

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

**2016-2017**

*SUBMITTED TO*

**NATIONAL ASSESSMENT AND ACCREDITATION  
COUNCIL, UNIVERSITY GRANTS COMMISSION**

**NEW DELHI**

**By**

**MILAGRES COLLEGE**

**KALLIANPUR-576 114**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

MILAGRES COLLEGE

1.2 Address Line 1

KALLIANPUR P.O

Address Line 2

UDUPI TALUK

City/Town

UDUPI

State

KARNATAKA

Pin Code

576 114

Institution e-mail address

milagrescollege@gmail.com

Contact Nos.

0820-2580235

Name of the Head of the Institution:

Dr. VINCENT ALVA

Tel. No. with STD Code:

0820-2583268

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B+</b>	75.95	2004	16/02/2009
2	2 <sup>nd</sup> Cycle	<b>B</b>	2.83	2010	27/03/2015
3	3 <sup>rd</sup> Cycle	<b>B</b>	2.72	2015	14/11/2020
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR\_2011-2012 \_\_\_\_\_16-01-2013\_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR\_2012-2013\_\_\_\_\_19-12-2013\_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR\_2013-2014\_\_\_\_\_14-08-2014\_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR\_2014-2015\_\_\_\_\_15-07-2015\_\_\_\_\_ (DD/MM/YYYY)
- v. AQAR\_2015-2016\_\_\_\_\_13-12-2016\_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

B.C.A, M.S.W, M.Com

Mangalore University

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

05

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

02

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Orientation to young lecturers
2. University Level Competence Building Workshop for students.
3. Student's conference on Ambedkar.
4. Student's conference on Demonetisation
5. Workshop on Revisiting the Vision and Mission of the college
6. Second Workshop on Revisiting the Vision and Mission of the college
7. Third Workshop on Revisiting the Vision and Mission of the college
8. Conference on 'Post Colonialism and Twenty First Century Literature'.

2.14 Significant Activities and contributions made by IQAC

1. Planning academic year 2016-2017
2. Publication of book with ISBN
3. Orientation for the fresher's
4. Organised seminars
5. Training for the Sports persons
6. Skill development programmes
7. Staff training programmes
8. IBPS Orientation
9. Community service
10. Training for administrative staff

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Revisiting the Vision and Mission of the college	1. Three workshops were organised to redraft the Vision and the Mission of the college
2. Staff Training Programmes	2. An Orientation Programme has organised for young teachers
3. Four Internal Assessment examinations	3. Yes. Two in each semester were organized.
4. National/State Seminars	Yes. National/state level seminars were organized.
5. Activities according to University academic calendar	Yes. Activities were conducted as per the University academic calendar.
6. Institutional academic calendar.	Talents show, Annual day celebrations, annual athletic meet, Inter-collegiate competitions, tests and examinations, celebrations of national days, Charity day, Inter-class sports and games, academic competitions for the students are conducted as per the College calendar.

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body  **IQAC- staff council**

Provide the details of the action taken

AQAR was accepted by the Management, IQAC and Staff Council

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	05		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	15			02
Others				
<b>Total</b>	22		04	02

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05 UG + 2 PG
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes University periodically revises the syllabus

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	41	22	15	0	4

2.2 No. of permanent faculty with Ph.D

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	5	0	0	0	0	00	0	0	5	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	27	19
Presented papers	05	24	10
Resource Persons	01	2	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Project based learning
2. PPT with Internet connectivity
3. Industrial visit
4. Intra-class quiz competitions
5. Students seminar
6. Extension activities
7. Debates on current social, economic and political issues.
8. Gender sensitizing programmes.
9. Management and marketing related games and competitions.
10. Chart/Poster/Collage competitions.
11. Guest Lectures from Experts in the field.
12. Visits to the factories, labs, heritage centers, tribal fairs, farms, rehabilitation centers, interactive programmes with officials etc.
13. Practical demonstration sessions and exhibitions.
14. Use of E-journals
15. Regular Value education
16. Field Visits.
17. Practical exposure to agriculture.

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05	----	----
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2.10 Average percentage of attendance of students

91.65

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	23	04	04	05	02	65%
B.Com	153	60	39	12	05	76%
B.Sc	36	19	8	6	02	97%

B.B.M	21	03	06	3	1	67%
BCA	15	11	3	2	-	100%
MSW	27	20	7	-	-	100%
M.Com	17	4	12	1	-	100%

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitors teaching learning evaluation process in the college.
- Semester results are evaluated during the staff council meetings/faculty meetings
- Semester results are analysed
- Periodic visit to departments/cells
- Staff enrichment programme
- Test results are communicated to the parents individually.
- Teaching, Learning and Evaluation Techniques adopted are communicated to the PTA.
- Advanced students are given necessary guidance and reference material
- Encouragement to use of ICT
- Remedial coaching, coaching for the repeaters is monitored through the department heads.
- Encouragement for staff to attend workshops, seminars and conferences.
- Encouragement and guidance to prepare / present research papers in seminars / conferences.
- Guidance to do research work.
- Guidance to present / publish research papers.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	01
Orientation programmes	23
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	03

Summer / Winter schools, Workshops, etc.	
Others	Members of the staff attended the HRD/Refresher programmes organized by other institutions.

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22		01	01
Technical Staff	05			

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Free internet access in the library and in the departments for staff and students.
- Students were encouraged to take up research projects.
- Subscribed to DELNET online journal databases.
- Research Committee looks after the research related activities in the college.
- The staff members are encouraged to participate in research workshops, present papers, write articles in refereed journals.
- Encourage to take up Minor/Major Research Projects
- Publication of Research Papers and articles
- Library is opened to alumni for research purpose
- Researchers, M. Phil, PhD degree holders were honoured

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	-	-	Nil
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil	03	-	nil
Outlay in Rs. Lakhs	-	2 00 000=00	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	2		
e-Journals			
Conference proceedings		02	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	02	U.G.C	2 00 000/-	1 60 000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	2,00,000/-	1 60 000/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	1	-	3	2
	Sponsoring agencies	-	UGC	-	Self Finance	Self Finance

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="4"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.21 A) No. of students Participated in Rovers-Rangers and Youth Red Cross

University level	<input type="text" value="11"/>	State level	<input type="text" value="3"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="15"/>	State level	<input type="text" value="3"/>
National level	<input type="text" value="1"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 A No. of Awards won in Rovers -Rangers

University/District level	<input type="text" value="4"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="01"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="8"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Medical camp at Mandarthi.
- Visits to the orphanages, old age homes, hospitals, homes for the mentally challenged and differently abled etc are organized by different faculties and associations.

