised not only by the students and staff but also by the local community, stakeholders as well as sister institutions after taking prior permission from the concerned authorities. The campus grounds is also utilised by organisations like Rotary, Alumni etc for different activities.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Golden jubilee scholarship	03	90000
	Endowment/ scholarship	128	52500
	Proficiency scholarship	42	3650
Financial support from other sources			
a) National	1.Vidyasiri (PG)	36	342570
	2. Backward classes	177	511480
	3.Social welfare office (SC/ST)	20 (8+8+4)	206889
	4.Jindal	02	13200
	5. SanchiHonnama	10	20000
	6. CV Raman	08	40000
	7.Gabriel Scholarship	11	33000
	8. Minority Scholarships	37	235500

Local NGO/Private/			385	5 65 600=00
b) International				

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
IBPS Coaching	24.08.2018	24	Bright Institution
Remedial coaching	16-08-2018	745	Staff members
Bridge courses	June 2018	257	Staff members
Mentoring	July 2018	745	Staff Members
Nss	16-07-2018	220	Nss Program Officers
Yoga	26-06-2018	321	Pathanjali Yoga Trust
Paddy Cultivation	13-07-2018	212	Mr.LokeshPoojary Farmer
Counselling	September 2018	1	Counsellor
Women cell	30-07-2018	358	Staff Members
Ncc	July 2018	108	Officers of NCC
Weapons Training Program	28-012019	108	Officers of NCC
Rovres rangers	02.07.2018	54	R.S.L & R.L
Nipun Examination	September 2018	3	Dr.V.SAcgarya District Training Centre
Photography	20-07-2018	15	Member Weekenders Club
Hindi Translation	23-02-2018	9	Staff Members
Project and document Preparation	05-02-2019	88	Prof. ShridharaAcharya
Graphics Design	August 2018	15	Fortune Academy
Eclipse	January 2019	19	Staff Members
Soft Skill Training Program	30th and 31st March 2019	35	Epitome Academy
Coaching Camps	April 2019	90	Physical Directors
Certificate course in journalism	11.08.2018	10	Mr.SuchithKotian, Lecture in Journalism, M.G.M College.
Certificate course on information sources and library services	22-01-2018	55	Librarian
VachanaKammata	20.12.2018	31	Sri Muguru Mutt Chithradurga
Awareness on Competitive exam	12-07-2018	160	Mr.LokabhiramRaju, Head of Career Counseling, Banglore

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

2018-19	IBPS Coaching	24	-	-	-
	Hindi Translation	-	9	9	-
	Weapons Training Program	-	101	-	-
	Paddy Cultivation	-	212	-	-
	Nipun Examination	3	-	3	-
	Photography	-	15	-	-
	Project and document Preparation	-	88	-	-
	Graphics Design	-	15	-	-
	Eclipse	-	19	-	-
	Soft Skill Training Program	-	35	-	-
	Awareness on Competitive exam	160	-	-	-
	Coaching Camps	-	90	-	-
	Certificate course in journalism	-	10	-	-
	VachanaKammata	-	31	31	-
	Certificate course on information sources and library services	-	55	55	-

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance

			redressal		
5		5	2		

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Pumpkin Entertainment Ltd and Nandi TOYOTA	90	-	Infosys Pvt Ltd	07	03
			Infosys BPM	05	01
			Accenture	05	01
			Tata consultancy services	07	02
			Capgemini Business Services Ltd	07	02
			Concentrix	08	03
			Silver Pumpkin Entertainment Ltd	35	30
			Nandi Toyota	20	16
			Just Dail	07	0
			GrowMax Support solutions Pvt Ltd	20	14
			NITF	10	05
			ShriSai Enterprises	15	11
			Kemmale Group	08	03
			Eureka Forbes	07	02
			Exide Insurance	07	02
			V-care Company	15	10
			Seven stallion Solution Pvt Ltd	15	10
				05	01

			Modicare		
			Cogent Tech Services	07	02
			Mahindra and Mahindra	05	01
			Career Destiny		01
			Tech Mahindra		01
			Winman Software	05	01
			Praksah retail	05	01
			Shama Honda	05	02
			Discrew	05	01
			SMS Financial Services	05	01
			Nandi Toyota (BPO)	10	08
			Greet Technology	06	02
			Agies Ltd	05	01

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	30	Commerce	B.Com	Milagres College Kallianpur, GFGC Thenkanidiyoor, Nitte, Mangalore university	MCOM (17)
					MBA (13)
	05	Computer Application	BCA	MIT	MCA (5)
	14	Business Administration	BBA	MIT	MBA (4)
		B A	MA	GFGC Thenkanidiyoor, TMA Pai	MA-02 BEd-02

			College Udupi	
08	BSc	Bsc	Women's College, MIT, Mangalore University, Rukminishetty College.	MSc-11
				MA-01
				BEd 01

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Intercollegiate Chemistry lecture	University level	7
Fr.D'Cruz Memorial seminar competition	University level	06
FUTSAL	Inter Class	5
Swarna 2019	University level Folk Dance competition	9 teams
Swarna 2019	University level skit competition	9 teams
Swarna 2019	University level group singing competition	9 teams
Swarna 2019	Inter College	9 teams
English Poetry Recitation	Within Institution	06
Idioms and Phrases- Interpretation	Within Institution	05
Picture Interpretation	Within Institution	07
Abbreviation And Pronunciation	Within Institution	08
Short Story writing and Versification Competition	Within Institution	15
Flip Flop Competition	Within Institution	10
KALANJALI 2018	Inter Class	4 teams
Annual Competition (UG) Kannada Essay	Within Institution	13
Kannada Elocution	Within Institution	08
Kannada poem Writing	Within Institution	06

Kannada Story writing	Within Institution	05
English Essay	Within Institution	10
English Dept Quiz	Within Institution	08
English Elocution	Within Institution	06
English Poetry	Within Institution	05
English Story Writing	Within Institution	01
Hindi Essay	Within Institution	06
Hindi Elocution	Within Institution	10
Hindi Poem writing	Within Institution	05
Hindi Story Writing	Within Institution	05
Tulu Essay	Within Institution	10
Konkani Essay	Within Institution	12
Pick and Speak	Within Institution	10
Slogan writing	Within Institution	12
Drawing	Within Institution	15
Singing solo Bhavageetha	Within Institution	12
Singing solo Popular song	Within Institution	13
Singing Group	Within Institution	04
Folk Dance	Within Institution	04
Quiz	Within Institution	06
Fancy Dress Individual	Within Institution	04
Instruments	Within Institution	04
MONO Act	Within Institution	03
Skit	Within Institution	05
Photography	Within Institution	06
Annual Competition (PG) Solo Singing	Within Institution	12
Best Out Of Waste	Within Institution	15
Collage	Within Institution	08
MONO Act	Within Institution	02
Nail Art	Within Institution	12
Pick and Speech	Within Institution	06
Face Painting	Within Institution	07
Paper King and Queen	Within Institution	10
Group singing	Within Institution	05
Power Point Presentation	Within Institution	08
Mock Press	Within Institution	12
Group fancy dress	Within Institution	03
Street play	Within Institution	12
Traditional Day (UG)	Within Institution	720
Traditional Day (PG)	Within Institution	73
Coaching Camp	PUC & High school	80
Milagres Premier league	Within Institution	4 teams
Swatch Bharath Black Board Drawing Compitition.	Within Institution	09 classae
Swatch Bharath Drawing competition.	Within Institution	23
Swatch Bharath patriotic song competition	Udupi Local Schools	85

