

The Annual Quality Assurance Report (AQAR) of the IQAC

2017-2018

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL, UNIVERSITY GRANTS COMMISSION**

NEWDELHI

NAAC TRACK ID No.: KACOGN10851

SUBMITTED BY

MILAGRES COLLEGE

KALLIANPUR, UDUPI -576 114

KARNATAKA

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part-A

I. Details of the Institution

1.1 Name of the Institution	MILAGRES COLLEGE
1.2 Address Line 1	KALLIANPUR P.O
Address Line 2	UDUPI TALUK
City/Town	UDUPI
State	KARNATAKA
Pin Code	576114
Institution e-mail address	milagrescollege@gmail.com
Contact Nos.	0820-2580235
Name of the Head of the Institution:	Dr. VINCENT ALVA
Tel. No. with STD Code:	0820-2583268

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

<http://milagrescollegekallianpur.com/wp-content/uploads/2019/01/AQAR-2017-18-latest.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.95	2004	16/02/2009
2	2 nd Cycle	B	2.83	2010	27/03/2015
3	3 rd Cycle	B	2.72	2015	14/11/2020
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2016-2017 submitted to NAAC on 19-04-2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC2 (f) UGC12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.C.A, M.S.W, M.Com

1.12 Name of the Affiliating University (for the Colleges)

Mangalore University

1.13 Special status conferred by Central/State Government--UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. /University

NO

University with Potential for Excellence

--

UGC-CPE

DST Star Scheme

--

UGC-CE

UGC-Special Assistance Programme

--

DST-FIST

UGC-Innovative PG programmes

--

Any other (Specify)

UGC-COP Programmes

--

2.IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

05

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

02

Community representatives

2.7 No. of Employers/Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Orientation to young lecturers
2. University Level Competence Building Workshop for students.
3. Student's conference on Ambedkar.
4. Student's conference on Demonetization
5. Workshop on Revisiting the Vision and Mission of the college
6. Second Workshop on Revisiting the Vision and Mission of the college
7. Third Workshop on Revisiting the Vision and Mission of the college
8. Seminar on 'Post Colonialism and Twenty First Century Literature'.

2.14 Significant Activities and contributions made by IQAC

1. Planning academic year 2017-2018
2. Publication of book with ISBN
3. Orientation for the fresher's
4. Organized seminars
5. Skill development programmes
6. Staff training programmes
7. IBPS Training
8. Training for administrative staff

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
1. Revisiting the Vision and Mission of the college.	1. Three workshops were organised to Redraft the Vision and the Mission of the college
2. Staff Training Programmes	2. An Orientation Programme was organised for young teachers
3. Four Internal Assessment examinations	3. Yes. Two in each semester were organized.
4. National/State Seminars	4. Yes. National/state level seminars were organized.
5. Activities according to University academic calendar	5. Yes. Activities were conducted as per The University academic calendar.
6. Institutional academic calendar.	6. Talents show, Annual day celebrations, Annual athletic meet, Inter-collegiate competitions, tests and examinations, celebrations of national days, Charity day, Inter-class sports and games, academic competitions for the students are conducted as per the College Calendar.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body
IQAC-staff council

Provide the details of the action taken

AQAR was accepted by the IQAC , Staff Council and the Management

Part-B

Criterion- I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD				
PG	02		02	
UG	05		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	09			01
Others				
Total	16		04	01
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option /Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05 UG+ 2 PG
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents* Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools(for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. University periodically revises the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion– II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	24	15	0	02

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
7	0	0	0	0	00	0	0	7	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

-

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	25	17
Presented papers	06	20	02
Resource Persons	01	05	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Project based learning
2. PPT with Internet connectivity
3. Industrial visit
4. Intra-class quiz competitions
5. Extension activities
6. Debates on current social, economic and political issues.
7. Gender sensitizing programmes.
8. Management and marketing related games and competitions.
9. Chart/Poster/Collage competitions.
10. Guest Lectures from Experts in the field.
11. Visits to the factories, labs, heritage centers, tribal fairs, farms, rehabilitation centers, interactive programmes with officials etc.
12. Practical demonstration sessions and exhibitions.
13. Use of E-journals
14. Regular Value education
15. Field Visits.
16. Practical exposure to agriculture.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

07

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

92.05

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I%	II%	III%	Pass%
BA	15	03	04	06	02	100%
B.Com	146	65	35	13	10	84%
B.Sc	25	12	8	2	01	92%

B.B.M	34	04	06	8	3	62%
BCA	15	11	3	1	-	100%
MSW	27	20	7	-	-	100%
M.Com	19	4	14	1	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitors teaching learning evaluation process in the college.
- Semester results are evaluated during the staff council meetings/faculty meetings
- Semester results are analysed
- Periodic visit to departments/cells
- Staff enrichment programme
- Test results are communicated to the parents individually.
- Teaching, Learning and Evaluation Techniques adopted are communicated to the Parents/Guardians
- Advanced students are given necessary guidance and reference material
- Encouragement to use of ICT
- Remedial coaching, coaching for the repeaters is monitored through the department heads.
- Encouragement for staff to attend workshops, seminars and conferences.
- Encouragement and guidance to prepare/ present research papers in seminars/conferences.
- Guidance to do research work.
- Guidance to present / publish research papers.

2.13 Initiatives undertaken towards faculty development

<i>Faculty /Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC– Faculty Improvement Programme	---
HRD programmes	32
Orientation programmes	32
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	04

Summer/Winter schools, Workshops, etc.	--
Others	Members of the staff Attended the HRD/Refresher programmes organized by other institutions.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	NIL	--	--
Technical Staff	04	NIL	--	--

Criterion- III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> ○ Free internet access in the library and in the departments for staff and students. ○ Students were encouraged to take up research projects. ○ Subscribed INFLIBNETN-LIST online resources. ○ Research Committee looks after the research related activities in the college. ○ The staff members are encouraged to participate in research workshops, present papers, write articles in refereed journals. ○ Encourage to take up Minor/Major Research Projects ○ Publication of Research Papers and articles ○ Library is opened to alumni for research purpose ○ Researchers, M.Phil, PhD Degree holders were honoured

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	-	-	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	03	-	Nil
Outlay in Rs. Lakhs	-	2,00,000=00	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	01	
Non-Peer Review Journals	01	01	
e-Journals			
Conference proceedings		07	

3.5 Details on Impact factor of publications:

Range Average H-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	03	U.G.C	2,00,000/-	-
Inter disciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	2,00,000/-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	4
Sponsoring agencies	-	Self-Finance	-	-	Self-Finance

3.12 No. of faculty served as experts, chairpersons or resource persons

06

3.13 No. of collaborations International

Nil

National

Nil

Any other

Alumni

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs:

From funding agency

2,00,000/

From Management of University/College

-

Total

2,00,000/

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

01

and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled+ existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="2"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.21 A) No. of students Participated in Rovers-Rangers and Youth Red Cross

University level	<input type="text" value="11"/>	State level	<input type="text" value="3"/>
National level	<input type="text" value="10"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="25"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value=""/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 A No. of Awards won in Rovers-Rangers

University/District level	<input type="text" value="02"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="05"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="06"/>
		Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visits to the orphanages, old age homes, hospitals, homes for the mentally challenged and differently abled etc. are organized by different faculties and associations.