- NSS, NCC and Rovers and Rangers have conducted variety of programmes related to social awareness, Swatch Abhiyan, safe environment, road safety, rehabilitation of child labourers, prevention of school dropouts in Udupi Taluk, etc.
- Social Service camps are held by NSS and Rovers and Rangers in different locations in and around Kallianpur.
- Two blood donation camp organized in the college in association with Rotary and Lions Clubs in which nearly 150 units of blood was collected from the college students.
- Environment Awareness Rally
- Free Mid Day Meal for poor and needy
- Fee concession for poor students
- Endowment Scholarships to meritorious and needy students
- Providing Library Play Ground and Auditorium and A V Hall to the NGO's and the Publics
- Maintaining a heritage Museum
- Tailoring classes, Music Classes.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres			4.5 Acres
Class rooms	27			27
Laboratories	4			4
Seminar Halls	3			3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library



Office is fully computerised.  
Library is also computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38759	2506347	857	16,624	40,085/-	27,19,366/-
Reference Books	-		1323	2,13,019		
e-Books			DELNET	11,500/-		DELNET
Journals	80				80	66,062/-
e-Journals			DELNET			49,032/-
Digital Database	-		DELNET			
CD & Video	77	11,000/-	16	Free	93	11,000/-
Others (specify)Magazines	25	Free	-	-	25	Free

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added			Cable Internet Installed			2		
Total						2		

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Training for students on Open Source software.
2. Training is given to the newly recruited staff on the use of library Easy Lib Software
3. Training is given newly joined students on the use of library Easy Lib Software.
4. Free Internet access to staff and students
5. Audio Visual Hall
6. PPT in class rooms
7. Computer course for students

4.6 Amount spent on maintenance in lakhs :

i) ICT	62,384/-
ii) Campus Infrastructure and facilities	76,750/-
iii) Equipments	1,68,088/-
iv) Others	-
<b>Total :</b>	<b>3,07,222/-</b>

## **Criterion – V**

### **5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation on various support service available in the campus including- UGC Book Bank
  - Internet Facilities
  - Canteen Facilities
  - Cooperative store
  - Gymnasia
  - Clubs and Associations
  - Sports training Sports facilities
  - Scholarships
  - Computer training
2. Information on support services is given at the SWC meeting.
2. Students Handbook and college prospectus.
3. College Notice board for specific purpose exists.
4. Public Broadcast system (Using mike and speakers in class.
5. Special information dissemination sessions are arranged for the concerned beneficiaries on scholarships, loans etc.
6. Grievance Redressal Cell is operative in the college.
7. Career Guidance and Placement Cell
8. Health Awareness programme
9. Co-curricular and extra- curricular facilities

## 5.2 Efforts made by the institution for tracking the progression

1. Each department is guided to monitor the progression of the students in higher studies and employment.
2. Career Guidance Cell monitors the placement of the students and their training for the same.
3. Alumni association assists in tracking the progression of the students.
4. Honouring the achievers including the alumni

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
750	73	-	823

(b) No. of students outside the state

5

(c) No. of international students

NIL

Men	No	%	Women	No	%
	431	48%		465	52%

Last Year 15-16						This Year 16-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
60	42	22	768	4	896	73	44	13	691	2	823

Demand ratio 1:1\*      Dropout % 0.729%

\* Data not accurate as online admissions to PG courses is done by the University itself.

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Career Guidance Cell is operative in the campus.
2. Regular coaching classes are organized during the vacation, Weekends, holidays, etc. for IPBS and other jobs
3. Personality Development Programmes.
4. Career guidance programmes by the University and Experts.
5. Orientation programme to freshers.
6. Spoken English Classes?
7. Computers course

No. of students beneficiaries

128

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

### Report of career guidance and placement cell 2016-17

1. **Inauguration of Career Guidance Cell Activities : 2.8.2016.**
2. **Training programme for Milagres PU College Students: 30.8. 2016.**
3. **Certificate Course for the final year students: 100 hours certificate course for the final year students - trained in aptitude, reasoning, Language skills and Communicative English. January to March, 2017**
4. **MOU WITH Kshamatha UGETIN, Mangalore:**
5. Residential training programme conducted during November 2016.
6. **Training Programme by ONLEARNX** Training Programme for the benefit of the final year job aspirants.
7. **Certificate Course on Placement Linked Skill Development Programme Sponsored by Govt of Karnataka, Department of Youth Empowerment and Sports - 30 hours training for the final year students**

No. of students benefitted

216

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	186	73	47

#### 5.8 Details of gender sensitization programmes

- The Dept of Women Studies provide a career oriented Certificate course to empower women students
- The Dept of Women Studies, - Women Cell and Sexual Harassment Prevention cell Organizes workshops, guest lectures,
- Conducts various competitions for lady students.
- Debate under Mango tree against women harassment
- Gender equality in curriculum
- Medical check-up for lady students
- Yoga for lady students
- Self defence technique for lady students

**Women Cell:** The Cell has organized an informative session on “Mahile mattu Manasu”. The chief Speaker on the day was Dr. Virupaksha Devaramane, a wellknown Psychiatrist from Dr. A. V. Baliga Hospital, Doddanagudde, Udupi.