Annual sports meet- 100 Mts	Within Institution	16
100 Mts Girls	Within Institution	08
200Mts	Within Institution	16
200Mts Girls	Within Institution	08
400 Mts	Within Institution	10
400 Mts Girls	Within Institution	08
800 Mts	Within Institution	15
800 Mts Girls	Within Institution	10
1500 Mts	Within Institution	30
1500 Mts Girls	Within Institution	16
110 Mts Hurdles	Within Institution	08
110 Mts Hurdles	Within Institution	07
Long Jump	Within Institution	20
Long Jump Girls	Within Institution	10
High Jump	Within Institution	12
High Jump Girls	Within Institution	08
Triple Jump	Within Institution	08
Triple Jump Girls	Within Institution	08
Short Put	Within Institution	22
Short Put Girls	Within Institution	15
Discuss Throw	Within Institution	18
Discuss Throw Girls	Within Institution	12
Javelin Throw	Within Institution	20
Javelin Throw Girls	Within Institution	10
4×100 Mts Relay	Within Institution	08
4×100 Mts Relay Girls	Within Institution	06
3000 Mts	Within Institution	20
3000 Mts Girls	Within Institution	10
3 K.M Walk Race	Within Institution	25
3 K.M Walk Race	Within Institution	12
Cricket	Inter Class	08
Volley Ball	Inter Class	09
Basket Ball	Inter Class	08
Table Tennis	Within Institution	20
Throw Ball	Inter Class	03
Volley Ball (Girls)	Inter Class	02
Physic competition	University level	9
MSGR D J Dsouza Elocution Competition	University level	22
Hindi Day Essay Writing	Within Institution	07
Hindi Day Poem Writing	Within Institution	05
Hindi Day Extempore Speech Competitions	Within Institution	05
Hindi Day Story Writing Competition on Social Problems	Inter Collegiate	25
Commerce Association Quiz Competition	Within Institution	05
Commerce Association Debate Competition	Within Institution	02
Science Association Collage	Within Institution	08

Competition		
Science Association Drawing Competition	Within Institution	20
COLLOQUIM 2K18	Inter Collegiate	08
Science Association Quiz Competition	Within Institution	07
IT Club PPT Competition	Within Institution	43
IT Club Coding Competition	Within Institution	33
IT Club Graphic Design	Within Institution	25
IT Club Quiz Competition	Within Institution	05
Drama Screening	Within Institution	05

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	1. NIPUN RANGERS			✓	17711	Sushmitha
	2 NIPUN RANGERS			✓	17705	Navya
	3. NIPUN RANGERS			✓	17707	RakshithaTakoor
	4. ALFRESCO-NATIONAL LEVEL ENGLISH FEST HELD AT ST PHILOMENA COLLEGE, PUTTUR.	NATIONAL		✓	18771	Sunny Antony and group
	5. FIRST PRIZE IN ENACTMENT OF THE PLAY & OVER ALL RUNNERS.			✓	17620	Rencita
	6. All India Inter University	National	✓		18771	Sunny Antony
	7.South Zone	National	✓		17547	Prateeksha
	8 South Zone	National	✓		17633	Prateek H shetty

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year, a Student Welfare council is formed comprising of two student representatives from every Class. From the Council framed the final year class representatives are selected as office bearers comprising of a President, two vice presidents, General Secretary, two Joint secretaries ,Cultural Secretary and a Sports Secretary.. The Student Welfare Council is guided and monitored by two teachers as Directors. The SWC contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college. It enriches the cultural and corporate life of the college providing opportunities to students to expand their horizons. The college has a semi-structured calendar for Student events within the annual cycle. These events are led by the

students and conceptualized in consultation with Directors. These events broaden the scope of education besides providing students to show-case their talents and learn managerial and organizational competencies. The events can be classed as: Initiating the new students through Orientation and spot the Talent features ,National Memorial days: Gandhi Jayanti, Independence day , Republic day ; Socio-Cultural events: Teacher's Day, Traditional Day, Visits : Visit to orphanages, old homes, , Remand Homes, Conducting fests like food fest, Residential Camps etc.

. The student representatives also actively participate in Sports committee, cultural committee, magazine committee, calendar committee etc. The college provides ample avenues for developing technical skills, updating knowledge, personality development and service to the society through Student Welfare Council.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No

5.3.2 No. of registered enrolled Alumni:

185(2018-19 batch) +235 life Members

5.3.3 Alumni contribution during the year (in Rupees) **:**

85000

5.3.4 Meetings/activities organized by Alumni Association **:**

04

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership
OUR VISION

Our Vision is to transform youth into responsible citizens and competent professionals through quality education and research.

OUR MISSION

- Create conditions in which less fortunate rural students are encouraged to join college and professional education;

- Produce the most competent and skilled human resources in diverse fields to meet the ever-changing needs and challenges of society;

- Maintain excellent educational environment by equipping the students with up-to-date domain knowledge, analytical and practical skills, critical and creative thinking; creative and innovative approach to work;experiential learning, and case study analysis.

- Promote interdisciplinary and multidisciplinary approaches in planning and designing curriculum across various departments.

- Nurture self-reliancethrough development of entrepreneurship and initiating start-up culture among students.
- Practice and promote an eco-system to nurture ethical, human and spiritual values.

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Milagres College believes in decentralization of responsibilities and participative management. At the helm we have the highest body called Catholic Educational Society of Udupi Diocese to manage the Institution. It has formed a Managing Committee to manage the institution locally. Managing Committee meets once in three months to discuss the progress of the institution and also to take necessary decisions for the future development and gives directions to the students to implement the plans.

The Principal in turn convenes the staff meeting once in a month to take a stock of the progress and implement the future plans of the college. Various responsibilities are shared between the staff members and the plans are implemented effectively in the following way.