- NSS, NCC and Rovers and Rangers have conducted variety of programmes related to social awareness, Swachhata Abhiyan, safe environment, road safety.
- Social Service camps are held by NSS and Rovers and Rangers in different locations in and around Kallianpur.
- Two blood donation camp organized in the college in association with Rotary and Lions Clubs in which Nearly 170 units of blood was collected from the college students.
- Environment Awareness Rally
- Free Mid-Day Meal for poor and needy
- Fee concession for poor students
- Endowment Scholarships to meritorious and needy students
- Providing Library, Play Ground and Auditorium and A V Hall to the NGO"s and the Publics
- Maintaining a heritage Museum

Criterion- IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres			4.5 Acres
Classrooms	2			27
Laboratories	6			6
Seminar Halls	3			3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during The year (Rs. In Lakhs)	-	1,91,000.00	-	-
Others	-	90,293.00	-	-

4.2 Computerization of administration and library

Office is fully computerised.
Library is also computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40082	27,19,366.00	518	1,06,255.0	40600	28,25,621.00
Reference Books	1325	2,13,019.00			1325	2,13,019.00
e-Books	DELNET	11,500.00	INFLIBNET N-LIST	5,900.00	DELNET & INFLIBNET N_LIST	17,400.00
Journals	80	59,032.00	92	61,235.50	92	61,235.00
e-Journals	DELNET	11,500.00	INFLIBNET N-LIST	5,900.00	DELNET & INFLIBNET	17,400.00
Digital Database	DELNET	11,500.00	INFLIBNET N-LIST	5,900.00	DELNET & INFLIBNET	17,400.00
CD & Video	95		1		96	
Others (specify Magazines	25	Free	-	-	25	Free

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	89	02	Cable	02	01	02	17	
Added	11	--	Router					
Total	100	02		02	01	02	17	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Training for students on Open Source software
2. Training is given to the newly recruited staff on the use of library EasyLib Software
3. Training is given newly joined students on the use of library EasyLib Software
4. Free Internet access to staff and students
5. Audio Visual Hall
6. PPT in classrooms
7. Computer course for students
8. College website
9. Computerised accounting system
10. Social media (whatsapp, e-mail, facebook)
11. E-administraion (attendance, internalmarks)
12. Network system
13. Staffs are informed through e-mail and whatsapp.

4.6 Amount spent on maintenance in lakhs:

i) ICT	1,91,800/-
ii) Campus Infrastructure and facilities	26,65,524/-
iii) Equipments	90,293/
iv) Others	--
Total:	29,50,617/-

Criterion– V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation on various support service available in the campus including- UGC Book Bank
 - Internet Facilities
 - Canteen Facilities
 - Cooperative store
 - Gymnasia
 - Clubs and Associations
 - Sports training Sports facilities
 - Scholarships
 - Computer training
2. Information on support services is given at the SWC meeting.
2. Students Handbook and college prospectus.
3. College Notice board for specific purpose exists.
4. Public Broadcast system (Using mike and speakers in class).
5. Special information dissemination sessions are arranged for the concerned beneficiaries on scholarships, loans etc.
6. Grievance Redressal Cell is operative in the college.
7. Career Guidance and Placement Cell
8. Health Awareness programme
9. Co-curricular and extra-curricular facilities

5.2 Efforts made by the institution for tracking the progression

1. Each department is guided to monitor the progression of the students in higher studies and employment.
2. Career Guidance Cell monitors the placement of the students and their training for the same.
3. Honouring the achievers including the alumni

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
709	70	-	779

(b) No. of students outside the state

08

(c) No. of International students

NIL

Men	No	%	Women	No	%
	362	46%		417	54%

LastYear16-17						this year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
73	44	13	691	2	823	55	30	20	672	2	779

Demand ratio 1:1* Dropout% 0.79%

* Data not accurate as online admissions to PG courses is done by the University itself.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Career Guidance Cell is operative in the campus.
2. Regular coaching classes are organized during the vacation, Weekends, holidays, etc. for IPBS and other jobs
3. Personality Development Programmes.
4. Career guidance programmes by the University and Experts.
5. Orientation programme to freshers.
6. Spoken English Classes
7. Computer courses

No. of students beneficiaries

136

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT JAM
IAS/IPS etc. State PSC UPSC Others

5.6 Details of student counseling and career guidance

Report of career guidance and placement cell 2017-18

1. **Inauguration of Career Guidance Cell Activities:**
2. **Training programme for Milagres PU College Students.**
3. **Certificate Course for the final year students:** 100 hours certificate course for the final year students-trained in aptitude, reasoning, Language skills and Communicative English. **August 2017to March, 2018.**
4. **MOU WITH Kshamatha UGETIN, Mangalore:**
5. Program on **Civil service Examination:** Information about Civil Service Examination for final year students. **March 2018.**
6. **Training Programme by ONLEARNX** Training Programme for the benefit of the final year job aspirants.

No. of students benefitted

71

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	218	45	24

5.8 Details of gender sensitization programmes

- The Dept. of Women Studies, - Women Cell and Sexual Harassment Prevention cell Organizes guest lecture, workshop on ‘Personality Development’.
- Conducts various competition for women students.
- Debate “Under Mango Tree” against women harassment
- Gender equality in curriculum
- Medical check-up for lady students
- Yoga for lady students

Women Cell: The Cell has organized ‘**Women Empowerment Programme**’, **Zumba Fitness programme**, ‘**Awareness programme on Psychological issues**’ conducted by Govt. of Karnataka, On International Women’s Day the Cell has organized a programme on ‘**Adolescent Health**’ & ‘**Adolescent Lifestyle**’ by the well-known speaker, Dr. Prathap Kumar, Professor, Dept. of Obstetrics and Gynecology, Kasturba Medical College, Manipal University.

Equal Opportunity Centre and SC/ST cell:

The cell members meet regularly and discuss various issues connected with their curricular and co-curricular activities, scholarships and freeships. They are given training in various competitions such as IBPS. Empowering the marginalized sections of students is the main motto of the cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National level International level

No. of students participated in cultural events

State/University level National level International level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports: State/University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	83,600/-
Financial support from government	38	4,50,940/-
Financial support from other staff	16	42,000/-
Financial support from other sources	PTA+ALUMNI+PUBLIC	4,07,500/-
Number of students who received International/National recognitions	NIL	NIL

5.11 Student organised/ initiatives

Fairs: State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion– VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

“To strive for academic and human excellence among students and thus attain integral development of their personalities.”

Mission:

- To form rural students in to responsible citizens.
- Foster leadership in service and social responsibilities.
- Develop social concern especially for the poor and the needy.
- Form the character of students with sound moral values.
- Foster critical thinking, creative ability and intellectual excellence.
- Encourage intellectual, physical, aesthetic and spiritual development of the student.
- Foster the integral I growth of thee personalities of the students.

6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college is affiliated to Mangalore University. Hence the curriculum is designed by the university.
- However, a few members of the staff are on Board of Studies in concerned subjects as and when appointed by the University.
- These members in their capacity and in consultation with the others make recommendations to include necessary modifications in the curriculum.
- The institution ensures effective curriculum delivery through a well-planned and documented process.
- The college introduced Add-on programmes/Certificate courses and the students in the college are asked to participate in such courses in the college.
- Institution integrates cross cutting issues relevant to gender, environment and sustainability human values and professional ethics into the curriculum.
- All departments run value added courses, imparting life skills.
- A good percentage of the PG students of the Social works to undertake field projects as part of their programme requirement.
- The departments collect structured feedbacks from students, teachers, alumni and parents collected at the end of the academic year. These feedbacks so collected are analysed and required action are taken based on them.