#### **Equal Opportunity Centre and SC/ST cell:**

The cell members meet regularly and discuss various issues connected with their curricular and co curricular activities, scholarships and freeships. They are given training in various competitions such as IBPS. the cell is organising a University level workshop on 19<sup>th</sup> about “Dr. B.R.Ambedkar- The Light of India”. Dr. B.R.Ambedkar study centre -Mangalore University and National Law School Bangalore are the co-organisers. Empowering the marginalised sections of students is the main motto of the cell.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	12	22,500/-
Financial support from government	52	3,17,962/-
Financial support from other staff	16	42,500/-
Financial support from other sources	PTA+ALUMNI	21,000/-
Number of students who received International/ National recognitions	NIL	NIL

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

“To strive for academic and human excellence among students and thus attain integral development of their personalities.”

**Mission:**

- To form rural students into responsible citizens.
- Foster leadership in service and social responsibilities.
- Develop social concern especially for the poor and the needy.
- Form the character of students with sound moral values.
- Foster critical thinking, creative ability and intellectual excellence.
- Encourage intellectual, physical, aesthetic and spiritual development of the student.
- Foster the integral growth of the personalities of the students.

#### 6.2 Does the Institution has a management Information System

Yes.

- The management informs the resolutions passed and the policies undertaken in the Governing council meetings and in the meetings of higher level through circulars.
- Admission procedure, students admission, Examination results, RTI implemented etc informed to the management

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The college is affiliated to Mangalore University. Hence the curriculum is designed by the university.

However, a few members of the staff are on Board of Studies in concerned subjects as and when appointed by the University.

### 6.3.2 Teaching and Learning

- The institution has given priority to teaching and learning process.
- Better teaching and learning environment in the campus through improved infrastructural and human resources.
- The teaching has been facilitated in the institution with permanent, experienced and well qualified faculty.
- Encouragement and motivation to the faculty for up gradation through regular refresher/orientation programmes,
- Deputing the faculty for Ph.Ds, workshops, seminars etc.
- Institution also organizes faculty improvement programmes in the campus.
- Provided internet, library and other audio-visual equipments for the process of teaching.
- Periodical tests and examinations are conducted to assess the progress of the students in learning.
- The parents are well informed about the progress of their wards in learning process.
- The college monitors the attendance of the students and absenteeism is prevented.
- Advanced learners are given special attention and help.
- Slow learners are given additional study material, coaching etc.
- Remedial classes are conducted for the repeaters of the semester examinations.
- Audio-visual techniques are used in teaching and learning process.
- Interactive techniques, guest lectures, class quiz in subject, seminars, assignments, film based teaching, news reports and surveys, class room discussions and debates, project based learning, role play, practical training sessions etc are adopted in the teaching and learning process.
- Students are provided with computer facilities in library
- Students are encouraged to use ICT
- Students are encouraged to participate in seminars and workshops and present research papers.



### 6.3.3 Examination and Evaluation

#### Examination

- Two semester examinations are conducted by the Mangalore University with central evaluation system
- Examination committee supervises the examination system
- Two internal tests for each semester are conducted at the college level.
- Re-examination conducted for absentees
- Each teacher conducts class tests apart from internal assessment test
- The results received are analysed.

#### Evaluation

- Central evaluation system at University level
- Transparent evaluation system – personal seeing, re-totalling, re-evaluation etc
- Results of internal test communicated to the parents
- Teachers discuss and communicate with parents regarding overall performance of the students.

### 6.3.4 Research and Development

- A research committee is operative in the college to monitor research related activities of the staff and students
- The institution has inculcated the research trend in the faculty and students.
- The faculty is encouraged to take up research activities, present research articles in the seminars and write in refereed journals.
- The institution has sufficient infrastructural facilities for research in humanities, commerce and management.
- Online journals are subscribed for research purpose.
- Three Minor Research Projects are under progress

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is automated with EasyLib software.
- Online journal Delnet is subscribed by the college.
- paper communication minimised
- Internet and copying facility is offered for the students.
- Audio-visual equipment's exist in the college.
- Standby 25KV generator exists for power back up
- Computers with internet facility are provided in every department for the staff.
- Audio visual hall with 150 seating capacity
- Audio visual facilities in class rooms

### 6.3.6 Human Resource Management

- Seminars are conducted for teaching and for administrative staff during the reporting period.
- Class teachers are appointed to monitor and guide each class.
- The staff council appoints various committees and each committee is headed by each staff as the convener and others as members.
- Deans are appointed faculty wise and they are overall in charge of their faculty to monitor classes, student problems, student counselling, discipline, problem identification etc.
- Cross section interactions are held between the staff, office staff and the support staff for the effective functioning of the college.
- Student database is created for monitoring test and examination results and attendance.
- Soft skill training for staff and students
- Organised Leadership training, Gender sensitisation, health awareness programmes
- HRD programmes through NSS, NCC, Rovers-Rangers and clubs and associations

### 6.3.7 Faculty and Staff recruitment

- The teaching and the administrative staff is appointed by the management through expert committee
- Government, UGC and University norms followed
- Newly appointed staff were given training

### 6.3.8 Industry Interaction / Collaboration

- MOU WITH Kshamatha UGETIN, Mangalore:
- Training Programme by ONLEARNX Training Programme for the benefit of the final year job aspirants.
- Certificate Course on Placement Linked Skill Development Programme Sponsored by Govt of Karnataka, Department of Youth Empowerment and Sports - 30 hours training for the final year students
- Industrial visits arranged by NSS, Rovers-Rangers and various departments
- Placement cell and career guidance cell is in touch with Banks, Corporate Offices, stock brokers, Super Bazars and other Marketing agencies for training, special lectures and selection of the candidates.