1. Library renovation: College library is the heart of knowledge. We have over …….. books in the library in reference section as well as stock section. We used to store these books inside the closed cupboards. Open access facility in the library was a need of the hour. The proposal was put forth in the Managing Committee meeting and the proposal was approved and the Principal was made in charge of executing the plan. Principal called for a meeting and the plan was discussed in detail in IQAC and it was decided to approach the Alumni for fund collection. The librarian was given the responsibility to look after the physical renovation work of the library. Funds started pouring in from the alumni and we also approached Karnataka Bank to help us through their CSR project. A donation of Rs. 2 lakhs were released from the bank. Finally the project was completed at a cost of Rs. ……………..

2. College Entrance and Principal's office renovation: Similar to the Library renovation plan the college took up the renovation work of the college entrance and the Principal's Chamber. Same procedure was followed and with the help of Alumni donor's a sum of Rs 9 lakhs were collected for the purpose.

| This is how the college practices decentralization and participative management. |

6.1.2 Does the institution have a Management Information System (MIS)?
Yes/No/Partial: **Yes**

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each**):**

❖   Curriculum Development

Milagres College is affiliated to University of Mangalore, and it follows the curriculum prescribed by the University The college has adopted various quality improvement strategies. Departmental meetings to prepare action plan for the whole semester is prepared. Various facilities like ICT, well-equipped laboratories, open access facility in the library are provided to make the teaching learning process more effective and interesting. Special lectures, group discussions, Departmental Quiz, paper presentation by the students, seminars, workshops, projects, assignments, are conducted to supplement the class room teaching .The co-curricular activities like industrial and field visits, education tours, Vidyarthi Durbar, etc are organized enrich the students community.

❖   Teaching and Learning

The college is affiliated to Mangalore University and, as such, is bound by the curriculum of the university. As per the regulations of the university governing UG degree courses, we are supposed to follow Credit-Based Semester Scheme and for PG courses, the Choice-Based Credit System has just been introduced from this academic year of 2018-19. The college tries to enrich the curriculum by holding field visits, group discussions, student seminars, certificate courses, etc. The college puts in all the possible efforts to appoint well-qualified and experienced teachers who are encouraged to involve themselves in continuous research and to attend workshops, seminars and conferences to up-date themselves. The teachers use online resources in addition to text and reference books and journals to prepare themselves for the classes. The teachers use ICT to take the classes.

❖   Examination and Evaluation

As per the norms of Mangalore University, the college holds two Internal Assessment (IA) tests for the students every semester, with adequate provisions for re-examinations for absentees on valid and unavoidable reasons, to award the internal assessment marks. The dates of internal assessment tests are mentioned in the college calendar. The time table for the tests is usually displayed on the notice boards at least two weeks before the tests and also is forwarded to the students using whatsapp. The question papers are typed by the concerned teachers and are being sent to the principal online. The marks cards are issued to the students well on time, and especially with regard to the first internal assessment test, the marks cards are returned by the parents at the time of PTA meeting after duly signing them. A software is being used to feed the marks and attendance and also to generate marks cards along with attendance.

❖   Research and Development

Research is always considered as an important aspect in teaching.

1.   FacultyDevelopment Programmes and workshops are organised by IQAC on a regular basis to provide an insight into the updated research methodology.
2.   The college encourages participation of faculty members in various seminars and conferences and also encourages them to contribute for various research and publications in reputed journals.
3.   The college also provides reimbursement of registration fee to the faculty members for the

participation in different seminars and conferences.

4. The college encourages and motivates faculty members to undertake Minor and Major Research Projects.
5. It also encourages staff members in enrolling for Ph.D. programmes and also has the practice of honouring the Ph.D. holders on their completion during the College Annual Day Celebrations.
6. U.G.C. and University circulars pertaining to research are displayed on the Staff Notice Board.
7. With the help of UGC grant, efforts have been made to develop research infrastructure, modern ICT gadgets.
8. Adequate infrastructural support such as Library, Laboratory facilities are provided.
9. Availability of Internet and latest technological facilities are ensured for carrying out research work.
10. Facility of INFLIBNET,NLIST site which offers e-books and e-journals

❖ Library, ICT and Physical Infrastructure / Instrumentation

The Library Advisory Committee takes decisions on each and every activity of the library. Specialized services provided by the library include Reservation of books, INFLIBNET N-LIST Programme, Book Bank Scheme and Extension activities..Barcode issue-return system is in practice in the library.

The college gives great prominence for upgradation and use of IT infrastructure, and strives for enhancements. Computer Assisted method of teaching is encouraged and followed. Free Wi Fi is accessible in the Campus.

The College is having a Central Library which is located in a central place easily assessable to the students and stakeholders. Every department is equipped with their own computers and internet facilities. At the beginning of each academic session respective HODs of the different departments have a meeting with the principal to discuss the requirements of the current academic session.

❖ Human Resource Management

Principal, Staff members and the Students are motivated to attend and present the papers in international, national and university level seminars, field visits, NSS annual programmes, Intercollegiate fests, quiz competitions to enhance the leadership skills. College website is updated with all the achievements and performance of the staff and the students.

College organized Staff Training Programme on "Effective Documentation", Orientation programme was organised for freshers, Life Skill Training Programme, SwachhBharath Programme, Summer Internship Programme, SadbhavanaDiwas, Two Day workshop on seven criteria of NAAC Self Study Report, One day training programme on Software Programme , Skill Development programme for the Final Degree Students, Library open access, Effective Use of ICT.

The staff council meeting is conducted frequently to access the performance of the students and teachers so that the staff members get experience of the academic and administrative work of the college.

❖ Industry Interaction / Collaboration

Faculty members have collaborated with national and international eminent academicians and researchers and published research papers in the current year

The students of our college are given the appointment in Big Bazar a hyper market to work on part time basis. They are provided with the training at the sales counter and in the billing section. At the end of the year after the completion of the training the students are given the certificate which is useful for them for the future. Some students are working in food industry on part time basis to earn their livelihood.

We also have celebration with Service Industry like Kasturba Medical College (KMC Manipal) and Dr A.V. Baliga Hospital, Doddanagudde for the health issues of students of our college.

❖ Admission of Students

The admission of the students is strictly governed by the University as well as government rules. The admission information will be notified in the website and through the brochures. Applications will be called for from the eligible students for different courses. Once the applications are received interview committee scrutinises the applications and discusses the formalities of admission process.

After once the formalities are discussed the candidates are interviewed by the group and then by the principal before the admission is made. The speciality of the institution is to admit every student seeking admission irrespective of caste, creed and the marks scored.

Maximum number of the students seeking admission are from rural background.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development

E-governance in Planning and Development
Mostly the administration takes place in the form of e-governance. Every aspect pertaining to the planning and development id worked out through e-governance.
Academic planning such as admissions, enrollment, fee collection etc., is notified through mails to the management for its consent. Later same will be communicated to the staff and student through mail and through other social media.
E-governance in Administration
E-governance in Finance and Accounts.