6.3.2 Teaching and Learning

- The institution has given priority to teaching and learning process.
- Better teaching and learning environment in the campus through improved infrastructural and human resources.
- The teaching has been facilitated in the institution with permanent, experienced and well qualified faculty.
- Encouragement and motivation to the faculty for up gradation through regular refresher/orientation programmes,
- Deputing the faculty for PhDs, workshops, seminars etc.
- Institution also organizes faculty improvement programmes in the campus.
- Provided internet, library and other audio-visual equipments for the process of teaching. The teachers are encouraged to use ICT, online-resources, e-library for teaching and learning.
- Periodical tests and examinations are conducted to assess the progress of the students in learning.
- The parents are well informed about the progress of their wards in learning process.
- The college monitors the attendance of the students and absenteeism prevented.
- Advanced learners are given special attention and help.
- Slow learners are given additional study material, coaching etc.
- Remedial classes are conducted for the repeaters of the semester examinations.
- Audio-visual techniques are used in teaching and learning process.
- Interactive techniques, guest lectures, class quiz in subject, seminars, assignments, film based teaching, news reports and surveys, classroom discussions and debates, project based learning, role play, practical training sessions etc are adopted in the teaching and learning process.
- Students are provided with compute facilities in library
- Students are encouraged to use ICT
- Students are encouraged to participate in seminars and workshops and present research papers.
- The institution has mechanism to deal with examination related grievances, which are solved in a time bound and efficient manner.
- The outcomes in the institution are stated and displayed to stakeholders.

6.3.3 Examination and Evaluation

Examination

- Two semester examinations are conducted by the Mangalore University with central evaluation system
- Examination committee supervises the examination system
- Two internal tests for each semester are conducted the college level. The tests are held in a transparent manner. The answer scripts are valued and distributed to the students in time and marks are made available to the parents to their information.
- Re-examination conducted for absentees
- Each teacher conducts class tests apart from internal assessment test
- The results received are analysed.

Evaluation

- Central evaluation system at University level
- Transparent evaluation system–personal seeing, re-totaling, re-evaluation etc.
- Results of internal test communicated to the parents
- Teachers discuss and communicate with parents regarding overall performance of the students.

6.3.4 Research and Development

- A research committee is operative in the college to monitor research related activities of the staff and students.
- The institution has inculcated the research trend in the faculty and students.
- The institution has sufficient infrastructural facilities for research in humanities, commerce and management.
- The Institution encourages the staff members to participate and present seminars, Workshops and publish papers and books and write in referred journals. Online journals are subscribed for research purpose.
- Provides financial assistance to participate in the seminars/workshops.
- Supports and encourages to undertake minor/major research projects sponsored by U.G.C.
- Three Minor Research Projects are under progress.
- Encourages the staff members to do Ph.D. and provides incentives/seed money to do Ph.D. to the management staff.
- Felicitates the Ph.D. holders in the college Annual Day celebration.

6.3.5 Library, ICT and physical infrastructure/instrumentation

- Library has facilities such as Easylib software and OPAC (Online Public Access Catalogue) which is used by students and faculty for search of books by title/author name etc. all the work related to issue and return has been activated with the Easylib software. All books are bar-coded.
 - * Nature of automation – fully
 - * Version – 4.3.3
 - * Year of Automation - 2007
- INFLIBNETN-List is introduced in this year.
- There are 3 seminar halls with ICT facilities and 6 classrooms with LCD facilities.
- Budget is assigned for physical infrastructure like repair and maintenance of the building, repair and purchase of furniture and equipments.
 - Online journal DELNET is subscribed by the college.
 - Paper communication minimized
 - Internet and copying facility is offered for the students.
 - Audio-visual hall with 150 seating capacity.
 - Computers with internet facility are provided in every department for the staff.
 - Standby 25KV generator exists for power back up.

6.3.6 Human Resource Management

- The institution practices decentralization and participative management.
- Organizational structure of the institution including governing body, administrative set up and various teaching faculties function under well-structured procedures.
- The interpersonal and intrapersonal relationships are will maintained from top to the bottom of the hierarchy.
- Institution has effective welfare measures for teaching and administrative staff members.
- The faculty members are encouraged to attend conferences, orientation programmes, refresher courses, workshops and other short term courses and update themselves.
- Seminars are conducted for teaching and for administrative staff during the reporting period.
- Class teachers are appointed to monitor and guide each class.
- The staff council appoints various committees and each committee is headed by each staff as the convener and others as members.
- Deans are appointed faculty wise and they are overall in charge of their faculty to monitor classes, student problems, student counseling, discipline, problem identification etc.
- Cross section interactions are held between the staff, office staff and the support staff for the effective functioning of the college.
- Student database is created for monitoring test and examination results and attendance.
- Soft skill training for staff and students
- Organised Leadership training, Gender sensitization, health awareness programmes
- HRD programmes through NSS, NCC, Rovers-Rangers and clubs and associations

6.3.7 Faculty and Staff recruitment

- The teaching and the administrative staff is appointed by the management through expert committee
- Government, UGC and University norms followed
- Newly appointed staff were given training

6.3.8 Industry Interaction/Collaboration

- Experts from industry and profession are invited for guest lecture with an opportunity for the students to interact with them.
Example: Vidyarthi Darbar Programme, through NSS, MSW, Women's Club etc.
- Student are also taken outside the campus for industry visits, factory visits and Field visits (M.Com/MSW/BA Depts.)
- MOU WITH Kshamatha UGETIN, Mangalore:
- Training Programme by ONLEARNX Training Programme for the benefit of the final year job aspirants.
- Certificate Course on Placement Linked Skill Development Programme Sponsored by Govt. of Karnataka, Department of Youth Empowerment and Sports-30 hours training for the final year students
- Placement cell and career guidance cell is in touch with Banks, Corporate Offices, stockbrokers, Super Bazaar and other Marketing agencies for training, special lectures and selection of the candidates.

6.3.9 Admission of Students

- Admission of the students as per the guidelines of the government and Mangalore University.
- There is an admission committee
- Girl students out number boys.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none">• Aided staff is covered under the group insurance scheme.• Un-aided staff is covered under EPF&ESI• Canteen, Co-operative store, Photocopy, Wifi facility
Non teaching	<ul style="list-style-type: none">• Aided staff is covered under the group insurance scheme.• Un-aided staff is covered under ESI& EPF• Canteen, Co-operative store, Photocopy, Wifi facility
Students	<ul style="list-style-type: none">• Canteen facility,• Mid-day meal,• Scholarships, free-ships etc.• Wifi facility,• Co-operative store,• Medical fitness test,• Multi-Gym (men and women)

6.5 Total Corpus fund generated

Rs.18,43,192.99/-

6.6 Whether annual financial audit has been done. Yes No

6.7 Whether Academic and Administrative Audit(AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dept. of Collegiate Education and Mangalore University	Yes	IQAC
Administrative	Yes	Govt. of Karnataka	Yes	Management

6.8 Does the University/Autonomous College declares results within 30days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- College is affiliated to Mangalore University.
- Examinations are conducted by the university.
- Online registration for university examination
- Online indent for question paper
- Online results

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Affiliated colleges are permitted to start PG Courses and research centers

6.11 Activities and support from the Alumni Association

- The Alumni association is effectively functioning in the college.
- They meet regularly and deliberate on the issues connected to the development of the college.
- It is associated with various extra-curricular programmes organized by the college.
- sponsored student's mid-day meal scheme, national/state seminars, and annual magazine of the college, sports and games events.
- It honours staff and student achievers.
- It associated with NSS, NCC and Rovers and Rangers in their activities

6.12 Activities and support from the Parent-Teacher Association

- PTA offers moral support to this institution in all its endeavours.
- PTA is offering financial assistance to some of the activities of the college.
 - It has taken the responsibility value orientation programmes such as annual value education camps, retreat etc.
 - It is actively associated with annual day celebrations, annual athletic meets, IQAC deliberations,
 - It honours staff and students achievers
 - They meet regularly and deliberate on the issues connected to the development of the college.
 - It is associated with various extra-curricular programmes organized by the college.
 - sponsored student's mid-day meal scheme, national/state seminars, and annual magazine of the college,
 - It is associated with NSS, NCC and Rovers and Rangers in their activities.