### 6.3.9 Admission of Students

- Admission of the students as per the guidelines of the government and Mangalore University.
- There is a admission committee
- Girl students outnumber boys.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Aided staff is covered under the group insurance scheme.</li> <li>• Un-aided staff is covered under EPF&amp; ESI</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• Aided staff is covered under the group insurance scheme.</li> <li>• Un-aided staff is covered under ESI&amp; EPF</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Mid day meal scheme for poor students,</li> <li>• endowment and other scholarships.</li> <li>• Fund raising is done to meet the financial needs of the students for education, hospitalization and medical treatment.</li> <li>• Canteen facility</li> <li>• Fee concession.</li> <li>• Books distributed through cooperative store.</li> <li>• Books provided through departmental library.</li> </ul>

### 6.5 Total corpus fund generated

15,76,351/-

### 6.6 Whether annual financial audit has been done Yes

Yes     No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	IQAC
Administrative	Yes	Dept. Of Education	Yes	IQAC

### 6.8 Does the University/ Autonomous College declares results within 30 days?

Yes     No

For UG Programmes      Yes                  No

For PG Programmes      Yes            No     

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- College is affiliated to Mangalore University.
- Examinations are conducted by the university.
- Online registration for university examination
- Online indent for question paper
- Online results

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Affiliated colleges are permitted to start PG Course and research centres

6.11 Activities and support from the Alumni Association

- The Alumni association is effectively functioning in the college.
- They meet regularly and deliberate on the issues connected to the development of the college.
- It is associated with various extra-curricular programmes organized by the college.
- sponsored student's mid-day meal scheme, national/state seminars, and annual magazine of the college, sports and games events.
- It honours staff and student achievers.
- It associated with NSS, NCC and Rovers and Rangers in their activities.
- A Medical Camp was organised at Mandarthi, a place nearly 30KM away from the

6.12 Activities and support from the Parent – Teacher Association

- PTA offers moral support to this institution in all its endeavours.
- PTA is offering financial assistance to some of the activities of the college.
- It has taken the responsibility value orientation programmes such as annual value education camps, retreat etc.
- It is actively associated with annual day celebrations, annual athletic meets, IQAC deliberations,
- It honours staff and students achievers
- They meet regularly and deliberate on the issues connected to the development of the college.
- It is associated with various extra-curricular programmes organized by the college.
- sponsored student's mid-day meal scheme, national/state seminars, and annual magazine of the college,
- It associated with NSS, NCC and Rovers and Rangers in their activities.

### 6.13 Development programmes for support staff

- The support staff is covered under the Government regulatory norms for financial assistance.
- The EPF and ESI programmes are offered to them.
- College has a tie up with Fr. Mullers Hospital, Mangalore for their medical needs.
- MOU, Goretti Hospital.
- A.V Baliga

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Effective disbursement of the e-waste.
2. Use of Plastic discouraged
3. Swatch Abhiyan is taken up by NSS, NCC and Rovers and Rangers.
4. Rain Water harvesting pits are maintained in the campus.
5. CFL bulbs are used in the office and many other places.
6. Campus is dust free with interlocked blocks.
7. Greenery is maintained in the campus with trees and garden.
8. Use of wooden and plastic materials are minimized to the maximum extent.
9. Paperless communication is encouraged. Most of the communication is through ICT.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Now the campus is under CCTV surveillance. It has enhanced the discipline in the campus.
- Announcement/notification system is introduced in the class rooms. This has ensured students do not miss any single notification of prime importance. This has encouraged paperless communication.
- A heritage museum 'MIRACLES' is maintained by the Department of History. The staff and students regularly take care of this museum. The museum is kept open during important days of celebrations like Independence Day, Annual Sports Day, Inter-collegiate sports and games in the college, inter-collegiate fests etc. The visitors /guests and students are motivated to visit the museum
-

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action and Calendar of events are decided during the IQAC, Staff council and Governing Council meetings. The plans and programmes are initiated as per the plan of action. The Action Taken Report is as follows:

**LIST OF ACTIVITIES**

**Calendar of events 2016-17**

<b>Sl No</b>	<b>Date</b>	<b>List of Events</b>
1	02-07-2016	Career Guidance programme for PUC
2	05-07-2016	Farewell to Dr Neri Cornelio and Mr. Ramachandra.
3	11-07-2016	Commerce Association inauguration
4	12-07-2016	Vanamahotsva by NSS\NCC
5	14-7-16	Inauguration of Science Association
6	14-7-16	Interaction with Mr Nagraj by SQC
7	16-7-16	Golden Jubilee Year Inauguration
8	21-7-16	Humanities Association Inauguration
9	23-7-16	Farewell to Dr neri and ramachandra by staff
10	27-7-16	Literary Association inauguration
11	28-7-16	Guest lecture by Department of Mathematics
12	29-7-16	Science seminar competition
13	29-7-16	Rotaract inauguration
14	30-7-16	University level workshop by History
15	02-08-2016	Inauguration of Coaching of competetive exams
16	03-08-2016	NSS inauguration
17	03-08-2016	I.T club inauguration
18	04-08-2016	Capital Marketing awareness programme by Commerce association
19	05-08-2016	Guest lecture by Management Association for BBM
20	10-8--2016	Inauguration of Kannada Dept activities
21	13-8-16	Interaction of parent teachers and PTA AGM
22	16-8-16	I.T workshop

23	15-8-16	Independence Day Celebration
24	17-8-16	Devraj Urs Birthday celebration by History Dept
25	17-8-16	NSS orientation programme
26	19-8-16 to 20-8-16	National seminar on "Financial Inclusion - Opportunities and Challenges " by Commerce dept
27	19-8-16	Science model competition by Science association
28	22-8-16	Inauguration of SWC
29	23-8-16	Inauguration of AICUF
30	24-8-16	NSS programme
31	27-8-16	"Revitalizing Vision and Mission of the College" workshop by IQAC
32	29-8-16	Freshers dayMSW
33	01-09-2016	Rotaract inaugurationWomen cell inauguration
34	06-09-2016	Management teachers day
35	07-09-2016	Teachers day by SWC
36	08-09-2016	IT -Collage Competitions –BCA
37	09-09-2016	Fr. D'Cruz Memorial Competition(Science Association)
38	10-09-2016	Guest Lecture - Kannada Department.
39	13-9-16	Blood donation camp by NSS\NCC\ Youth Red cross
40	14-9-16	Inter Collegiate Chemistry Competition.
41	15-8-16	Hindi day celebration
42	17-9-16	Talents day celebration
43	17-7-16	Workshop on child rights by MSW
44	19-20, 9--16	University T.T tournament
45	19-9-16	Seminar on Human Rights by SC\ST cell
46	22-9-16	Evening with budding poet Johan by English dept
47	23-9-16	Society AGM
48	25-9-16	Medical camp at Mandarathi
49	26-9-16	AICUF singing competition
50	26-9-16	Women cell- adolescence problems- Sowjanya Shetty
51	28-9-16	Life skills MSW Dr Ajith