Administration
The institution is managed by the management through the Principal. All the aspects of administration are communicated through mails and orders are also received through the mail. the institution receives information and orders through mails by the Government bodies and necessary information also is provided through the mail in time.

❖ Finance and Accounts
    College is using Tally programme to maintain the finance and accounts. Payments are made online

❖ Student Admission and Support - (E mail is sent to each student)

❖ Examination
    The time table for the internal assessment tests is forwarded to the students using whatsapp in addition to displaying it on the notice board. The question papers are typed by the concerned teachers and are sent to the principal online. In case the college has to postpone the tests on any valid reasons like unexpected holidays declared by the government on account of heavy rains, demise of national leaders, bundh calls, etc or any other reasons as deemed fit by the college, the students are informed about the changes well in advance through announcements, notices and through whatsapp messages. A software is being used to feed the marks and attendance and also to generate marks cards along with attendance.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018-19	1. Dr Jayaram Shettigar 2. Dr Jayaram Shettigar	NAAC New Methodology Revised Methodology of NAAC Accreditation		250/- 250/-	
	Mrs.RadhikaPatkar	1. International level -Paper presentation 2. National level Conference	St. Aloysius College, Mangalore in 2018 PPC, Udupi	1000/ 500/-	
	Mrs.Chandrika	Workshop on Credit based choice system Workshop on New Syllabus	University College, Mangalore PPC Udupi	200/- 200/-	
	Mrs Sushma Dias	Workshop on Credit based choice system	University College, Mangalore	200/-	
	MS. RosaliaCardoza	Workshop on New Syllabus	PPC Udupi	200/-	

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19 1.	Staff training programme		23.6. 2018	48	-
2.		ICT Training programme	12.7.2018		08
3.		Office maintenance programme	8.1.2019		10
4.	Skill development programme		11 .2.2019 12 .2.2019	45	
5.		Human Relation Training programme	5.4.2019		16

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1. Faculty Development program at Sahyadri College, Mangalore	1	**7/09/2018**

6.3.4   Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

At present Karnataka Government has stopped recruiting new faculty to the place of retired faculty. Hence

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whatever appointment is done to fill the retired vacancies is from the management side. Whenever a vacancy arises the management advertises the posts in leading news papers and calls for applications. After a careful scrutiny the management appoints an interview committee of qualified and competent experts. In the committee there will be a member from the management, correspondent, subject expert and the principal. The candidate is selected on the bases of merit and performance. Once a candidate is appointed, he will follow the rules of the management and he will get the pay according to the pay scale of the management.

The appointed candidate will be on probation for a year and if found satisfactory his/her service will be continued.

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
	06		01

6.3.5 Welfare schemes for

Teaching	1. Canteen facility 2. Social Security (EPF/ESI) 3. Restrooms 4. Provision of a gym for physical fitness 5. Sanitary napkin vending and disposal machines 6. Staff picnic 7. Staff enrichment and motivational programs 8. Grievance redressal cell 9. sexual harassment prevention cell
Non teaching	1. Canteen facility 2. Social Security (EPF/ESI) 3. Restrooms 4. Provision of a gym for physical fitness 5. Sanitary napkin vending and disposal machines 6. Staff picnic 7. Staff enrichment and motivational programs 8. Grievance redressal cell 9. sexual harassment prevention cell
Students	.1.Canteen facility 2. Insurance schemes 3. Restrooms/sick rooms 4. Sanitary napkin vending and disposal machines 5. Provision of a gym for physical fitness 6. Sports facilities 7. Scholarships 8. Grievance redressal cell 9. sexual harassment prevention cell 10. Drinking water facility 11. Library and reading room facility

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
 (with in 100 words each**)**
The college has a mechanism for both internal and external audit. Internal auditors are appointed by the Staff Council at the staff council meeting who conduct audit of books accounts maintained by the college with the help of relevant vouchers and documents. The external or statutory audit is carried out by the auditor (Rodrigues&Dsouza, Chartered Accountant) appointed by the management. Every year the books of

accounts maintained by the college such as Cash Book, Receipts and Payments ledgers, College Account, Miscellaneous Account and BBA Account are been checked and audited by an external auditor with the help of relevant vouchers and documents. There were no major objections raised by the auditors so far.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
1. **Management**	**64 74 095=00**	**Salary**
2. **Donation from** philanthropies	**590397=00**	**students facilities**

6.4.2 **Total corpus fund generated   NIL**

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government and Private	Yes	Principal and Staff
Administrative	Yes	Government and Private	Yes	Principal and Staff

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Holding Annual General Meeting by calling the parents.
2. Representation of PTA President in all the major programmes of the College such as College Annual Day celebration, Sports Day, PrathibhaPuraskar Day, Felicitation for staff members, Inauguration of Student Welfare Council.
3. Donations to various programmes of the college
   - ❖ Midday Meal
   - ❖ Blood donation camp
   - ❖ NSS Annual Camp
   - ❖ Seminars by different departments of the college
   - ❖ SwatchaBharath Programme of the college
   - ❖ Swachh Bharat Summer Internship (SBSI) Programme

6.5.3 Development programmes for support staff (at least three)

1. Canteen facility
2. Social Security (EPF/ESI)
3. Restrooms
4. Provision of a gym for physical fitness
5. Sanitary napkin vending and disposal machines
6. Staff picnic
7. Staff enrichment and motivational programs
8. Grievance redressal cell
9. sexual harassment prevention cell
10. reading room facility

11. Induction program to make them aware of the functions and responsibilities
12. Provision of training programs related to hospitality services.