6.13 Development programmes for support staff

- The support staff is covered under the Government regulatory norms for financial assistance.
- The EPF and ESI programmes are offered to them.
- Computer Training
- HRMS Training
- Office maintenance training

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Effective disbursement of the e-waste.
2. Use of Plastic discouraged
3. Swachh Abhiyan is taken up by NSS, NCC and Rovers and Rangers.
4. Rain Water harvesting pits are maintained in the campus.
5. CFL bulbs are used in the office and many other places.
6. Campus is dust free with inter-locked blocks.
7. Greenery is maintained in the campus with trees and garden.
8. Use of wooden and plastic materials are minimized to the maximum extent.
9. Paperless communication is encouraged. Most of the communication is through ICT.
10. Students and staff are encouraged to use bicycles.
11. Solar light in the Campus

Criterion– VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Now the campus is under CCTV surveillance. It has enhanced the discipline in the campus.
- Announcement/notification system is introduced in the classrooms. This has ensured students do not miss any single notification of prime importance. This has encouraged paperless communication.
- A heritage museum,, ‘MIRACLES ‘ is maintained by the Department of History. The staff and students regularly take care of this museum. The museum is kept open during important days of celebrations like Independence Day, Annual Sports Day, Inter-collegiate sports and games in the college, inter-collegiate fests etc. The visitors/guests and students are motivated to visit the museum

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action and Calendar of events are decided during the IQAC, Staff council and Governing Council meetings. The plans and programmes are initiated as per the plan of action. The Action Taken Report is as follows:

LIST OF ACTIVITIES

Calendar of events 2016-17

Sl.No.	Date	List of Events
1	19-06-2017	Orientation program for the degree students by IQAC& SWC
2	21-06-2017	Orientation program for First year Degree students by IQAC& SWC
3	21-06-2017	International Yoga Day by NSS & NCC
4	01-07-2017	Farewell to Dr. Jerald Pinto & Jochim D'Souza
5	03-07-2017	International Anti-Drug Day by IQAC
6	05-07-2017	Visit to Haji Abdulla Museum, Udupi/Humanities Association
7	05-07-2017	World Environment Day by Rovers & Rangers
8	13-07-2017	NSS Inauguration
9	14-07-2017	Guest Lecture by Department of Mathematics
10	15-07-2017	Training for PUC by Career Guidance Cell
11	17-07-2017	An Interactive Session by English Department
12	19-07-2017	Felicitation program to Sakshi Mallya by Commerce Dept.
13	19-07-2017	Career Guidance Cell Inauguration
14	19-07-2017	Investiture Ceremony by SWC
15	20-07-2017	Humanities Association Inauguration
16	21-07-2017	Literary Association Inauguration
17	21-07-2017	Guest Lecture on "Scope for Pure Science in USA" by Science Department
18	21-07-2017	Guest Lecture by Physics Department
19	21,22,23-07-2017	Series of Guest Lecture on "Pre-History of India" by Humanities Association
20	24-07-2017	Guest Lecture by BCA Department
21	24-07-2017	Inauguration of Certificate/Add on Courses
22	24-07-2017	IT Club Inauguration

23	24-07-2017	Women Cell Inauguration
24	25-07-2017	Annual General Meeting of Rovers & Rangers
25	26-07-2017	Commerce Association Inauguration
26	26-07-2017	Science Association Inauguration
27	27-07-2017	Awareness program on "Competitive Exams"
28	02-08-2017	Guest Lecture by MSW Dept.
29	03-08-2017	PG Library- Inauguration of 'Magazine Display Rack'
30	03-08-2017	Visit to Regional Centre for Folk Arts, Udupi
31	04-08-2017	Management Association Inauguration
32	05-08-2017	Shramadana by NSS
33	10-08-2017	Orientation visit to Manipal Technologies by MSW Dept.
34	11-08-2017	Orientation program by NSS
35	12-08-2017	Program on 'Creative writing' by Literary Association
36	14-08-2017	Celebrated Librarians' Day by Library & Information Science
37	14-08-2017	Information Session on Competitive Examinations by Humanities Association
38	15-08-2017	Independence Day Celebration by NSS, NCC, Rovers & Rangers & SWC

39	17-08-2017	Guest lecture- Department of Kannada
40	18-08-2017	Talents' Day Celebration by SWC & Fine Arts
41	19-08-2017	Visit to Manipal University Campus by Humanities Association
42	21-08-2017	Freshers' Day for I Year students of PG by MCom & MSW
43	21-08-2017	NSS Activities
44	22-08-2017	Visit to 'Ozanam-Home for the Aged' by English Dept.
45	23-08-2017	Guest Lecture on 'Communicative English' by MSW
46	23-08-2017	Guest lecture by Dept. of Hindi
47	24-08-2017	Inauguration of AICUF
48	26-08-2017	PTA Meeting
49	27-08-2017	Celebrated birth Centenary of poet 'Gopalakrishna Adiga' by Kannada Dept.
50	27-08-2017	One day Special Camp by NSS
51	28-08-2017	Orientation program by AICUF
52	29-08-2017	Seminar, Poem writing competition by Dept. of Mathematics
53	29-08-2017	Guest lecture on 'Badukina Moulyagalu' by Kannada Dept.
54	30-08-2017	Felicitation program – 'Akshara Santha Harekala Hajabba' by Kannada Dept.
55	30-08-2017	Workshop on 'Spoken & Functional English' by MSW
56	30-08-2017	Visit to Big Bazaar, Udupi to carry out a Survey by Humanities Association
57	31-08-2017	Personality Development program by NSS & Management Association
58	02-09-2017 to 09-09-2017	Study Tour by MSW
59	03-09-2017	One-day Special Camp by NSS
60	04-09 to 07-09-2017	Industry Visit by MCom
61	06-09-2017	Teachers' Day Celebration by Management
62	07-09-2017	'Knowing the Global' by Vidhyarthi Darbar
63	14-09-2017	Information program on 'Employment Opportunities in Agriculture', by MSW
64	15-09-2017	Technical Presentation Session by BCA
65	16-09-2017	Student lecture program by Department of Mathematics
66	16-09-2018 & 17-09-2018	Two-days Residential Camp at Manasa by SWC