52	29-09-2016	Freshers day - M.COM
53	07-10-2016	Rogna Film Award Ceremony
54	10-10-2016	Dr. Gururaj Bhat memorial Endowment Elocution
55	13-10-2016	Guest Lecture by Economics Dept.
56	17-10-2016	Farm Visit to Chanthar by Economics Dept.
57	25-10-2016	Guest Lecture by M.Com
58	07-11-2016	Guest Lecture by M.Com
59	21-12-2016 & 22-12-2016	Sports Day
60	03-01-2017	Annual Retreat & Value Education
61	07-01-2017	Inter Collegiate Elocution Competition.
62	12-01-2017	Flower Arrangement Competition.
63	13-01-2017	Golden Jubilee Celebrations
64	26-01-2017	Republic Day
65	23-01-2017	Group Discussion Competition- B.C.A
66	10-02-2017	Charity Visit
67	15-02-2017	IT Quiz Celebration.
68	13-02-2017	Guest Lecture -M.com Dept
69	17-02-2017	Debugging Celebration.
70	23-02-2017	PPT Competition.
71	27-02-2017	Guest Lecture -Hindi Dept
72	09-03-2017	Prathibha Puraskar Divas
73	10-03-2017	Graphics Design Celebration - B.C.A Dept
74	14-03-2017	Women's Day
75	16-03-2017	Farewell to Mrs. Archana K Dabade
76	25-03-2017	Traditional Day
77	28-03-2017	University Level inter Collegiate Cultural Fest (M.Com)
78	30-03-2017	National Level U.G.C Sposored Seminar -English Dept
79	08-04-2017	IQAC - Presentation of Dept Profile
80	14-04-2017	IQAC - Vision - Mission Workshop



7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Mid Day Meal Scheme

2. Financial Assistance to Economically Weaker Students.

Annexure: No: III

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Swachhta abhiyaan by NSS, NCC, Rovers & Rangers, Youth Red Cross, Science Association - conducted various Jatas ( awareness rally)
- Road Shows on the issues connected to environment protection such as plastic menace, global warming, water harvesting, solid waste management etc.
- Waste management system
- Water conservation and rain water harvesting
- Tree plantation

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### **SWOT Analysis**

Education is the pathway to self improvement and self realization and eventually the empowerment of the society. We are sincerely trying to tread on this path to reach excellence by acquiring new skills, adapting new ideas, implementing new techniques and better understanding our strengths and weaknesses. Against the backdrop of this renewed spirit, we submit SWOC analysis of the institution.

### **STRENGTHS**

- The institution is a UGC aided and State government aided institution.
- Reputation of being 50 year long standing institution housed in rural area, and yet making its mark in academic excellence.
- Pollution free, dust free, eco-friendly, CCTV monitored green campus.
- Transparent governance and administration.
- Healthy and warm relation among the management, principal, faculty and the students.
- Qualified, committed and experienced faculty.
- Openness, enthusiasm and commitment inherent to our stakeholders – the students, the faculty, the alumni, the parents and the community.
- Promotion of value based education.
- Transparency, diversity and inclusiveness in admission process.
- The first and the only college in Mangalore University to start certificate course in Women Empowerment.
- Scholarships and free ships for socio-economic backward classes and for outstanding sports persons.
- Staff and Alumni sponsor education of deserving merit cum means basis students.
- Free and subsidized mid-day meal to 35% of the students.
- Proven track record of outstanding results with excellent top merit positions; students securing ranks every year in the University examinations.
- An array of certificate courses with ICT component/skill development courses/need based training for competitive exams leading to employment and social empowerment.
- Cross cutting issues such as gender, environment education, human rights into the teaching learning process.
- Online student database.
- ICT based administration in Office
- Regular Feed back from stake holders for quality enhancement.
- A good number of out reach and extension activities transferring students into responsible humane citizens and for college community participation.
- Enrichment through National and International Conferences/Seminars/Workshops.

- Research culture in the campus by the visits of eminent scientists, acclaimed academicians and educationists during National and International Conferences/Seminars/Workshops.
- Exposure to centres of excellence.
- Collaboration with corporate houses, health centres and educational institutions to boost confidence and creativity in students and to promote extension activities.
- Integrated development of students through NSS, NCC, Rovers and Rangers, various clubs and subject associations.
- Membership and active participation of the staff members in academic and professional organizations.
- A good number of research publications and paper presentations in National and International Conferences/Seminars/Workshop/ by the staff members.
- An excellent student support mechanism reformed journals through active career guidance, grievance redressal, sexual harassment prevention, anti-ragging and SC/ST/equal opportunity cells and counselling centre.
- Constructive and progressive Student Welfare Council and Student Quality Circle.
- Good number of participation by students in Inter and Intra mural sports, academic and cultural competitions/activities.
- Outstanding achievements by the students in Inter and Intra mural sports, academic and cultural competitions/activities.
- Effective maintenance and optimal use of infrastructure.
- Internet connectivity in all the departments and library with Wi-Fi
- Fully automated, well furnished library with bar code books, Inter Library Loan facility and access to e-resources through INFLIBNET and DELNET.
- Well equipped science laboratories.
- Well ventilated and spacious class rooms with fans, a few of them ICT enabled.
- Safe and clean, filtered drinking water units.
- Good sports infrastructure with renovated and extended playground.
- New Basket Ball Court.
- Gym for men and women for fitness and well-being.
- Indoor and outdoor stadium in the process of construction through UGC grants.
- Hostel accommodation for women with good facilities and peaceful atmosphere.
- Easy access to Milagres Co-operative society, Canteen and banks.
- Effective functioning of the administrative staff.