6.5.4 Post Accreditation initiative(s) (mention at least three)
1. VidhyarthiDarbar
2. Best Outgoing student award
3. Golden jubilee Fund

6.5.5

a. Submission of Data for AISHE portal   : (Yes /No)   Yes

b. Participation in NIRF   : (Yes /No) No

c. ISO Certification   : (Yes /No) No

d. NBA or any other quality audit   : (Yes /No) No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2018	1. Staff Training Programme on " Effective Documentation"	23rd June, 2018	1 day	32
	2. Orientation programme was organised for freshers	4-7-2018	1 day	224
	3. life Skill Training Programme: life Skill Training Programme	18-7-2018	1 day	128
	4. SwachhBharath Summer Internship Programme	April-August 2018	100 hours	5000
	5. SadbhavanaDiwas	**20th August**	1 day	135
	6. Two Day workshop on seven criteria of NAAC Self Study Report	11th and 12th Feb 2019	2 days	31
	7. one day training programme on Software Programme	12- 3-2019	1 day	30
	8. Skill Development programme for the Final Degree Students	June 2018	15 days	113
	9. library open access	2018		All the staff and the students
	10. Yoga Day	21/6/2018	01 day	127
	11. Orientation Program for PU Students	26/6/2018	01 day	245
	12. Awareness Program on Competitive	7/12/2018	01 Day	84

	exams			
	13. GramaSameeksha Program NSS	7/15/2018	01 day	156
	14. Career Guidance Program for B.Com. Students	7/16/2018	01 day	138
	15. Life skill programme for Commerce students	18/7/2018	01 day	135
	16. SwasthyaSankalpa by Youth Red cross	24/7/2018	02 hours	127
	17. An interactive session with L/NT Krishnappa	3/8/2018	02 hours	128
	18. Passport Mela	10/8/2018	01 day	238
	19. Environmental Protection Day	18/8/2018	01 day	167
	20. Sadbhavan Divas	20/8/2018	02 hour	160
	21. Orientation program about library by Post graduation library	20/8/2018	02 hours	
	22. IBPS competitive exams Awareness program	21/8/2018		
	23. life Sikll Training	18-7-2018	03 hours	128 students
	24. An interactive session on HIV Patient and Society	23/8/2018	02 hours	
	25. Awareness Program on fundamental duties & rights	23/8/2018	02 hours	
	26. Education Tour of B.A. Students by flight	9/06/2018 &9/07/2018	02 days	21+4
	27. Multilingual National Seminar	9/11/2018	01 day	
	28. VidyarthiDarbar Program	19/9/2018	01 hour	
	29. Personality Development Program	29/9/2018	02 hours	

	30. Skill Development programme for final year B.Com. Students	20/9/2018	01 day	
	31. NSS cultural programme	25/9/2018		
	32. Program on RTI Act	26/9/2018	01 day	64
	33. Blood donation camp	22/9/2018	01 day	210
	34. Gandhi Jayanthi& all faith prayer program	2/10/2018	01 day	80
	35. .Book Exhibition by Library and information centre	10/10/2018		250
	36. VidyarthiDarbar Programme	Every Thursday 3.30 PM to 4.30 PM		
	37. 'Under the Mango Tree'	Every Wednesday 1.00 PM to 1.20 PM		
	38. Value Education Seminar			
	39. Workshop on Life Skill by MSW students	24/10/2018	02 hours	
	40. Workshop on Human Rights by MSW students	28/10/2018	01 day	
	41. Alumni General Body Meeting	11/10/2018	01 day	
	42. Christmas Celebration by AICUF	21/12/2018	01 day	
	43. NSS Annual Camp	21/12/2018 to 27/12/2018	07 days	
	44. Nationla Mathematics Day	24/12/2018	01 day	
	45. Visit to Securities and Exchange board of India (SEBI) Mumbai by M.Com.	10/1/2019	01 day	

	Students			
	46. Educational visit to Reserve Bank of India, Mumbai by M.Com. Students	11/1/2019	01 day	
	47. Sports Day	11/1/2019& 12/1/2019	02 days	
	48. National Youth Day	19/1/2019	01 day	
	49. National Voters Day Rally	25/1/2019	01 day	
	50. Republic Day Celebration	26/1/2019	01 day	
	51. Weapon Training Program	28/1/2019	01 day	
	52. Kargil Divas	291/2019	01 day	
	53. Martyre Day	30/1/2019	01 day	
	54. An interactive session with transgenders	31/1/2019	01 day	
	55. National Integration Day	2/2/2019	01 day	
	56. A session on Aviation course and job opportunities	6/2/2019	01 day	
	57. Tribal Exposure Camp	2/16/2019 to 2/22/2019	07 days	
	58. IQAC Skill development programme	2/11/2019 T0 2/12/2019	02 days	
	59. Blood Donation Camp	2/22/2019	01 day	
	60. National Science Day	3/1/2019	01 day	
	61. World Wild life day	3/3/2019	01 day	
	62. College Day	3/8/2019	01 day	

	63. Alumni Day	3/8/2019	01 day
	64. Voters Awareness Program by MSW students	13/12/2019	01 day
	65. National seminar on Indian banking in the era of globalization & information technology	15/3/2018	01 day
	66. Swarna -2019 - inter collegiate cultural fest	3/23/2019	01 day
	67. Street Play by MSW students	25/3/2019	01 day
	68. First Aided Training Program	25/3/2019	01 day
	69. Inauguration of renovated library	29/3/2019	01 day
	70. Soft skill training programme	30/3/2019	01 day
	71. IQAC Human Relation Training programme	4/5/2019	01 day
	72. Coaching camp by Physical Education dept	April 2019	15 days
	73.		

Milagres College, Kallianpur-576114
List of Events 2018-19

Sl.No.	Dtae	List of Events
	May- June 2018 (15 Days)	Skill Development programme for the Final Degree Students
1	6/18/2018	Commencement of Academic Year
2	6/21/2018	International Yoga Day
3	6/23/2018	IQAC Seminar
4	6/25/2018	Commencement of I, III, V Sem classes

5	6/25/2018	Orientation program for B.Com. Students	
6	6/25/2018	One day staff training programme on NAAC documentation	
7	6/26/2018	Inauguration of Career Guidance cell	
8	6/26/2018	Orientation Program for PU Students	
9	6/26/2018	National Yoga Day by NCC	
10	6/29/2018	IT Club inauguration	
11	7/4/2018	IQAC orienation program for students	
12	7/12/2018	Inauguration of Science Association	
13	7/12/2018	IQAC ICT Training programme	
14	7/12/2018	Awareness Program on Competitive exams	
15	7/13/2018	Student Council Inauguration	
16	7/13/2018	Paddy Cultivation Program	
17	7/15/2018	GramaSameeksha Program NSS	
	7/16/2018	Career Guidance Program for B.Com. Students	
18	7/16/2018	Inauguration of NSS Unit	
19	7/18/2018	Life skill programme for Commerce students	
20	7/18/2018	An interactive session with Dr Subrahmanya	
21	7/20/2018	Photographic club inauguration	
22	7/21/2018	Shramadhana	
23	7/24/2018	SwatchataAbhiyan	
24	7/24/2018	Communication skills and Personality Development Program	
25	7/24/2018	SwasthyaSankalpa by Youth Red cross	
26	7/25/2018	Inauguration of Commerce Association	
27	7/26/2018	Futsal Tournament	
28	7/26/2018	Inauguration of Literary Association	
29	7/27/2018	Orientation program for NSS Volunteers	
30	7/27/2018	Industrial visit by M.Com. Students	