67	16-09-2017	Teachers' Day Celebration
68	17-09-2017	Guest Lecture by MCom
69	18-09-2017	"Kalanjali" - Inter Class fest by PG Department
70	18-09-2017	Hindi Day Celebration
71	18-09-2017	Pass port Mela by Commerce Association
72	20-09-2017	Book release program -A book on " Indian Corporate Law" by Dr.Herald Monis, HOD, Dept. of Commerce
73	20-09-2017	Inter-class Mock-Press Competition by Commerce Association
74	21-09-2017	Training program on 'Child Protection' by MSW
75	21-09-2017	'Know Yourself' a program by Vidhyarthi Darbar
76	22-09-2017	Program on Sexual Harassment
77	22-09-2017	Women Empowerment by Women Cell
78	23-09-2017	Awareness program on 'Safety Measures' by NSS
79	23-09-2017	NSS Day Celebration
80	23-09-2017	Cleaning program at Railway Station by Rovers & Ranger
81	23-09-2017	Conducted Games to School Children by Rovers & Rangers
82	25-09-2017	Co-operative Society General Body Meeting
83	25-09-2017	Visit to Historical places by Humanities Association
84	26-09-2017	Blood Donation Camp by NSS & NCC
85	26-09-2017	'Katthalahadu' – a unique program by Vidhyarthi Darbar
86	27-09-2017	World Tourism Day Celebration by Rovers & Rangers
87	27-09-2017	Awareness program on 'Capital Market' by Commerce Association
88	27-09-2017	Inter-class Mad-ad Competition by Management Association

89	02-10-2017	Gandhi Jayanthi Celebration by NSS & Rovers & Rangers
90	09-10-2017	Guest Lecture by Mcom
91	11-10-2017	Workshop on Counselling & Psycho Therapy by MSW
92	12-10-2017	HIV-AIDS Awareness program by MSW
93	12-10-2017	Guest Lecture on "Education System & Core Values of Life" by MCom
94	15-10-2017	Inter-Collegiate training program on 'Social Network' by Rovers & Rangers
95	18-10-2017 to 25-10-2017	Workshop on Street Theatre by MSW
96	21-10-2017	Circle of Voice – 'Under the Mango Tree' program by MCom
97	25-10-2017	Workshop on Street Theatre by MSW
98	25-10-2017	World Mental Health Day Celebration by MSW
99	26-10-2017	'Human Lenity' program with FSL India by MSW
100	31-10-2017	Trekking to 'Konaje Kallu,, Moodabidri by MSW
101	04-11-2017 to 06-11-2017	A Residential Soft Skill training program by MSW
102	08-11-2017	'Dhwani' voice of community program by MSW
103	18-11-2017	Health & Hygiene program by MSW
104	20-11-2017	Guest lecture on GST by MCom
105	20-11-2017	Industry visit by MCom to Janatha Fish Meal
106	27-11-2017	Prize Distribution Ceremony
107	28-11-2017	Industry visit by MCom to Malpe Fish Market
108	13-12-2017	Cleaning the College Campus by NSS
109	19-12-2017	Certificate Course Inauguration
110	20-12-2017	Value Education Seminar
111	21-12-2017	Reerat and Convention by AICUF
112	05-01-2018 & 06-01-2018	Annual Sports Meet
113	06-01-2018 & 07-01-2018	Scouts/Guides District Rally by Rovers & Rangers
114	08-01-2018	Awareness program on Women Rights by MSW
115	10-01-2018	Industrial Visit by MCom
116	11-01-2018	Interaction Session by MCom
117	12-01-2018	National Youth Day by NSS
118	13-01-2018	Vande Matharam
119	17-01-2018 & 18-01-2018	Paryaya Service Camp by Rovers & Rangers
120	19-01-2018	Street Play by MSW

121	19-01-2018	IT Club Competitions
122	19-01-2018	Seminar Competition by Science Association
123	19-01-2018	Awareness program on 'Swachhatha Andolana' by MSW
124	20-01-2018	One-day Special Camp by NSS
125	23-01-2018	Workshop on 'Right to Information' by SC/ST Cell
126	26-01-2018	Republic Day Celebration by NSS & NCC and 'Tereda Mane' program by NSS
127	24-02-2018	Weapons Training program by NCC
128	27-01-2018	Museum Cleaning by Rovers & Rangers
129	28-01-2017 to 01-01-2018	Participation in 'National Level Rover Ranger Moot'
130	30-01-2018	Documentary Movie by MSW
131	02-02-2018	Awareness program on 'Personal Hygiene' MSW
132	02-02-2018	National Integration Day by NSS
133	03-02-2018	Workshop on E-Resource under N-LIST by IQACUG & PG Library & Information
134	10-02-2018	G.L.D'Cruz Memorial Inter-collegiate Lecture competition by Department of Chemistry
135	10-02-2018	Msgr. D.J.D'Souza Elocution Competition by SWC
136	15-02-2018	Milagres Food Fest by Commerce Association
137	17-02-2018	Guest lecture on Machine Learning By BCA
138	17-02-2018	Rotaract program by Fine Arts
139	17-02-2018	Alumni Day by MCom
140	17-02-2018	Residential Summer Camp by MSW
141	19-02-2018	Guest Lecture on 'Saahithya Aur Jeevan' by Dept. of Hindi
142	21-02-2018	'Synergy-2K18; - Cultural Fest by MCom & MSW
143	21-02-2018	HIV/AIDS Awareness program by NSS
144	21-02-2018	Cultural Fest by Fine Arts
145	23-02-2018	'LUCERO-2K18' by Science Association
146	25-02-2018	One-day Camp by NSS
147	02-03-2018	College Day Celebration
148	06-03-2018	Program on Information about 'Civil Service Exam' by Career Guidance Cell
149	07-03-2018	International Women's Day by Women Cell
150	07-03-2018	Street Play by MSW

151	08-03-2018	Awareness program on 'Atrocities on Women' by MSW
152	08-03-2018	International Women's Day by NSS
153	08-03-2018	Awareness program on 'Child Rights' by MSW, 'Angala-2018', 'Karanji-2018' by MSW
154	11-03-2018	Alumni Association Meeting
155	16-03-2018	National Level Self-financed Workshop on IQAC
156	23-03-2018	Drug Addiction & Youth Awareness program by NSS
157	24-03-2018	Traditional Day
158	26-03-2018	Valedictory program by Science Association
15	27-03-2018	Valedictory & Certificate Distribution program of IT Club
16	27-03-2018	Prathibha Puraskar
161	30-03-2018& 31-03-2018	'Dhwani, Voice of Community' program by MSW
162	02-04-2018	Election Awareness program by NSS
163	03-04-2018	Commerce Association Day
164	03-04-2018	Blood Donation Camp by NSS
165	03-04-2018 to 04-04-2018	Two-day Staff Training program by IQAC
166	04-04-2018	Guest Lecture on 'Employment Opportunities for Women' by Women Cell
167	04-04-2018	Awareness program on 'Child Right & Child Safety by MSW
168	04-04-2018	Farewell & Valedictory program of Management Association
169	05-04-2018	Study Tour by MSW
170	05-04-2018 & 06-04-2018	Two-days Summer Camp by MSW
171	07-04-2018	Street Play by MSW
172	15-04-2018	Program on 'Online Portals of ESIC & EPFO by MSW

7.3 Give two Best Practices of the institution(*please see the format in the NAAC Self-study Manuals*)

1. Mid Day Meal Scheme
2. Financial Assistance to Economically Weaker Students.

Annexure: No: III

**Provide the details in annexure(annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness/protection

1. Green landscaping with trees and plants

- College organises various programmes to create awareness among students in campus and involve them in maintaining eco-friendly environment.
- Medicinal plants and herbal garden are maintained
- Conducts Environment Awareness programmes by NSS, NCC, Rovers and Rangers, and Swachh Bharath Abhiyan teams not only in the premises of the institution but also at nearby schools and villages.
- Road shows on the issues connected to environment protection, such as plastic menace, global warming, water harvesting, solid waste management etc.