**WEAKNESSES**

- Distanced from the city.
- Only one road access to the college.
- No recognized research centre in the college.
- Financial constraints to conduct extension activities.
- Semester schedule restricts the time for extension activities.
- Dearth of funds to conduct staff welfare programmes.
- Financial constraint to start industry oriented vocational courses.

**OPPORTUNITIES**

- Introduction of many more industry oriented certificate and vocational courses.
- Setting up of Research laboratory.
- Facilities for differently abled.
- Promote student and staff welfare programmes with the co-operation of management.
- Scope for using solar energy, biodegradable materials.
- The RUSA programme may help to improve many of the weaknesses in infrastructure.

**Threats**

- Less demand for aided BA, BSc course.
- Growth of higher education institutions in the neighbourhood.
- Manipal University which is just 10 km away from the college offers innovative UG and PG programmes.
- Recruiting and retaining highly experienced staff in the absence of government aid.
- Working with students of diverse background and diverse needs.
- Inadequate transport facilities for the interior rural areas discourages women students in campus activities after the class hour

### **Plans of institution for next year 2016-17**

1. Golden Jubilee Celebrations on 13<sup>th</sup> January, 2017.
2. Construction of Pavilion.
3. Repairing and laying new concrete road for the college.
4. Construction of P.G Block and Research Center.
5. Spacious Indoor Stadium.
6. Expansion of 'Miracles' Heritage Museum.



*Name: DR. JAYARAM SHETTIGAR*



*Name: DR. VINCENT ALVA*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

*Place; KALLIANPUR*

*Date; 15/04/2018*

## ANNEXURE-I

### PART-A: 2.5 ACADEMIC CALENDAR.

MANGALORE  UNIVERSITY

(Accredited by NAAC with 'A' Grade)

No.: MU/ACC/UG-Cal/CR-1/2017-18/A6

Office of the Registrar  
Mangalagangothri - 574 199

Date: 12/5/2017

#### NOTIFICATION

Sub: The academic calendar for the year 2017-18 in respect of B.A./B.Sc./  
B.Com/ BSW/ BBA/ BCA/ BA (HRD)/ BA (Security & Detective  
Science)/ BHM/ B.Sc.(H.S)/ BASLP/ B.Sc. (ID & D, FD, GD)/ B.Sc.  
(FND)/ B.Sc. (Animation & Visual Effects) degree courses- reg.  
\*\*\*\*\*

The following academic calendar for the year 2017-18 in respect of B.A./ B.Sc./ B.Com/  
B.S.W./ B.B.A./ B.C.A./ BA (HRD)/ BA (Security & Detective Science)/ B.H.M./ B.Sc. (H.S)/  
B.A.S.L.P./ B.Sc. (ID & D, FD, GD)/ B.Sc. (FND)/ B.Sc. (Animation & Visual Effects) degree  
courses (semester scheme) is hereby notified.

- |     |   |  |
|-----|---|--|
| 1.  | Commencement of I, III & V semester classes   | - 19-06-2017<br>Monday                               |
| 2.  | Last date for admission to 1 <sup>st</sup> semester<br>(without penal charges)  | - 03-07-2017<br>Monday                               |
| 3.  | Last date for admission with penal charge<br>(penal charge ₹ 100/- for all the courses)   | - 22-07-2017<br>Saturday                             |
| 4.  | Last date for admission on transfer from college to college   | - 22-07-2017<br>Saturday                             |
| 5.  | Last date before which the admission statements along with<br>remitted challan copy of Registration fee, sports fee, career<br>guidance fee, NSS programme fee etc. relevant documents to<br>be sent to the University for approval | - 29-07-2017<br>Saturday                             |
| 6.  | Last date for forwarding the name of an outstanding NCC cadet,<br>outstanding Sportsman/ woman (other than P.U.C students)<br>with Bio-data relating to NCC/ Sports performance.  | - 29-07-2017<br>Saturday                             |
| 7.  | NSS/ NCC/ Sports activities   | - In the month of August/<br>September- 2017         |
| 8.  | Last date for receiving annual magazine from the college for<br>"Best Magazine Contest"   | - 03-10-2017<br>Tuesday                              |
| 9.  | Last date for receiving annual fee (Affiliation)<br>(Those who are enjoying permanent affiliation)  | - 28-10-2017<br>Saturday                             |
| 10. | End of I, III & V semester classes  | - 07-10-2017<br>Saturday                             |
| 11. | Vacation  | - 08-10-2017<br>Sunday<br>to<br>19-11-2017<br>Sunday |

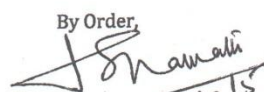
- |     |  |  |
|-----|--|--|
| 12. | Commencement of I, III & V Semester examination  | - 16-10-2017<br>Monday                               |
| 13. | Commencement of II, IV & VI semester classes     | - 06-12-2017<br>Wednesday                            |
| 14. | Christmas vacation                               | - 25-12-2017<br>Monday<br>to<br>31-12-2017<br>Sunday |
| 15. | Cultural programmes                              | - In the month of<br>February- 2018                  |
| 16. | End of the II, IV & VI semester classes          | - 05-04-2018<br>Thursday                             |
| 17. | Commencement of II, IV & VI semester examination | - 12-04-2018<br>Thursday                             |