31	April –August- 2018	Swatch Bharath Summer Internship programme
32	7/28/2018	Vanamahotsava
33	7/30/2018	Women Cell Inauguration
34	1/8/2018	Inauguration of AICUF
35	3/8/2018	An interactive session with L/NT Krishnappa
36	06-08-2018 to 08-08-2018	Ist Internal Exams
37	8/9/2018	Inauguration of Management Association
38	8/10/2018	Passport Mela
39	one day camp 12.08.2018 , 19.08.2018	NSS Camp
40	8/14/2018	study visit to Foures Floods Ankola
41	8/15/2018	Independence Day Celebration
42	8/18/2018	Environmental Protection Day
43	8/20/2018	Sadbhavan Divas
44	8/20/2018	Konkani Manyatha Divas
45	8/20/2018	Orientation program about library by Post graduation library
46	8/21/2018	IBPS competitive exams Awareness program
47	8/23/2018	An interactive session on HIV Patient and Society
48	8/23/2018	Awareness Program on fundamental duties & rights
49	8/25/2018	Talents Day
50	8/27/2018	SC/ST Cell Inauguration
51	8/28/2018	Awareness Program on block chain under the concept of BIT co in
52	8/30/2018	Inauguration of Humanities Association
53	9/1/2018	PTA General body meeting
54	9/1/2018	PTA meeting
55	9/06/2018 &9/07/2018	Education Tour of B.A. Students by flight
56	9/7/2018	FrD'Cruz Science Seminar competition
57	9/6/2018	Teachers Day celebration by management
58	9/10/2018	Teachers Day celebration by students
59	9/11/2018	National Seminar competition by language faculty

60	9/11/2018	Multilingual National Seminar	
61	9/14/2018	Walkath in	
62	9/19/2018	VidyarthiDarbar Program	
63	9/20/2018	Personality Development Program	
64	9/20/2018	Skill Development programme for final year B.Com. Students	
65	9/25/2018	NSS Day Celebration	
66	9/25/2018	NSS cultural programme	
67	9/26/2018	Blood Donation Camp	
68	9/17/2018	Freshers Day for MSW students	
69	9/22/2018	Blood donation camp	
70	9/24/2018	Hindi Day	
71	9/24/2018	NSS Day	
72	9/24/2018	Geneva Convention Day	
73	9/26/2018	Blood donation camp	
74	9/26/2018	Program on RTI Act	
75	9/29/2018	Program on AmshumaliKavyayana	
76	9/29/2018	Visit to Planet Mars Foundation	
77	9/30/2018	Sexual Herrassment Prevention Cell Inauguration	
78	10/2/2018	Gandhi Jayanthi& all faith prayer program by Rovers & Rangers	
79	10/2/2018	Gandhi Jayanthi Street Play	
80	10/10/2018	Book Exhibition by Library and information centre	
81	10/17/2018	End of I, III, V Sem classes	
82	10/18/2018 to 11/29/2018	Vacation	
83		Blood Donation Camp	
84	Weekly Programme conducted on every Thursday 3.30 to 4.40 p.m.	VidyarthiDarbar Programme	
85	Every Wednesday 1 p.m. To 1.20 p.m.	'Under the Mango Tree'	
86	12/20/2018	Value Education Seminar	
87	10/24/2019	Workshop on Life Skill by MSW students	
88	10/28/2018	Workshop on Human Rights by MSW students	
89	10/31/2018	Farewell to Prof Subrahmanya Joshi	
90	11/10/2018	Alumni General Body Meeting	
91	12/21/2018	Christmas Celebration by AICUF	
92	12/21/2018 to 12/27/2018	NSS Annual Camp	
93	12/24/2018	Nationla Mathematics Day	

94	12/24/2018	Christmas celebration	
95	12/24/2018 to 12/31/2018	Christmas Vacation	
96	1/3/2019	Program on Life and requirements of corporative world	
97	1/4/2019	Annual Retreat	
98	1/10/2019	Visit to Securities and Exchange board of India (SEBI) Mumbai by M.Com. Students	
99	1/11/2019	Educational visit to Reserve Bank of India, Mumbai by M.Com. Students	
100	1/11/2019 & 1/12/2019	Sports Day	
101	1/19/2019	National Youth Day	
102	1/20/2019	Marathan	
103	1/25/2019	National Voters Day Rally	
104	1/25/2019	National Voters Day	
105	1/25/2019 to 1/27/2019	Participation in Alupotsava by Rovers & Rangers	
106	1/26/2019	Republic Day Celebration	
107	1/28/2019	Weapon Training Program	
108		Kargil Divas	
109	1/30/2019	Martyre Day	
110	1/31/2019	An interactive session with transgenders	
111	2/1/2019	Vishwavijetha Program	
112	2/2/2019	National Integration Day	
113	2/6/2019	A session on Aviation course and job opportunities	
114	2/6/2019	Interaction with Alumni program by commerce association	
115	2/8/2019	study visit to Bombay Stock exchange, Mumbai by M.Com. Students	
116	2/8/2019	Campus Placements	
117	2/11/2019 &2/12/-2019	Two day workshop on 7 criteria	
118	2/11/2019 T0 2/12/2019	IQAC Skill development programme	
	2/12/2019	Muktha Channel Program	
119	2/16/2019 to 2/22/2019	Tribal Exposure Camp	
120	2/16/2019	Tereda Mane Program	
121	2/18/2019	Social Awareness Program	
122	2/21/2019	An interactive session with DYSP BP Dinesh Kumar	
123	2/22/2019	Founders Day program by Rovers	
124	2/22/2019	Blood Donation Camp	
125	2/28/2019	Milagres Premier League	
126	2/28/2019	Book releasing programme	

127	3/1/2019	National Science Day	
128	3/3/2019	World Wild life day	
129	3/8/2019	College Day	
130	3/8/2019	Alumni Day	
131	3/12/2019	Food Fest	
132	3/12/2019	Effective use of IC in Teaching and administrative	
133	3/13/2019	Voters Awareness Program by MSW students	
134	3/15/2019	National seminar on Indian banking in the era of globalization & information technology	
135	3/23/2019	Traditional Day	
136	3/23/2019	Swarna -2019 - inter collegiate cultural fest	
137	3/29/2019	Prize Distribution Day	
138	3/25/2019	Street Play by MSW students	
139	3/25/2019	First Aided Training Program	
140	3/29/2019	Inauguration of renovated library	
141	30-03-2019 & 31-03-2019	Soft skill training programme	
142	4/3/2019	Traditional Day by MSW students	
	4/5/2019	IQAC Human Relation Training programme	
143	4/8/2019	Commencement of II, IV, VI sem class	
144	April	Coaching camp by Physical Education dept	
145		Initiated Milagres Center of Career Excellence (MCCE) Civil Service-IAS and Coaching for competitive Examinations. Had MOU with National IAS Academy, had series of interaction the students of Milagres college and Milagres PU College	
	2019		