2. Waste Management steps

Dustbins are provided in all classrooms and in corridors.

3. Rain Water Harvesting Systems

The Institute has installed a rain water percolation pond on the campus.

4. Use of Renewable Energy

Solar powered water heaters provide hot water to the students in girl's hostel.

5. Campus is dust free with interlocked blocks

6. LED bulbs are used in the office and many other places

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis).

SWOT Analysis

Education is the pathway to self-improvement and self-realization and eventually the Empowerment of the society. We are sincerely trying to tread on this path to reach excellence by acquiring new skills, adapting new ideas, implementing new techniques and better understanding our strengths and weaknesses. Against the back drop of this renewed spirit, we submit SWOC analysis of the institution.

STRENGTHS

- The institution is a UGC aided and State government aided institution.
- Reputation of being 50 year long standing institution housed in rural area, and yet making its mark in academic excellence.
- Pollution free, dust free, eco-friendly, CCTV monitored green campus.
- Transparent governance and administration.
- Healthy and warm relation among the management, principal, faculty and the students.
- Qualified, committed and experienced faculty.
- Openness, enthusiasm and commitment inherent to our stakeholders—the students, the faculty, the alumni, the parents and the community.
- Promotion of value based education.
- Transparency, diversity and inclusiveness in admission process.
- The first and the only college in Mangalore University to start certificate course in Women Empowerment.
- Scholarships and freeships for socio-economic backward classes and for outstanding sports persons.
- Staff and Alumni sponsor education of deserving merit cum means basis students.
- Free and subsidized mid-day meal to 35% of the students.
- Proven track record of outstanding results with excellent top merit positions; students Securing ranks every year in the University examinations.
- An array of certificate courses with ICT component/skill development courses/need based Training for competitive exams leading to employment and social empowerment.
- Cross cutting issues such as gender, environment education, human rights into the Teaching learning process.
- Online student database.
- ICT based administration in Office
- Regular Feedback forms take holders for quality enhancement.
- A good number of outreach and extension activities transferring students into responsible Citizens and for college community participation.
- Enrichment through National and International Conferences/Seminars/Workshops.

- Research culture in the campus by the visits of eminent scientists, acclaimed academicians and Educationists during National and International Conferences/Seminars/Workshops.
- Exposure to centres of excellence.
- Collaboration with corporate houses, health centres and educational institutions to boost Confidence and creativity in students and to promote extension activities.
- Integrate development of students through NSS, NCC, Rovers and Rangers, various clubs and Subject associations.
- Membership and active participation of the staff members in academic and Professional organizations.
- A good number of research publications and paper presentations in National and International Conferences/Seminars/Workshop/by the staff members.
- An excellent student support mechanism reformed journals through active career guidance, grievance redressal, sexual harassment prevention, anti-ragging and SC/ST/equal opportunity cells and counseling centre.
- Constructive and progressive Student Welfare Council and Student Quality Circle.
- Good number of participation by students in Inter and Intra mural sports, academic and cultural competitions/activities.
- Outstanding achievements by the students in Inter and Intra mural sports, academic and cultural competitions/activities.
- Effective maintenance and optimal use of infrastructure.
- Internet connectivity in all the departments and library with Wi-Fi
- Fully automated, well-furnished library with barcode books, Inter Library Loan facility and Access to e-resources through INFLIBNET and DELNET.
- Well equipped science laboratories.
- Well ventilated and spacious class rooms with fans, a few of them ICT enabled.
- Safe and clean, filtered drinking water units.
- Good sports infrastructure with renovated and extended playground.
- New Basket Ball Court.
- Gym for men and women for fitness and well-being.
- Indoor and outdoor stadium in the process of construction through UGC grants.
- Hostel accommodation for women with good facilities and peaceful atmosphere.
- Easy access to Milagres Co-operative society, Canteen and banks.
- Effective functioning of the administrative staff.

WEAKNESSES

- Distanced from the city.
- Only one road access to the college.
- No recognized research centre in the college.
- Financial constraints to conduct extension activities.
- Semester schedule restricts the time for extension activities.
- Dearth of funds to conduct staff welfare programmes.
- Financial constraint to start industry oriented vocational courses.

OPPORTUNITIES

- Introduction of many more industry oriented certificate and vocational courses.
- Setting up of Research laboratory.
- Facilities for differently abled.
- Promote student and staff welfare programmes with the co-operation of management.
- Scope for using solar energy, biodegradable materials.
- The RUSA programme may help to improve many of the weaknesses in infrastructure.

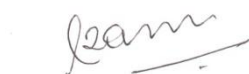
Threats

- Less demand for aided BA, BSc course.
- Growth of higher education institutions in the neighborhood.
- Manipal University which is just 10 km away from the college offers innovative UG and PG programmes.
- Recruiting and retaining highly experienced staff in the absence of Government aid.
- Working with students of diverse background and diverse needs.
- Inadequate transport facilities for the interior rural areas discourages women students in campus activities after the class hour

Plans of institution for next year 2017-18

1. Strengthening Golden Jubilee Educational Funds
2. Completion of Outdoor Pavilion
3. Renovation of Gymnasium
4. Open Access facility in the Library

Name: DR. JAYARAM SHETTIGAR



Signature of the Coordinator, IQAC

Place: KALLIANPUR

Date: 20/04/2017

Name: DR. VINCENT ALVA



Signature of the Chairperson, IQAC

ANNEXURE-I
PART-A: 2.5 ACADEMIC CALENDAR.

MANGALORE UNIVERSITY



(Accredited by NAAC with 'A' Grade)

No. : MU/ACC/UG-Cal/CR-1/2017-18/A6

Office of the Registrar
Mangalagangothri - 574 199

Date : 7/6/2017

NOTIFICATION

Sub: The **revised** academic calendar for the year 2017-18 in respect of B.A/
B.Sc./ B.Com/ BSW/ BBA/ BCA/ BA (HRD)/ BA (Security & Detective
Science)/ BHM/ B.Sc.(H.S)/ BASLP/ B.Sc. (ID & D, FD, GD)/ B.Sc.
(FND)/ B.Sc. (Animation & Visual Effects) degree courses- reg.

Ref: Government order No. ED 292 UNE 2016 Bengaluru, dated: 28-7-2016.

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The following **revised** academic calendar for the year 2017-18 in respect of B.A./ B.Sc./
B.Com/ B.S.W./ B.B.A./ B.C.A./ BA (HRD)/ BA (Security & Detective Science)/ B.H.M./ B.Sc.
(H.S)/ B.A.S.L.P./ B.Sc. (ID & D, FD, GD)/ B.Sc. (FND)/ B.Sc. (Animation & Visual Effects) degree
courses (semester scheme) is hereby notified.