**NOTE:**

1. No admission shall be made to a course/ subject for which the college has not been granted affiliation and no admission shall be made to a course/ subject for which syllabus and regulation are not approved and notified for implementation.
2. It shall be the sole responsibility of the Principal/ Head of the Institution to see that the admissions are made as per the regulations prescribed for the course and other guidelines, issued by the University. Admissions made in contravention of regulations and guidelines shall automatically become invalid.
3. a) All students who have studied courses other than that of Pre-University Board of Karnataka, CBSE & ISCE examinations from the institution located in Karnataka, shall apply for eligibility certificate in the prescribed proforma along with the Marks Card, Cumulative Record and all other required documents. No admission of such students shall be made by the Institutions without the production of Eligibility Certificate issued by the University. Foreign students in particular may be admitted only on production of the following documents:
  - 1) Eligibility Certificate issued by the Mangalore University.
  - 2) Student Visa and
  - 3) AIDs Free Certificate issued by the Competent Authorities.
- b) All students who have studied courses other than that of Pre-University Board of Karnataka shall produce Migration Certificate at the time of admission.
4. a) No student shall be eligible for admission to the first degree course unless he/she has successfully completed PUC examination conducted by the Pre-University Education Board in the State of Karnataka or any other examination considered as equivalent there to by the Mangalore University.
- b) Students of I and II year degree courses shall be enrolled in II and III year degree courses respectively only if they fulfill the requirements as per the regulations. Such students shall pay the tuition fee on or before 19-06-2017 failing which they shall pay the fee with penalty of ₹ 10/- per student per day till 28-07-2017. The names of those who have failed to pay the fees till 28-07-2017 shall be removed from the rolls with effect from 29-07-2017 and they will have to seek readmission. Such candidates may be re-admitted even beyond 29-07-2017 at the discretion of the Principal/ heads of Institution provided there are vacancies and provided further that they had attended classes previously (as seen from the attendance register of the college prior to their names being removed from the rolls).

The candidates shall be deemed to have been absent from the date on which his/her name is removed from the rolls till the date of his/her re-admission. Such students are also required to fulfill the attendance requirements as laid down by the University.

5. No admission shall be made in excess of the intake, sanctioned by the University. Such admissions shall be invalid as per section 59(18) of K.S.U. Act 2000.
6. All the provisions of regulations in force for the course including attendance requirements and scheme of examination shall be brought to the notice of the students every year at the time of admission and a compliance report to this effect shall be sent along with the statement of admission.
7. No transfer admission shall be made without the prior approval of the University.
8. The college shall make all admissions within the last date fixed for the courses in the respective year. No admission shall be made after the last date fixed for admission by the University and any admission made to a course after the last date shall automatically become invalid.
9. The Principal/ Head of the Institution shall submit the statement of admission in triplicate for the respective courses on or before 29-07-2017 along with all necessary documents including original Marks Card, Eligibility Certificates, Registration fees paid receipts etc. The Principal/ Head of the Institution while submitting the statements of admission shall certify that all the admission made are in accordance with the regulations pertaining to the courses guidelines etc., issued by the University in respect of admissions of the students. He shall also send the compliance report as required under Para 6 of the Notification.
10. The Principal/ Head of the Institution are requested to notify this calendar for the information of all staff and students of the Institution.
11. In the event of any of the above date being holiday, the activity shall commence on the next working day.

By Order,  
  
For REGISTRAR 12/5

To:

1. The Principals of all Affiliated & Constituent Colleges of Mangalore University- **with a request to kindly bring into the notice of the students and teachers of your college/institution.**
2. The Principals of all Autonomous Colleges of Mangalore University.
3. The Principal Secretary to Govt. Education Dept (Higher Education), 5<sup>th</sup> Floor, M. S. Building, Bangalore.
4. The Director of Collegiate Education in Karnataka, Bangalore.
5. The Director of Pre-University Examination Board, Bangalore.
6. The Registrar, Mysore/ Bangalore/ Karnataka/ Gulbarga/ Kuvempu Universities.
7. The University Librarian, Mangalore University Library, Mangalagangothri.
8. The Finance officer/ Registrar (Evaluation), Mangalore University.
9. The Director of Students Welfare, Mangalore University.
10. The Director of Physical Education, Mangalore University.
11. The Director, DUIMS, Mangalore University- **with a request to publish in the website.**
12. N.S.S. Co-ordinator, University College Premises, Mangalore.
13. The Deputy Director of Collegiate Education, University College Premises, Mangalore.
14. NCC group commander, NCC group, Head quarters, Postbox No. 575, Kankanady, Post office, Mangalore- 575 002.
15. The Asst. Registrar SC/ST cell, Mangalore University, Mangalagangothri.
16. The Public Relations Officer, Office of the Registrar, Mangalore University.
17. The Superintendent of ACC/ ADM/ EST/ DEV/ SND/ GEN Section, Mangalore University.
18. P.S. to Vice-Chancellor/ P.A. to the Registrar, Mangalore University.
19. A4/A5/ A7/ A8/ A9/ A10 Caseworkers, Academic Section, O/o. the Registrar, Mangalore University.



## ANNEXURE-II

### PART-B: 1.3 FEEDBACK FROM STUDENTS 2016-2017

#### Students feedback Analysis

Feedback of the staff from the students is collected from all the final year students (B.A., B.Sc., B.C.A., B.B.M., M.Com, & M.S.W) students have rated the teachers in a point scale 1 TO 10.

All the teachers have secured more than 6. Most of the teachers who have a service of more than 6 years have got a point more than 8 on average.

In a few cases where students have rated staff member low in teaching, communication skill, regularity, etc is reported to the principal and the principal taken the measure to guide the staff. All the feedback is shown to the concerned teacher through the Principal.

  
Convener

Date: 30/01/2017


  
Principal  
**Principal**  
Milagres College Kallianpur-576 114  
Udupi Dt., Karnataka

## Parent Teacher Association Feedback Report

2016-17

During the academic year 2016-17, two PTA meetings were held. In the PTA meeting feedback forms were given to parents and their opinion about the college was sought. Majority of them expressed their happiness regarding the performance of the college. They appreciated the results, the quality of education imparted and the discipline of the college. The suggestions expressed by the parents were met depending on the availability of funds.