Swachh Bharat Summer Internship Programme
SBSI
LIST OF THE PROGRAMME ORGANISED

1. SBSI Orientation Programme
2. SBSI Inauguration by RaghupatiBhat MLA Udupi
3. S B Awareness Campaign
4. S B Skit 5 places
5. S B Mime show 3 places
6. S B Songs (GeethaGayana) 5 places
7. S B Quiz 4 places
8. S B Mela 2 places
9. S B Door to Door Visit 200 houses

10. S B Rally 4 places
11. S B Wall Paintings4 places
12. S B Abhiyaan at Schools   6 places
13. S B Drawing Competition 4 places
14. S B Class Room Blackboard Drawing Competition
15. S B Movie Screening 6 places
16. S B Segregation of Solid Waste
17. S B Compost Pit 15 places
18. S B Pipe Composting 03 places
19. S B Sand Art
20. S B Biogas Plant
21. S B Cleaning Programme 12 places
22. S B Tree Planting- Plant Distribution
23. S B Meeting with Self-help Group
24. S B Hand Wash Training
25. S B Slogan Writing Competition
26. S B Pamphlet Distribution
27. S B Publicity through Media
28. S B Games
29. S B Awareness Lecture- Speeches 5 places
30. S B Farming-
31. S B Oath 4 places
32. S B Village Survey
33. S B Village Panchayat Meeting
34. S B Review Meet
35. S B Helping in the Toilet Construction-Cleaning

CRITERIONVII –INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
1.Inauguration and talk of S.W.C.by MrsMukthaShenoy	30 July 2018	Female40	Male30
2. Seminar by student Miss Amreen	30 August 2018	45	30
3. Program catholic education society talk by FrDr.Eugine Lobo	5th October 2018	40	30
4. Women cell program – inauguration and talk by MrsSaujanyaKarunakara	30 July 2018	75	
5. Health of teenagers – talk by Dr Maria	15 February 2019	60	

Pais			
6.Psycologist seminar –by Nagaraj of A.V Baliga hospital udupi	21 February 2019	150	
7. Group discussion on Harrasment	21 February 2019	150	
8.Women health issues – Talk by DrMuralidhar K.M.C. Manipal	22March 2019	148	
9. Health issues -talk by Dr.ShruthThonse, -Rotary club Kallianpura	26 March 2019	146	
10.Seminar on Gender equity- Sophia madam	March 2019	112	
Any women issue addressed in NSS/NCC programme and in any other Departments?			

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources
*LED lights are used in the campus.
*campus has solar light facility

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	2
Provision for lift	No	
Ramp/ Rails	Yes	2
Braille Software/facilities	Yes	
Rest Rooms	Yes	
Scribes for examination	Yes	
Special skill development for differently abled students	Yes	
Any other similar facility	-	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19 1	30	29	27 – 10 - 2018	Old age problems	Elderly Day Celebration	45 Old Age People
2			23 – 11 - 2018	Awareness Programme on Health and Hygiene	Awareness Programme on Health and Hygiene	77 High School Girls

3			24 – 11 - 2018	Awareness Programme on Health and Hygiene	Awareness Programme on Health and Hygiene	34 PU Girls
4			24 -11 - 2018	Awareness Programme on Child Rights and Health	Awareness Programme on Child Rights and Health	50 Primary School Children.
5			24 -11- 2018	Awareness Programme on Health and Hygiene	Awareness Programme on Health and Hygiene	55 primary School Children
6			25 – 11- 2018	Awareness Programme on Women Empowerment	Awareness Programme on Women Empowerment	44 SHG Members
7			08-02- 2019	Career Guidance Programme	Career Guidance Programme	60 High School Students
8			14-03- 2019	Awareness Programme on Girls Health	Awareness Programme on Girls Health	45 High School Girls
9			15 – 03- 2019	Awareness Programme on Girls Health	Awareness Programme on Girls Health	50 Girl Students
10			04-04- 2019	Awareness on Adolescents Problem	Awareness on Adolescents Problem	60 High School Students.
11			05-04- 2019	Awareness Programme on Health and Hygiene	Awareness Programme on Health and Hygiene	50 Primary school children
12			11th and 12th – 04 -2019	ChikkiRangu – Summer Camp	ChikkiRangu – Summer Camp	35 Primary School Children
			NSS			

13				21.06.2018	International Yoga Day	Health	50
14				13.07.2018	Paddy Cultivation Programme	Paddy Cultivation	75
15				15.07.2018	One Day Camp at Nejar	Service	50
16				21.07.2018	Shramadana	Shramadana	100
17				24.07.2018	SwachathaAbhiyanJatha	Cleanliness	200
18				27.07.2018	Orientation Programme	Service	200
19				28.07.2018	Vanamahotsava-Hanumanthnagar High School	vanamahothsava	50
20				02.08.2018	Shramadana-Hanumanthnagar High School	Service	100
21				11.08.2018	Social Service- St Joseph School	Service	50
22				12.08.2018	One Day Camp- Nejar	Service	150
23				15.08.2018	Independence Day-Campus Cleaning	Awarenss and cleanliness	200
24				18.08.2018	Environmental Protection Day	Environmental Protection	200
25				19.08.2018	One Day Camp- Govt High School Malpe	Service	100
26				23.08.2018	Awareness Programme on Fundamental duties and Rights	Awareness Programme on Fundamental duties and Rights	200
27				25.08.2018	Shramadana-College Campus	Service	100
28				31.08.2018	NSS Activities	Service	200
29				14.09.2018	Walkathon	awareness	10

30			22.09.2018	Endowment Lecture	awareness	200
31			25.09.2018	NSS Day	Social service	200
32			26.09.2018	Blood Donation Camp	service	150
33			02.10.2018	Street Play at Govt High School Tenkanidiyoor	awreness	50
34			21.12.2018 to 27.12.2018	Annual Special Camp at AthmanandaSaraswathi ITI College Billadi	service	130
35			13.01.2019	One Day Camp Govt High School Tenkanidiyoor	service	100
36			17.01.2019	Drama Screening	Awareness by playing drama	200
37			19.01.2019	National Youth Day	Awareness and service	200
38			20.01.2019	Marathon	awareness	100
39			25.01.2019	Voters Day rally	awareness	150
40			25.01.2019	Voters Day Oath Taking	awareness	200
41			26.01.2019	Republic Day	National festival	200
42			01.02.2019	VishwavijethaProgramme	service	200
43			02.02.2019	National Integrity Day	Service and awareness	200
44			03.02.2019	One Day Camp-Nejar	service	100