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|-----|---|--|
| 1. | Commencement of the academic year | - 12-06-2017
Monday |
| 2. | Commencement of I, III & V semester classes | - 19-06-2017
Monday |
| 3. | Last date for admission to 1 st semester
(without penal charges) | - 16-07-2017
Saturday |
| 4. | Last date for admission with penal charge
(penal charge ₹ 100/- for all the courses) | - 29-07-2017
Saturday |
| 5. | Last date for admission on transfer from college to college | - 29-07-2017
Saturday |
| 6. | Last date before which the admission statements along with
remitted challan copy of Registration fee, sports fee, career
guidance fee, NSS programme fee etc. relevant documents to
be sent to the University for approval | - 07-08-2017
Saturday |
| 7. | Last date for forwarding the name of an outstanding NCC cadet,
outstanding Sportsman/ woman (other than P.U.C students)
with Bio-data relating to NCC/ Sports performance. | - 07-08-2017
Saturday |
| 8. | NSS/ NCC/ Sports activities | - In the month of August/
September- 2017 |
| 9. | Last date for receiving annual magazine from the college for
"Best Magazine Contest" | - 03-10-2017
Tuesday |
| 10. | Last date for receiving annual fee (Affiliation)
(Those who are enjoying permanent affiliation) | - 28-10-2017
Saturday |

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|-----|--|---|--|
| 11. | End of I, III & V semester classes | - | 07-10-2017
Saturday |
| 12. | Vacation | - | 08-10-2017
Sunday
to
19-11-2017
Sunday |
| 13. | Commencement of I, III & V Semester examination | - | 16-10-2017
Monday |
| 14. | Commencement of valuation | - | 25-10-2017
Monday |
| 15. | Commencement of II, IV & VI semester classes | - | 30-11-2017
Thursday |
| 16. | Christmas vacation | - | 25-12-2017
Monday
to
31-12-2017
Sunday |
| 17. | Cultural programmes | - | In the month of
February- 2018 |
| 18. | End of the II, IV & VI semester classes | - | 31-03-2018
Saturday |
| 19. | Commencement of II, IV & VI semester examination | - | 09-04-2018
Monday |
| 20. | Commencement of valuation | - | 02-05-2018
Wednesday |
| 21. | Announcement of results | - | 31-05-2018
Thursday |
| 22. | Re-opening of next academic year | - | 12-06-2018
Tuesday |

NOTE:

1. No admission shall be made to a course/ subject for which the college has not been granted affiliation and no admission shall be made to a course/ subject for which syllabus and regulation are not approved and notified for implementation.
2. It shall be the sole responsibility of the Principal/ Head of the Institution to see that the admissions are made as per the regulations prescribed for the course and other guidelines, issued by the University. Admissions made in contravention of regulations and guidelines shall automatically become invalid.

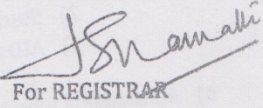
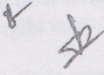
3. a) All students who have studied courses other than that of Pre-University Board of Karnataka, CBSE & ISCE examinations from the institution located in Karnataka, shall apply for eligibility certificate in the prescribed proforma along with the Marks Card, Cumulative Record and all other required documents. No admission of such students shall be made by the Institutions without the production of Eligibility Certificate issued by the University. Foreign students in particular may be admitted only on production of the following documents:
- 1) Eligibility Certificate issued by the Mangalore University.
 - 2) Student Visa and
 - 3) AIDs Free Certificate issued by the Competent Authorities.
- b) All students who have studied courses other than that of Pre-University Board of Karnataka shall produce Migration Certificate at the time of admission.
4. a) No student shall be eligible for admission to the first degree course unless he/she has successfully completed PUC examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent there to by the Mangalore University.
- b) Students of I and II year degree courses shall be enrolled in II and III year degree courses respectively only if they fulfill the requirements as per the regulations. Such students shall pay the tuition fee on or before 16-07-2017 failing which they shall pay the fee with penalty of ₹ 10/- per student per day till 28-07-2017. The names of those who have failed to pay the fees till 29-07-2017 shall be removed from the rolls with effect from 30-07-2017 and they will have to seek readmission. Such candidates may be re-admitted even beyond 30-07-2017 at the discretion of the Principal/ heads of Institution provided there are vacancies and provided further that they had attended classes previously (as seen from the attendance register of the college prior to their names being removed from the rolls).

The candidates shall be deemed to have been absent from the date on which his/her name is removed from the rolls till the date of his/her re-admission. Such students are also required to fulfill the attendance requirements as laid down by the University.

5. No admission shall be made in excess of the intake, sanctioned by the University. Such admissions shall be invalid as per section 59(18) of K.S.U. Act 2000.
6. All the provisions of regulations in force for the course including attendance requirements and scheme of examination shall be brought to the notice of the students every year at the time of admission and a compliance report to this effect shall be sent along with the statement of admission.
7. No transfer admission shall be made without the prior approval of the University.
8. The college shall make all admissions within the last date fixed for the courses in the respective year. No admission shall be made after the last date fixed for admission by the University and any admission made to a course after the last date shall automatically become invalid.
9. The Principal/ Head of the Institution shall submit the statement of admission in triplicate for the respective courses on or before 07-08-2017 along with all necessary documents including original Marks Card, Eligibility Certificates, Registration fees paid receipts etc. The Principal/ Head of the Institution while submitting the statements of admission shall certify that all the admission made are in accordance with the regulations pertaining to the courses guidelines etc., issued by the University in respect of admissions of the students. He shall also send the compliance report as required under Para 6 of the Notification.

10. The Principal/ Head of the Institution are requested to notify this calendar for the information of all staff and students of the Institution.
11. In the event of any of the above date being holiday, the activity shall commence on the next working day.

By Order,


For REGISTRAR


To:

1. The Principals of all Affiliated & Constituent Colleges of Mangalore University- **with a request to kindly bring into the notice of the students and teachers of your college/institution.**
2. The Principals of all Autonomous Colleges of Mangalore University.
3. The Principal Secretary to Govt. Education Dept (Higher Education), 5th Floor, M. S. Building, Bangalore.
4. The Director of Collegiate Education in Karnataka, Bangalore.
5. The Director of Pre-University Examination Board, Bangalore.
6. The Registrar, Mysore/ Bangalore/ Karnataka/ Gulbarga/ Kuvempu Universities.
7. The University Librarian, Mangalore University Library, Mangalagangothri.
8. The Finance officer/ Registrar (Evaluation), Mangalore University.
9. The Director of Students Welfare, Mangalore University.
10. The Director of Physical Education, Mangalore University.
11. The Director, DUIMS, Mangalore University- with a request to publish in the website.
12. M/s. Attris Technologies Pvt. Ltd., C/o. Registrar (Evaluation) Office, Mangalore University, Mangalagangothri.
13. N.S.S. Co-ordinator, University College Premises, Mangalore.
14. The Deputy Director of Collegiate Education, University College Premises, Mangalore.
15. NCC group commander, NCC group, Head quarters, Postbox No. 575, Kankanady, Post office, Mangalore- 575 002.
16. The Asst. Registrar SC/ST cell, Mangalore University, Mangalagangothri.
17. The Public Relations Officer, Office of the Registrar, Mangalore University.
18. The Superintendent of ACC/ ADM/ EST/ DEV/ SND/ GEN Section, Mangalore University.
19. P.S. to Vice-Chancellor/ P.A. to the Registrar, Mangalore University.
20. A4/A5/ A7/ A8/ A9/ A10 Caseworkers, Academic Section, O/o. the Registrar, Mangalore University.