Secretary   
Parent Teacher Association  
Subrahmanya Joshi

  
PRINCIPAL  
Principal  
Milagres College Kalliaapur-576 114  
Udupi Dt., Karnataka

Date: 17/01/2017

## Alumni Feedback Report

2016-17

The college collects feedback from the Alumni through the Alumni Association of the College. About 50 Alumni contacted and their opinion was sought about the college. Majority of them have expressed that the performance of the College in all the fields mainly results, sports, discipline etc. is very good. The quality of education imparted to the students is also good. Some of them have given their suggestions for the further improvement of the college with regards to infrastructure, sports facilities, mid-day meal scheme etc. the college administration has taken necessary steps to fulfill these suggestions to the best of its ability and availability of funds. The feedback forms are kept in the NAAC office.



Mrs. Sophia Dias

Alumni Secretary



PRINCIPAL

*Principal*

Milagres College Kalliaapur-576 114  
Udupi Dt., Karnataka

Date: 23/01/2017

## ANNEXURE-III

### PART-B: 7.3 BEST PRACTICES OF THE INSTITUTION

#### 1. Title of the Practice : Mid – day Meal Scheme

**The Context:** It has been observed by the institution that a sizeable number of students are facing difficulty in having their mid-day meal. The main reasons for this are poverty, distance from their home to the college, non-availability of lunch homes which can provide meals at an affordable cost. In this context institution has felt the need for introducing mid-day meal scheme to the needy students.

#### Objectives of the Practice:

- To make available mid–day meal in the vicinity of the college (college canteen).
- To fulfill the higher educational needs of the students below the poverty line.
- To enable women students to have mid-day meal within the campus itself.

#### The Practice:

- Mid-day meal committee is formed to monitor and select the beneficiaries of the scheme.
- The committee identifies the deserving students for the mid-day meal scheme giving priority to poverty and merit.
- Under this scheme a few students are offered subsidized mid-day meals.
- The college collects Rs.100/- from every student towards this scheme every year.

#### Midday Meal Scheme-a report

The Free Midday meal scheme of our college has been successfully launched in the year 1996. Since then this scheme is continuously helping the poor and the needy students. In the early years free meals were provided to all the students enrolled. As the years went by the applicants increased and hence we started providing partly free and partly subsidised meals. A noble project which has been taken up by the college two decades ago has been a major support and encouragement to continue education for many students and has enhanced the quality of their life in later years. This is reflected in the feed back of Alumni.

1. **Committee for the selection ;**
2. Every year a committee is formed with a convener and members to select the deserving students for this facility.

#### Selection Process

- Applications are given to the students to avail the facility. Committee constituted for the purpose goes through the applications and asks the students to appear before the interview committee.
- Students are selected on the basis of poverty, merit, and the distance to the college to be commuted by the students.
- Approximately 150-175 students are beneficiaries, though the number varies every year.

- Generous donors, members of staff, Alumni, PTA members contribute toward this noble cause.

Table showing number of beneficiaries of mid-day meal scheme

Year	Total number of meals availed	Free meals	Subsidised meals
2011-12	136	90	46
2012-13	135	95	40
2013-14	129	70	59
2014-15	162	90	72
2015-16	173	93	80
2016-17	182	131	51

Total donations received for Mid-day meal.

YEAR	AMOUNT IN RS.
2011-12	1,42,346/-
2012-13	1,37,754/-
2013-14	2,23,786/-
2014-15	2,15,458/-
2015-16	2,48,479/-
2016-17	2,54,689/-

**College remains grateful to all the donors.**

**Obstacles:**

- The scheme is not covered under the Government of Karnataka Ration scheme.
- The funding of the scheme exclusively dependent on the donations from generous people.
- The college finds it difficult to meet the increasing demand for mid-day meal from the students.

**Impact of the Practice:** The scheme has benefited nearly 20% of the student strength. The scheme has been successful as many students have been able to enroll for higher education.

**Resources required:**

- The members of the staff are actively involved in supervising the implementation of the scheme.
- The canteen management takes care of the man power and the materials required for the scheme.
- Needless to say that financial support is essentially required to extend this scheme to

more students.

## 2. Title of the Practice: Financial assistance to the poor students by the staff and alumni

**The Context:** A bulk of rural population in and around Kallianpur is economically poor and dependent on seasonal cultivation and labour. Most of the student population especially majority of women students need financial assistance to pursue higher education

Nearly 5% of the students are poorest among the poor who cannot meet their day to day requirements. The students who take admission into this college, a few of them cannot meet the fee structure of the college. Hence it is a challenging task to the management and the staff to meet the financial requirements of these students

### Objectives of the Practice:

- To offer higher education to the economically weak students.
- To fulfill the dream of pursuing higher education to the economically weaker sections of the society.
- To prepare the economically poor youth for a better future.

### The Practice:

- The Management has offered seats to the economically weak students on the basis of their merit. The Management and staff are doing the mighty task of educating these poor students.
- Owing to the economic conditions of the students, members of the staff also contribute towards the Study tours of the students. The study tours are expensive because of travel cost. The members of the staff have been also been contributing towards nutrition requirement of sports persons, identifying & honoring the achievements of the students.

### Donors –Alumni

Year	Donor	Amount towards student fees (in Rs.)
2012-13	Alumni Association	3,147
2013-14	Alumni Association	5,000
2014-15	Alumni Association	5,000
2014-15	Alumni Association (by Alumni Mr. Amit Dias)	5,000
2014-15	Alumni (6 former students of science dept.)	36,000
2015-16	Alumni Association	5,000

	(by Alumni Mr. Amit Dias)	
2015-16	Alumni (6 former students of science dept.)	35,000
2016-17	Alumni Association (by Alumni Mr. Alfred Crasto)	50,000

**Obstacles :**

Due to lack of funds, the institution finds it difficult to extend this facility to more students.

**Impact of the Practice:**

It is really nice to observe to see the performance of the students who have been sponsored by the staff. The members of the staff are contended to the progress of the sponsored students. We, as the members of the staff are much contended and happy to see our students' blossom into the empowered citizens of this country with their achievements-co-curricular and extra-curricular.

**Resources required:**

Staff members try their level best to financially support the economically poor students. It is difficult to cater to the needs of all needy students due to dearth of funds. To strengthen this scheme the support of generous donors is essential.