45				14.02.2019	Narayana Guru JayanthiProgramme at Townhall Mangalore	awareness	10
46				15.02.2019	Voters Right Rally	awareness	200
47				16.02.2019	Tereda Mane Programme- Visit to Udupi Police Station	awareness	50
48				17.02.2019	Eye check up camp participation	health	30
49				18.02.2019	Social Awareness programme on various addictions	Social Awareness	180
50				22.02.2019	Blood Donation Camp	service	100
51				23.02.2019	One Day workshop- Personality Development	awarenss	100
52				23.03.2019	NSS Intercollegeiate Cultural Fest SWARNA 2019	Cultural awareness	200
Rovers and rangers 53					RedcrossSwasthya Sankalp	RedcrossSwasthyaSankalpa	40
54					SwachBharathAbhiyana Red cross in association with Dharmasthalagram abhivriddiyojaneMalpe region	Swachbharath	20
55					Geneva convention day (Rally) Red cross in association with JCI	Geneva convention day (Rally)	15

				kallianpur		
56				First Aid Training programme Red cross in association with Indian Red cross society	First Aid Training programme	20
Rovers &Rangers 57				Cleaning Pragram at Konkan Railway Udupi	Cleaning Pragram	21
58			02-03-2019	Road safty bicycle rally	Road safty awareness	24
Commerce Association 59			18-9-2018	passportmela	awareness	50

7.1.5 Human Values and Professional Ethics
Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Hand Book	**June 2018**	1. Teacher- aided teachers are guided by KCSR rules and management staff are guided by management rules 2. Alumini association is bounded by laws 3. Student handbook is published and circulated among students and faculty every year.It has our vision, mission , goals, and objectives.It contains rules and regulations for admission.It also contains rules about discipline,attendance and leave, tests and examinations,certificate and add on courses.It gives guidelines to parents and guardians.It gives information about library, UGC book bank, moral and spiritual development classes,mid day meal scheme and scholarships.It also gives information about NCC and NSS courses, games and sports

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-------to-------)	Number of

		participants
1. Sadbhaavana Day	20th August	All students
2. Martyrs Day	30th January	All students
3. Daily college prayer	Every day	All students
4. Daily college anthem	Every day	All students
5. Independence Day	August 15 every year	All students
6. Republic Day	January 26	All students
7. Teachers Day	September 5	All students
8. Hindi day	14 thseptember	Hindi students
9. Vanamahotsava	July 7th	NCC, NSS students
10. Blood Donation program	Often	All students
11. SwachchBarath program	Often	All students
12. Women's day program	March 8	
13. Gandhiji's Birthday Programme and All Faith Prayer	October 2	All students
14. Mothers dayprogramme	March 10	All students,Womens cell students
National Integrity Day	02.02.2019	200
National Youth Day	19.01.2019	200
International Yoga Day	21.06.2018	50

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices

1. Students, staff using Bicycles (bicycle day)

2.Pedestrian friendly roads

3. Dust-free campus (interlock system in the campus)

4. Partial Paperless office

5. Green landscaping with trees and plants plantation,. medicinal plants plantation

6. Environment Protection programmes by the Rovers and Rangers Units, NSS units NCC Units of the college .

8. Installation of LED lights

9. Metal and paper wastes are disposed off to recyclers.

10. Disposal of hazardous materials such as e-waste,bulbs,tubelights, old batteries, incinerator etc.

 10.STP in LadiesHostel

11.Water saving and electricity saving announcements,notices.

12. Cleanliness of the campus maintained by the use of dustbins.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

7.2 Best practices

1. Mid-day meal facility
   Mid-day meal facility for the deserving students in the college is one of the best practices adopted by the college. Many students who come to the college are of poor background. They are the children of coolie workers, daily labourers, fishing folk etc., They find extremely difficult to provide money to their children for the afternoon lunch. So college provides lunch to such students.
   In the beginning of academic year applications are called for and students file in their applications with the convener of Mid-day meal scheme. The committee takes time to scrutinize the applications and later deserving students are called for an interview. Considering the distance from which they travel and the poverty they face students are selected for Mid-day meal.
   They are given coupons and the meal is provided by the college canteen. Maximum number of students get free mid-day meal whereas few students are given subsidized meal.

2. Under the Mango Tree
   This is a unique and one and only best practice in the University conducted by our

college. We have an old, huge mango tree in the middle of the campus. it is not only a fruit bearing tree for us but also a knowledge bearing tree. Every afternoon during the lunch break students spend time under the mango tree with lot of useful activities. Sometimes they will have debate, discussions, singing and fun games. Students actively take part in the programme without compulsion.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

Best outgoing student award.

The distinctive vision of the institution is to encourage the students to achieve their best and it is the priority too. The students who seek education in this institution are mostly from the village and shy in nature. To bring them to limelight itself is a great challenge. Still the institution takes up the challenge to mold shape the personality of the students. Many steps are taken to encourage them. Lots of opportunities are created for the students to excel in their career.

Distinctively to encourage them with their all-round development Best outgoing award has been instituted by one of our alumni. The students are duly informed about this and are encouraged to participate in this race. This award is given not only to a student who excels in studies but also one who excels in co-curricular activities too. At the end of the year applications are invited by the final year students who are at the race for the award. The committee scrutinizes them and selects the best out going students and the awards are presented at a grand ceremony.

This makes the students to apply themselves seriously to shape their all-round personality.

8. **Future Plans of action for next academic year (500 words)**

1. Entrance of the college and renovation of the Principals' chamber.
   The entrance of the college is untouched since its inception. It doesn't give a decent look for an institution of 52 years of standing. So it is decided to renovate the entrance and the chamber.
2. Computer lab:
   Admissions for BCA course are rising. Two labs which the college already has cannot accommodate all the students and moreover Mangalore University is planning to introduce practical for B.Sc from coming year. So there is a plan to construct a New Computer Lab.

3. NRI Scholarship
   Alumni residing abroad have come up with a plan of distributing scholarship during the next academic year.
4. Milagres Premier League Volleyball tournament
   In order to encourage sports in the college it is decided to organize a volleyball tournament involving the alumni.
5. Milagres Center of Career Excellence (MCCE) Civil Service-IAS and Coaching for competitive Examinations. Have MOU with leading Coaching institutions and conduct additional classes for the students

   For all these projects college will involve and gather the support of the alumni.

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1. Entrance of the college and renovation of the Principals' chamber.
   The entrance of the college is untouched since its inception. It doesn't give a decent look for an institution of 52 years of standing. So it is decided

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Dr Jayaram Shettigar   *Dr Vincent Alva*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Date: 13.04.2019

Place: Kallianpur

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Annexure I

Abbreviations:

CAS   -   Career Advancement Scheme

CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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