ANNEXURE – II

PART – B: 1.3 FEEDBACKS FROM STUDENTS: 2017-18

Student Feedback Analysis

Methodology:

Feedback of the staff from the students is obtained from all the outgoing students (B.A., B.Sc., B.Com, B.C.A., B.B. M., M.S.W., & M.Com). Students have rated teachers in a rating scale 1 to 10.

Performance:

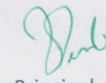
All the teachers have secured more than 7. Most of the teachers who have a service more than 5 years have got a point more than 8 on average.

Action on feedback:

In a few cases where students have rated staff member low in teaching, communication skills, regularity etc. is reported to the principal and the principal taken the measure to guide the staff. All the teachers have been informed on their feedback.


Convener

Date: 19/01/2018

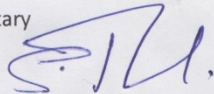

Principal

Parent Teacher Association Feedback Report

2017-18


During the academic year 2017-18, two PTA meetings were held. In the PTA meeting feedback forms were given to parents and their opinion about the college was sought. Majority of them expressed their happiness regarding the performance of the college. They appreciated the results, the quality of education imparted and the discipline of the college. The suggestions expressed by the parents were met depending on the availability of funds.

Secretary



Parent Teacher Association

Date: 23/01/2018



Principal

Alumni Feedback Report

The college collects feedback from the Alumni through the Alumni Association of the college. About 50 Alumni contacted and their opinion was sought about the college. Majority of them have expressed that the performance of the college in all the fields mainly results, sports, discipline etc. is very good. The quality of education imparted to the students is also good. Some of them have given their suggestions for the further improvement of the college with regards to infrastructure, sports facilities, mid-day meal scheme etc. The college administration has taken necessary steps to fulfil these suggestions to the best of its ability and availability of funds. The feedback forms are kept in the NAAC office.



Mrs. Sophia Dias

Alumni Secretary



Principal

Date: 30/01/2018

ANNEXURE-III

PART-B: 7.3 BEST PRACTICES OF THE INSTITUTION

1. Title of the Practice: Mid– day Meal Scheme

The Context: It has been observed by the institution that a sizeable number of students are facing difficulty in having their mid-day meal. The main reasons for this are poverty, distance from their home to the college, non-availability of lunch homes which can provide meals at an affordable cost. In this context institution has felt the need for introducing mid-day meal scheme to the needy students.

Objectives of the Practice:

- To make available mid–day meal in the vicinity of the college (college canteen).
- To fulfill the higher educational needs of the students below the poverty line.
- To enable women students to have mid-day meal within the campus itself.

The Practice:

- Mid-day meal committee is formed to monitor and select the beneficiaries of the scheme.
- The committee identifies the deserving students for the mid-day meal scheme giving priority to poverty and merit.
- Under this scheme a few students are offered subsidized mid-day meals.
- The college collects Rs.100/-from every student towards this scheme every year.

Midday Meal Scheme-a report

The Free Mid-day meal scheme of our college has been successfully launched in the year 1996. Since then this scheme is continuously helping the poor and the needy students. In the early years free meals were provided to all the students enrolled. As the years went by the applicants increased and hence we started providing partly free and partly subsidized meals. A noble project which has been taken up by the college two decades ago has been a major support and encouragement to continue education for many students and has enhanced the quality of their life in later years. This is reflected in the feedback of Alumni.

1. **Committee for the selection;**
2. Every year a committee is formed with a convener and members to select the deserving students for this facility.

Selection Process

- Applications are given to the students to avail the facility. Committee constituted for the purpose goes through the applications and asks the students to appear before the interview committee.
- Students are selected on the basis of poverty, merit, and the distance to the college to be commuted by the students.
- Approximately 150-175 students are beneficiaries, though the number varies every year.

- Generous donors, members of staff, Alumni, PTA members contribute toward this noble cause.

Table showing number of beneficiaries of mid-day meal scheme

Year	Total number of meals availed	Free meals	Subsidised meals
2011-12	136	90	46
2012-13	135	95	40
2013-14	129	70	59
2014-15	162	90	72
2015-16	173	93	80
2016-17	182	131	51
2017-18	180	130	50

Total donations received for Mid-day meal.

YEAR	AMOUNT IN RS.
2011-12	1,42,346/-
2012-13	1,37,754/-
2013-14	2,23,786/-
2014-15	2,15,458/-
2015-16	2,48,479/-
2016-17	2,54,689/-
2017-18	3,74,740/-

College remains grateful to all the donors.

Obstacles:

- The scheme is not covered under the Government of Karnataka Ration scheme.
- The funding of the scheme exclusively dependent on the donations from generous people.
- The college finds it difficult to meet the increasing demand for mid-day meal from the students.

Impact of the Practice: The scheme has benefited n early 20% of the student strength. The scheme has been successful as many students have been able to enroll for higher education.

Resources required:

- The members of the staff are actively involved in supervising the implementation of the scheme.
- The canteen management takes care of the manpower and the materials required for the scheme.
- Needless to say that financial support is essentially required to extend this scheme to

more students.

2. Title of the Practice: Financial assistance to the poor students by the staff and alumni

The Context: A bulk of rural population in and around Kallianpuris economically poor and dependent on seasonal cultivation and labour. Most of the student population especially majority of women students needs financial assistance to pursue higher education

Nearly 5% of the students are poorest among the poor who cannot meet their day today requirements. The students who take admission in to this college, a few of them cannot meet the fee structure of the college. Hence It is a challenging task to the management and the staff to meet the financial requirements of these students

Objectives of the Practice:

- a. To offer higher education to the economically weak students.
- b. To fulfill the dream of pursuing higher education to the economically weaker sections of the society.
- c. To prepare the economically poor youth for a better future.

The Practice:

- The Management has offered seats to the economically weak students on the basis of their merit. The Management and staff is doing the mighty task of educating these poor students.
- Owing to the economic conditions of the students, members of the staff also contribute towards the Study tours of the students. The study tours are expensive because of travel cost. The members of the staff have been also been contributing towards nutrition requirement of sports persons, identifying & honoring the achievements o the students.

Donors –Alumni

Year	Donor	Amount towards student fees (in Rs.)
2012-13	Alumni Association	3,147
2013-14	Alumni Association	5,000
2014-15	Alumni Association	5,000
2014-15	Alumni Association (by Alumni Mr. Amit Dias)	5,000
2014-15	Alumni (6 former students of science dept.)	36,000
2015-16	Alumni Association	5,000

	(by Alumni Mr. Amit Dias)	
2015-16	Alumni (6 former students of science dept.)	35,000
2016-17	Alumni Association (by Alumni Mr. Alfred Crasto)	50,000
2017-18	Alumni Association	1,41,000

Obstacles:

Due to lack of funds, the institution finds it difficult to extend this facility to more students.

Impact of the Practice:

It is really nice to observe to see the performance of the students who have been sponsored by the staff. The members of the staff are contended to the progress of the sponsored students. We, as the members of the staff are much contended and happy to see our students blossom into the empowered citizens of this country with their achievements in co- curricular and extra-curricular.

Resources required:

Staff members try their level best to financially support the economically poor students. It is difficult to cater to the needs of all needy students due to dearth of funds. To strengthen this scheme the support of generous donors is essential.